

CITY COUNCIL

Hon. Kelly Garrett
Mayor

Hon. Bruce Kantor
Mayor Pro Tem

Hon. Frank Brock
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member



A HERITAGE OF GOOD LIVING

CITY COUNCIL

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

**REGULAR MEETING
AGENDA**

MONDAY, OCTOBER 29, 2018
COUNCIL CHAMBERS
7:00 p.m.

ADMINISTRATION

Dr. Sheryl L. Mitchell
City Administrator

Scott Baker
Baker & Elowsky
City Attorney

Pamela Bratschi
City Treasurer

Scott McKee
Chief of Police

Yvette Talley
City Clerk

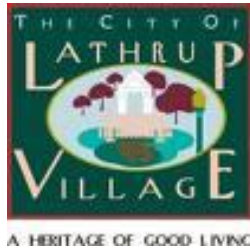
AGENDA ITEMS

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Alliance**
4. **Approval of Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

5. **Consent Agenda**
 - A. **Approval of Minutes** – September 24, 2018 Study Session
 - B. **Approval of Minutes** – September 24, 2018 Council Meeting
 - C. **Approval of Minutes** – October 1, 2018 Study Session
 - D. **Approval of Minutes** – October 8, 2018 Joint Meeting of City Council of the City of Lathrup Village, City Council of the City of Southfield, and Southfield Public Schools Board of Education
6. **Consider / Approval of Disbursement and Quarterly Investment Reports**
 - A. Disbursement Report – 09.01.2018 – 09.15.2018: \$51,643.36
 - B. Disbursement Report – 09.16.2018 – 09.30.2018: \$714,623.35
7. **Consider / Acceptance of the Department Reports**
 - A. Introduction and Swearing in of Officer Jeremy Huston

8. **Public Comment** – Items not on the agenda
9. **Public Hearings** - None
10. **Action Requests:**
 - A. Consider / Accept - Fiscal Year 2017/18 Audit – Plante Moran
 - B. Consider / Approval – Purchase and Equipment for Dump Truck
 - C. Consider / Approval - 2nd reading and Adoption of An Ordinance To Amend Chapter 54, Solid Waste, Amending Article II, Collection And Disposal, Sec. 54-32, Preparation Of Solid Waste Materials.
 - D. Consider / Approval - Motion To Appoint A City Council Member To The Election Commission For The November 6, 2018 General Election
 - E. Consider / Approval – Election Inspectors Pay Increase
 - F. Consider / Approval – Designation of the Observance of Veteran’s Day as an Official City Holiday
 - G. Consider / Approval – Changing Columbus Day to Indigenous Peoples Day
 - H. Consider / Appoint – Rebecca L. Curtiss – Board of Review, 3 year term
 - I. Consider / Appoint – Dane Johnson – Historic District Commission, Term Exp. Dec. 31, 2021
11. **City Administrator Report**
12. **City Attorney Report**
13. **Reports of Boards, Commissions and Committees**
14. **Unfinished / New Business**
15. **Adjourn**



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, SEPTEMBER 24, 2018

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, SEPTEMBER 24, 2018 AT 6:00 P.M. IN THE 2ND FLOOR CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

Note: City Council met at 5:30 p.m. for dinner with the study session beginning at 6:00 p.m.

1. **Call to Order.** The Special Study Session was called to order at 6:02 p.m. by Mayor Garrett.

PRESENT: Mayor Garrett
Mayor Pro Tem, Kantor
Council Members Brock, Ferguson and Stallings

ABSENT: None

ALSO PRESENT: City Administrator Sheryl L. Mitchell
City Attorney Scott Baker
Police Chief Scott McKee
Southfield Fire Chief Johnny Meniffee

2. **Items for Discussion**

A. Ordinance – An Ordinance to Amend Chapter 54, Solid Waste, Amending Article II, Collection and Disposal, Sec. 54-32, Preparation of Solid Waste Materials. Attorney Baker provided an overview. Ordinance is to address commercial and residential properties that are not placing their trash in containers. Suggested effective date is January 1, 2018, to allow sufficient time to give notices to residents, including in the newsletter.

B. Monday, October 8, 2018 – Joint Meeting with Southfield School Board at “The Mint” in the Michigan First Conference Center. Dinner at 5:45pm and meeting at 6:30pm. Confirmation of attendance and topics for discussion. Southfield City Council will also be in attendance. Suggested topics included: school building security, college/career readiness,

stronger working relationships, and lines of communication. Council also suggested discussing outreach efforts to Lathrup Village residents, especially newer families; efforts to increase enrollment, data on school-aged children who reside in Lathrup Village and the schools that they attend; having a student liaison and including Lathrup Village in the Schools Master Plan. Council Member Kantor indicated that he would be out of town through to the 20th.

C. Update – Staffing. City Administrator Mitchell indicated that the 2 positions will be posted shortly. The positions are Manager, Community & Economic Development and Assistant – Building Department & Code Inspection. Copies of the draft job descriptions were distributed.

D. Discussion of Sept. 24, 2018 Agenda Items - Fire Chief Meniffee provided an overview of the services provided to the City of Lathrup Village. Response time is down to 3 or 4 minutes. The community ad for Hour Magazine is on the agenda for approval.

3. **Discussion Items from Mayor and Council** –

Discussed the interest expressed by residents for a dog park. Council Member Ferguson suggested that we obtain data from the Royal Oak and Ferndale Dog Parks.

Attorney Baker mentioned that Council received a request to expand the permit issued in 2015 for public utility right-of-way under the Metro Act. This can be approved by the City Administrator.

Mayor Pro Tem Kantor mentioned that at the MML Conference there was a presentation from Allen Park on how their Police Department engage residents through social media. And, Grand Rapids broadcasts a Facebook live of all of their council and planning commission meetings. Suggested that announcements of upcoming meetings be sent out via our website.

4. **Public Comment** – Chief Meniffee mentioned that the State passed a bill to place a tax on EMS / Fire transports of \$3.50. Coincides with raising the fees for Medicaid.

5. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, September 24, 2018 at 6:59 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 24, 2018

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, SEPTEMBER 24, 2018 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:06 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor
Council members Brock, Ferguson, Stallings

Also Present: City Administrator Sheryl L. Mitchell, City Attorney Scott Baker, Chief Scott McKee and City Clerk Yvette Talley

Others Present: City of Southfield -Fire Chief Johnny Menifee

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CONSENT AGENDA

CO-18-180 APPROVAL OF AGENDA

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Agenda.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-181 APPROVAL OF CONSENT AGENDA

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Consent Agenda.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-182 Minutes of the Study Session on August 20, 2018

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes of the Study session on August 20, 2018.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 24, 2018

CO-18-183 Minutes of the Regular Meeting on August 20, 2018

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes of the Regular meeting on August 20, 2018.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-184 Minutes of the Study Session on September 10, 2018

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes of the Study Session on September 10, 2018.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-185 APPROVAL OF DISBURSEMENT REPORTS

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Disbursement Report of August 1, 2018 through August 15, 2018 totaling \$49,576.07.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-186 APPROVAL OF DISBURSEMENT REPORTS

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Disbursement Report of August 16, 2018 through August 31, 2018 totaling \$465,264.41.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 24, 2018

CO-18-187 **CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to approve the Departmental Reports.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-188 **PUBLIC COMMENTS**

None

CO-18-189 **PUBLIC HEARINGS**

None

CO-18-190 **ACTION REQUESTS**

A. An Update by Southfield Fire Chief Johnny Meniffee

Currently checking every hydrant in the City of Lathrup Village. They are not flowing the hydrants, only checking them.

Business fire inspections are taking place from I 696 to Lincoln.

Hired 16 new firefighters this year and will hire an additional 6 firefighters on October 16th placing a big emphasis on training.

Safety tips: Don't leave your home while you have candles burning, check your fire place, and do not charge your cell phone on the bed.

Information on becoming a firefighter call 248-796-5650

B. Consideration of a Proclamation – September Is National Suicide Prevention Awareness Month

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve September as National Suicide Prevention Awareness month.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 24, 2018

C. Consideration of a Proclamation – September as National Recovery Month

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor that September is National Recovery Month.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

D. Consideration to Approve I.T. Right Service Contract

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

Motion by Council member Brock, seconded by Council member Ferguson to approve the I.T. Right Service Contract in the amount of \$8,835.00.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

E. Consideration to Approve the Prosper Magazine Ad

Dr. Sheryl Mitchell, gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Community Profile insert in the Prosper Magazine for the amount of \$1,750 and authorize the City Administrator to work with the representative on the content.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

F. Consideration of the First Reading of an Ordinance to Amend Chapter 54, Solid Waste, Amending Article II, Collection and Disposal, Sec. 54-32, Preparation of Solid Waste Materials

Scott Baker, City Attorney gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Council member Stallings to approve the First Reading of an Ordinance to Amend Chapter 54, Solid Waste, Amending Article II, Collection and Disposal, Section 54-32, Preparation of Solid Waste Materials.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 24, 2018

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

G. Consideration of the Ballot for 2019 Michigan Municipal League Liability & Property Pool Directors

Motion by Council member Stallings, seconded by Council member Brock to authorize and cast its vote for the two candidates to serve as Director of the Michigan Municipal League Liability and Property Pool.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CO-18-191 REPORT OF THE CITY ADMINISTRATOR

Food truck Friday has ended

Last day for Farmer's market will be September 26th

October 8, 2018 at 6:30 p.m. there will be a joint meeting with the Lathrup Village City Council, Southfield School Board, and the City of Southfield City Council at the Mint at Michigan First Conference Center.

Fire damage home at 18140 Lincoln is scheduled for demolition next week and the plans are to build a new home on the site

Met with a Professor from Oakland University's Political Science Department to discuss starting an internship program with the City

Staff offices have moved

Shred day was a great turnout

Michigan First Credit Union held their official ribbon cutting of "The Mint"

LV65 – 65th Birthday Celebration was lots of fun. You may purchase a pin \$5 receive a free t-shirt

Attended the Oakland County Managers Association meeting on September 11th

MML Conference will be held September 19-22 in Grand Rapids. Council members Kantor and Ferguson were in attendance.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 24, 2018

CO-18-192 REPORT CITY ATTORNEY

No comments

CO-18-193 REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES

Mayor Pro Tem Kantor said at the August Planning Commission meeting they discussed the potential gas station on Southfield Rd. Traffic study will be done for Southfield Rd. Requested a traffic flow study to show how tanker trucks will be able to navigate on the property. Show that smaller tanker trucks will be used to fill the tanks at the gas station. Several concerns were brought up by residents: Hours, portion of Coral Gables will need to be widened, do not want lights to face residents, there will be not speakers or tv's at the pumps, clean-up, what would happen if the business were to fail. Applicant said it's a state law that the gas tanks have to be removed or filled with cement within a year of closing. Applicant will follow-up at next Planning Commission meeting. (Planning Commission meeting cancelled for September 25, 2018)

Council member Stallings thanked everyone for participating in the 3rd annual shred truck day. She was elected Precinct Delegate August 2018.

CO-18-194 UNFINISHED/NEW BUSINESS

City Clerk announced November 6, 2018 is Election Day. September 25th is National Voter Registration Day! October 9, 2018 is the close of registration must be registered to vote by this day to be eligible to vote on Nov. 6. Absent Voter ballots will be mailed the first week of October. Also, the straight party section has been eliminated so voters have to vote each race. There is a sample ballot on the website or you may stop by the office for a copy of a sample ballot.

CO-18-195 ADJOURNMENT

Motion by Council member Stallings, seconded by Council member Ferguson to adjourn this meeting.

Yes: Brock, Ferguson, Garrett, Kantor, Stallings

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES SEPTEMBER 24, 2018

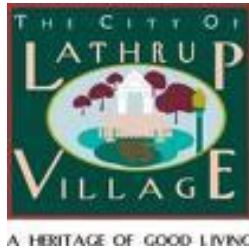
The meeting was adjourned at 7:19 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, OCTOBER 1, 2018

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, OCTOBER 1, 2018 AT 6:00 P.M. IN THE 2ND FLOOR CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

Note: City Council met at 5:30 p.m. for dinner with the study session beginning at 6:00 p.m.

1. **Call to Order.** The Study Session was called to order at 6:00 p.m. by Mayor Garrett.

PRESENT: Mayor Garrett
Mayor Pro Tem Kantor
Council Members Brock, Ferguson and Stallings

ABSENT: None

ALSO PRESENT: City Administrator Sheryl L. Mitchell
City Attorney Scott Baker

2. **Items for Discussion**

- A. **Discussion - Dog Park** – Timothy Brock shared the Community Dog Park proposal. Preferred site is the approximately 3 acres above the retention tank located by Michigan First because it can't be otherwise developed. It is one of the largest unused lots of the city. Additional fencing, restrooms, and maintenance would be required. Issue of sustainability and maintenance of the site and if there is a citizens group organized to support the dog park. A more detailed proposal is needed from a citizens group relative to identifying the costs and the fund-raising efforts. Was suggested to approach SEMCOG for possible funding. Another approach suggested was additional charges to the dog licensing fee. Requested to have Recreation Director look into the location feasibility for this site and projected costs within the next 90 days. Concerns were raised regarding security, contamination from ground water run-off, and easement from Michigan First to access the site and parking.

- B. **Discussion** — At the last study session the property was discussed. A draft RFP for purchase and development proposals was shared at that time. City Administrator Mitchell requested direction on whether Council wanted an RFP for the project or an RFP for a realtor. Property is zoned R3, which is intended to allow single-family dwelling units to be developed with varied yard setback requirements and/or design innovations so as to (a) facilitate development of parcels that are difficult to develop under the usual standards, (b) allow for a single-family detached residential development without increasing the permitted appropriate conventional lot-by-lot subdivision density, and/or (c) enhance useful open space and preserve significant trees and other natural features through the proper utilization of density transfer techniques. Council direction was to draft RFP for a realtor.
- C. **Update on Personnel Policy** – City Administrator Mitchell reported that she was working with Attorney Baker and Labor Attorneys on updating the Personnel Manual. In response to direction from Council, one of the changes includes capping the accumulation of sick days for administrative staff.
- D. **Discussion - Council Professional Development and Procedures** – A copy of the current Council Rules of Order and Procedure from 1985 was shared. It was noted that the document and policy need to be updated, including adding language relative to the Michigan Open Meetings Act and Freedom of Information Act (FOIA). Attorney Baker mentioned that during their training in January 2018, it was noted that this needed to be updated. City Administrator Mitchell offered that MML and/or parliamentarian expert Eleanor Siewert would be worthwhile contacting. Mayor requested City Administrator Mitchell to get a cost estimate and Council Members to provide their availability, in order to schedule a meeting. Information was shared on professional development opportunities offered through MML Elected Officials Academy and MSU Extension. The National League of Cities membership is being renewed.
- E. **Update on Contracts** – City Administrator Mitchell provided a list of contracts identified to date. Questions were raised regarding the maintenance of I-696. Inquiry was made about the agreement with the Southfield Library and millage rate.

3. Mayor and Council Comments

Council Member Stallings asked if there is a warranty for the driveway approach at 27420 Eldorado.

Mayor Garrett mentioned that Council Member Brock has indicated his intention to resign from his seat as of December 31, 2018. It was suggested that the candidate from the last election with the next highest votes, Saleem Siddiqi, would be appointed to fill the vacancy, if interested. They would serve until the next council election in 2019. The appointment can be at the December 2018 meeting; taking effect in January 2019.

Mayor Garrett mentioned that it is time for the 6-month evaluation of the City Administrator. Goals are to be distributed and City Administrator is to start on the self-evaluation. Council to turn in their assessment by the end of October.

Mayor Garrett – Council was requested to make conference and hotel reservation confirmations during the early registration period and whenever possible, for cancellations to be provided at least 24 hours prior to avoid penalties. This language should be added to the revised council rules.

Council Member Ferguson inquired about Saratoga Blvd and when would the work be completed. City Administrator Mitchell reported that DPS indicated the work would be resumed in the coming week.

Santa Holiday Party is scheduled for December 2nd.

Mayor Garrett commented that the celebration honoring Frank Brock needs to be scheduled and the official unveiling of the street signage.

City Administrator Mitchell indicated that the 2 vacant positions will be posted within the next week on the city website and MML's website.

4. **Public Comment** – John Shaw inquired about the tree leaning near Bloomfield and Wilshire.
5. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, October 1, 2018 at 7:45 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator

Joint Meeting

CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE

CITY COUNCIL OF THE CITY OF SOUTHFIELD

SOUTHFIELD PUBLIC SCHOOLS BOARD OF EDUCATION

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE, THE CITY COUNCIL OF THE CITY OF SOUTHFIELD AND THE SOUTHFIELD PUBLIC SCHOOLS BOARD OF EDUCATION HELD ON MONDAY, OCTOBER 8, 2018 AT THE MINT LOCATED AT MICHIGAN FIRST CREDIT UNION CONFERENCE CENTER, 27000 EVERGREEN RD., LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:55 p.m. by Mayor Garrett.

Present: Mayor Mykale Garrett

Council members Frank Brock, Ian Ferguson and Donna Stallings

Excused: Mayor Pro Tem Bruce Kantor

Also Present: City Administrator Dr. Sheryl Mitchell, Police Chief Scott McKee, Treasurer, Pamela Bratschi and City Clerk Yvette Talley

CO-18-196 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Council member Ferguson, seconded by Council member Stallings to excuse Mayor Pro Tem Bruce Kantor from this meeting.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

City of Southfield Update

Mayor Kenson Siver gave an overview of the Redevelopment/Enhancement Civic Center District

City of Lathrup Village Update

Mayor Mykale Garrett gave an overview of the following:

Lathrup Village celebrated their 65th Anniversary

October 26th 6:00 p.m.-8:00 p.m. – Fall Festival

December 2nd 1:00 p.m. -3:00 p.m. - Holiday Festival/Tree Lighting

Announced Council member Frank Brock will be retiring December 31, 2018

Employment Positions Available – City of Lathrup Village

Manager- Community/Economic Development

Building Department/Code Inspector

Southfield Pubic School update by Dr. Jennifer Green

Topics of Discussion

- a. School/Community Safety
- b. Economic Growth-College/Career Readiness
- c. Strong Working Relationships
- d. Outreach Efforts/Increasing Enrollment Efforts/Community Engagement
-Engage Lathrup Village residents in what’s going on in the school district
- e. SPS Strategic Plan
- f. Student Liaison
- g. Partnership Council

CO-18-197 AJOURNMENT

Motion by Council member Stallings, seconded by Council member Ferguson to adjourn this meeting.

Yes: Brock, Ferguson, Garrett, Stallings

No: None

Motion carried.

Meeting adjourned at 8: 53 p.m.

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 9/1/2018-9/15/2018

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$18,128.55	Bratschi, Carlton, Mitchell Schultz,Talley
DDA	\$720.00	Chung, Zuchowski
Bldg Mnt	\$0.00	
Police	\$30,162.52	Becker, Button, Carmack, Imber, Knoll Lask, Lawrence, McKee, Roberts, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$1,666.67	Tamsen

Total Gross **\$51,643.36**

Deductions **\$17,819.09**

Net Payroll **\$33,824.27**

*** Fund Totals Include Gross Payroll**

General Fund	\$49,957.74
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$720.00
Water & Sewer Fund	\$965.62
Total	\$51,643.36

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 9/16/2018-9/30/2018

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$13,505.59	Bratschi, Carlton, Mitchell Schultz, Talley
DDA	\$864.00	Chung, Zuchowski
Bldg Mnt	\$0.00	
Police	\$30,504.23	Becker, Button, Carmack, Imber, Knoll Lask, Lawrence, McKee, Roberts, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$965.62	Carlton
Recreation	\$1,666.67	Tamsen

Total Gross align="right">**\$47,506.11**

Deductions align="right">**\$17,822.94**

Net Payroll align="right">**\$29,683.17**

*** Fund Totals Include Gross Payroll**

General Fund	\$235,688.29
Major Road Fund	\$8,656.01
Local Road Fund	\$265,532.94
Capital Acquisition Fund	\$11,470.11
Debt Service Fund SDS Bonds	
Downtown Development Authority	\$6,865.35
Water & Sewer Fund	\$186,410.65
Total	\$714,623.35

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	CORELOGIC TAX SERVICES,	TAX OVERAGES	15,550.47	2714
101-000.000-206.000	TAX OVERAGE REFUND	LERETA	TAX OVERAGES	2,993.84	2715
101-000.000-206.000	TAX OVERAGE REFUND	MARK MASSE	TAX OVERAGE	256.41	2716
101-000.000-206.000	TAX OVERAGE REFUND	NICOLE SHAVON JOHNSON	TAX OVERAGE	87.01	2717
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	CHILD SUPPORT	1,056.75	41672
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	INSURANCE	56.34	41677
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	41.22	41700
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	CHILD SUPPORT	1,056.75	41722
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DARLENE DANIELS-DIXON	COMMUNITY ROOM DEPOSIT	300.00	41655
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SIMONE DANIEL	COMMUNITY ROOM DEPOSIT	300.00	41683
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. O	UNION DUES	65.16	41653
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	421.12	41678
101-000.000-283.000	PERFORMANCE BONDS	ROBERT TAMARELLI	BOND REFUND	50.00	41681
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	41691
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP	2,196.00	41667
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	2,981.59	41716
101-000.000-546.000	POLICE CHARGES FOR SERVICES	DAVID IMBER	DONATION CHECK THAT WAS MADE OUT TO T	100.00	41636
Total For Dept 000.000				27,662.66	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LIABI	POOL RENEWAL PREMIUM	24,256.00	41671
101-100.000-726.000	OFFICE SUPPLIES	I.T. RIGHT	PRINTER CABLE AND VGA CABLE	23.00	41666
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINT	NUISANCE CUT	60.00	41710
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINT	NUISANCE CUTS	150.00	41710
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINT	NUISNCE CUT	60.00	41710
101-100.000-804.000	BUILDING TRADE INSPECTION	GIFFELS-WEBSTER ENG INC	ROW PERMIT REVIEWS FOR VARIOUS ADDRES	290.00	41712
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECICAL IN	1,053.65	41721
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS, CODE ENFORCEMEN	6,149.00	41721
101-100.000-805.000	CABLE TELEVISION	CARDMEMBER SERVICE	GOVERNMENT OPERATION, CAR WASHES, VEH	161.74	41633
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	660.00	41651
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	65TH ANNIVERSARY CLEBRATION SET UP, C	430.00	41651
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	STRIP AND WAX COMMUNITY ROOM FLOOR	50.00	41651
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	KEANU C. WILLIAMS	WORKED FESTIVAL WEEKEND 9/7-9/9/2018	100.00	41695
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	SPACKLING/PAINTING COMMUNITY ROOM DAM	350.00	41705
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	990.00	41705
101-100.000-832.000	CITIZEN COMMUNICATION/PR	ZIP ETC.INC.	FALL NEWSLETTER	3,395.00	41737
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	GOVERNMENT OPERATION, CAR WASHES, VEH	4,407.15	41633
101-100.000-848.000	GOVERNMENT OPERATIONS	OAKLAND COUNTY TREASURER	OCTA MEMBERSHIP DUES FOR TREASURER AN	40.00	41637
101-100.000-848.000	GOVERNMENT OPERATIONS	GORDON FOOD SERVICE	FOOD FOR KEN MARTENS GOING AWAY LUNCH	144.76	41663
101-100.000-848.000	GOVERNMENT OPERATIONS	I.T. RIGHT	REMOTE BACKUP	500.00	41666
101-100.000-848.000	GOVERNMENT OPERATIONS	LATHRUP VILLAGE HISTORIC	MEMBERSHIP	50.00	41669
101-100.000-848.000	GOVERNMENT OPERATIONS	OAKLAND COUNTY TREASURER	OCTA ANNUAL MEETING PAM AND ARRON	40.00	41674
101-100.000-848.000	GOVERNMENT OPERATIONS	SHERYL MITCHELL	REIMBURSEMENT-OCMA LUNCHES	165.00	41682
101-100.000-848.000	GOVERNMENT OPERATIONS	BRUCE CANTOR	TRAVEL REIMBURSEMENT EXPENSES	259.99	41703
101-100.000-848.000	GOVERNMENT OPERATIONS	I.T. RIGHT	OFFICE 365 EXCHANGE ONLINE	201.21	41715
101-100.000-848.000	GOVERNMENT OPERATIONS	KEEP MICHIGAN BEAUTIFUL,	2018 CONTRIBUTION	25.00	41718
101-100.000-848.000	GOVERNMENT OPERATIONS	OFFICE DEPOT	LAPTOP CASES FOR CITY COUNCIL	157.45	41724
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET SERVICE	173.78	41652
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	372.91	41675
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	631.74	41675
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	DELETED MAILBOXES AND CREATED NEW EXT	62.50	41704
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	TELEPHONE REPAIRS	797.50	41704

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILL	213.52	41736
101-100.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	GOVERNMENT OPERATION, CAR WASHES, VEH	87.69	41633
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	FUEL CHARGES FOR CITY VEHICLES	188.45	41689
101-100.000-860.000	VEHICLE EXPENSE	SOUTHFIELD MUFFLER & BRA	REPLACE BRAKES, AIR FILTER AND OIL CH	378.96	41685
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	VEHICLE ALLOWANCE	350.00	41738
101-100.000-883.000	CITY BEAUTIFICATION	CAFE CLARE	LUNCHEON BUFFET	747.50	41650
101-100.000-883.000	CITY BEAUTIFICATION	EVENTS BY ALLYSE LAMAR	LINENS FOR LADIES LUNCHEON	265.00	41660
101-100.000-900.000	PRINTING/PUBLICATION COSTS	PREMIER BUSINESS PRODUCT	METER CHARGES FOR COPY MACHINE	174.75	41679
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES	LEASE PAYMENT FOR POSTAGE MACHINE	356.64	41676
Total For Dept 100.000 GOVERNMENT SERVICES				48,969.89	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	2,427.34	41646
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	509.35	41647
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	170.78	41690
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	147.37	41729
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	170.78	41735
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL CHARGES FOR AUGUST 2018	715.00	41645
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES SEPTEMBER 2018	1,300.00	41645
101-101.000-718.000	ELECTIONS	CARDMEMBER SERVICE	GOVERNMENT OPERATION, CAR WASHES, VEH	152.64	41633
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION FORMS AND SUPPLIES	45.15	41725
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL CHARGES FOR AUGUST 2018	3,697.50	41645
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES SEPTEMBER 2018	4,087.50	41645
101-101.000-722.000	LEGAL SERVICES	KELLER THOMA	GENERAL MATTERS	412.50	41719
Total For Dept 101.000 ADMINISTRATION				13,835.91	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	41672
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	550.25	41651
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	550.25	41705
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	41722
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	226.86	41658
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	99.29	41706
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	GOVERNMENT OPERATION, CAR WASHES, VEH	520.53	41633
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE SEPTEMBER 2018	199.00	41656
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	FIRE EXTINGUISHER SALES	ANNUAL FIRE EXT. INSPECTION AND TAGGI	98.25	41662
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	BUILDING MAINTANANCE, PAINT FOR SIDEW	71.15	41664
101-201.000-938.000	PARKING LOT & GROUNDS	HOME DEPOT CREDIT SERVIC	BUILDING MAINTANANCE, PAINT FOR SIDEW	41.34	41664
Total For Dept 201.000 BUILDING & GROUNDS				3,656.42	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	969.66	41646
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,121.90	41647
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	10,400.97	41648
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	MEDICAL	402.00	41649
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	35.83	41690
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	301.32	41690
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	245.40	41729
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	301.32	41735
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	36.91	41735
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LIABI	POOL RENEWAL PREMIUM	24,000.00	41671
101-301.000-726.000	OFFICE SUPPLIES	BATTERIES PLUS	BATTERIES FOR POLICE DEPARTMENT	56.94	41701
101-301.000-727.000	ROAD SUPPLIES	FEDEX	DELIVERY CHARGES	16.82	41711

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Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXISNEXIS RISK DATA MAN	AUGUST MINIMUM COMMITMENT	50.00	41670
101-301.000-822.000	TRAINING	EJC SECURITY SERVICES, I	INSTRUCTOR COURSE	175.00	41709
101-301.000-822.000	TRAINING	THERESA KNOLL	TRAVEL EXPENSES	285.57	41732
101-301.000-824.000	CRIME PREVENTION	PRIORITY ONE EMERGENCY,	BLADDERS	65.98	41680
101-301.000-826.000	YOUTH & DRUG PROGRAMS	CARDMEMBER SERVICE	GOVERNMENT OPERATION, CAR WASHES, VEH	927.90	41633
101-301.000-829.000	POLICE UNIFORMS & CLEANING	UNITEX DIRECT	UNIFORMS FOR OFFICER BUTTON	109.98	41687
101-301.000-829.000	POLICE UNIFORMS & CLEANING	UNITEX DIRECT	UNIFORMS CHIEF MCKEE	129.98	41687
101-301.000-829.000	POLICE UNIFORMS & CLEANING	UNITEX DIRECT	UNIFORMS FOR OFFICER CARMACK	126.95	41733
101-301.000-829.000	POLICE UNIFORMS & CLEANING	UNITEX DIRECT	UNIFORMS FOR SERGANT ZANG	255.94	41733
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET SERVICE	91.72	41652
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	51.31	41644
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILLS	398.36	41675
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILL	213.52	41736
101-301.000-851.000	RADIO COMMUNICATIONS	MOBILE COMMUNICATION SAL	SERVICE ON POLICE TAHOE COMMUNICATION	320.08	41723
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	GOVERNMENT OPERATION, CAR WASHES, VEH	421.10	41633
101-301.000-860.000	VEHICLE EXPENSE	UPPER LEVEL GRAPHICS	SLAIN OFFICER BADGES	45.00	41688
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	FUEL CHARGES FOR CITY VEHICLES	1,946.69	41689
101-301.000-860.000	VEHICLE EXPENSE	CYNERGY WIRELESS PRODUCT	RELAY AUX BATTERY	280.00	41654
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	REPAIRS ON 2015 CHVOROLET TAHOE	1,367.49	41702
101-301.000-860.000	VEHICLE EXPENSE	CYNERGY WIRELESS PRODUCT	REPAIR OF RADIO IN POLICE TAHOE	162.50	41707
101-301.000-860.000	VEHICLE EXPENSE	PVP COMMUNICATIONS	REPAIR BROKEN CABLES	244.00	41726
Total For Dept 301.000 PUBLIC SAFETY				47,558.14	
Dept 401.000 PUBLIC SERVICE					
101-401.000-892.000	SIDEWALK MAINTENANCE	HOME DEPOT CREDIT SERVIC	BUILDING MAINTANANCE, PAINT FOR SIDEW	113.60	41664
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SY	FUEL CHARGES FOR CITY VEHICLES	859.68	41689
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILLS	132.09	41675
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	87.29	41706
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	8,530.55	41668
Total For Dept 401.000 PUBLIC SERVICE				9,723.21	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	14,420.00	41684
101-502.000-801.001	SOCRRA	SOCRRA	SPECIAL CHARGES	284.58	41728
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	12,772.00	41728
Total For Dept 502.000				27,476.58	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	297.70	41646
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	41690
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	22.14	41729
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	41735
101-601.000-812.000	COMMUNITY EVENTS	BOUNCING BUBBLES SOCCER	BOUNCE HOUS AND CORN HOLE FOR 65TH AN	1,291.15	41632
101-601.000-812.000	COMMUNITY EVENTS	CITY OF LATHRUP VILLAGE	START UP CASH FOR 65TH BIRTHDAY WEEKE	400.00	41635
101-601.000-812.000	COMMUNITY EVENTS	SEAN FRIDAY	ENTERTAINMENT FOR 65TH ANNIVERSARY PA	900.00	41638
101-601.000-812.000	COMMUNITY EVENTS	STONY CREEK METROPARK	STAGE FOR 65TH ANNIVERSARY PARTY	1,200.00	41639
101-601.000-812.000	COMMUNITY EVENTS	SYMON RENTAL	CHAIRS FOR 65TH ANNIVERSARY PARTY	326.00	41640
101-601.000-812.000	COMMUNITY EVENTS	THE DETROIT SCHOOL OF RO	RENTAL OF PA SYSTEM FOR 65TH ANNIVERS	2,150.00	41641
101-601.000-812.000	COMMUNITY EVENTS	STEPHEN D'ANGELO	MUSIC FOR 65TH ANNIVERSARY	200.00	41643
101-601.000-812.000	COMMUNITY EVENTS	TEE PEE INC.	PARTY TOILETS	380.00	41686
101-601.000-812.000	COMMUNITY EVENTS	KEANU C. WILLIAMS	WORKED FESTIVAL WEEKEND 9/7-9/9/2018	313.00	41695
101-601.000-812.000	COMMUNITY EVENTS	CHAMBERLIN PONY RIDES	PONY RIDES AND PETTING ZOO	900.00	41696
101-601.000-812.000	COMMUNITY EVENTS	A KEEN KREATION	SHIRTS FOR 65TH ANNIVERSARY PARTY	2,120.00	41699

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 601.000 RECREATION					
101-601.000-812.000	COMMUNITY EVENTS	THE PIN CENTER	LAPEL PINS FOR 65TH ANNIVERSARY PARTY	579.00	41731
Total For Dept 601.000 RECREATION				11,128.99	
Total For Fund 101 GENERAL FUND				190,011.80	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	33.88	41646
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	2.77	41729
202-702.000-862.000	ROADSIDE MAINTENANCE	EAGLE LANDSCAPING & SUPP	ROAD SIDE MAINTANANCE, GRAVEL FOR DIR	222.00	41659
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	159.00	41717
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,139.50	41717
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING, TRE REMOVAL	2,694.75	41717
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	41668
Total For Dept 702.000				8,656.01	
Total For Fund 202 MAJOR ROAD FUND				8,656.01	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	33.88	41646
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	2.77	41729
203-703.000-861.000	ROAD MAINTENANCE	HUTCH PAVING	STREET PAVING	246,256.50	41665
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	2018 ROADWAY REPAIR PROJECT	8,480.00	41712
203-703.000-861.000	ROAD MAINTENANCE	ROAD COMMISSION FOR OAKL	CHLORIDE SPREAD	2,094.11	41727
203-703.000-862.000	ROADSIDE MAINTENANCE	DORNBOS SIGN & SAFETY IN	STREET SIGNS	268.32	41708
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	159.00	41717
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	1,139.50	41717
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING, TRE REMOVAL	2,694.75	41717
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	41668
Total For Dept 703.000				265,532.94	
Total For Fund 203 LOCAL ROAD FUND				265,532.94	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	I.T. RIGHT	TWO COMPUTERS AND MICROSOFT OFFICE	2,483.00	41666
258-000.000-970.000	CAPITAL EXPENDITURE	CYNERGY WIRELESS PRODUCT	EQUIPMENT INSTALLATION FOR 2018 POLIC	8,987.11	41654
Total For Dept 000.000				11,470.11	
Total For Fund 258 CAPITAL ACQUISITION FUND				11,470.11	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	885.86	41646
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	29.71	41729
494-000.000-845.000	STREETSCAPING	HORTULUS GARDENS	GATEWAY ENTRANCES MAINTENANCE	180.00	41713
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES	2,573.00	41712
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	41690
494-000.000-887.000	FARMERS MARKET	DENNIS KINGSBURY	MUSIC FOR FARM MARKET	105.00	41692
494-000.000-887.000	FARMERS MARKET	DRUM DANCER RECORDS	MUSIC FOR FRAM MARKET	180.00	41693
494-000.000-887.000	FARMERS MARKET	GIA WARNER	MUSIC FOR FARM MARKET	130.00	41694
494-000.000-887.000	FARMERS MARKET	DENNIS FARAC	FARMERS MARKET ENTERTAINMENT 9/19/18	75.00	41697

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Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-887.000	FARMERS MARKET	DENNIS FARAC	FARMERS MARKET ENTERTAINMENT 9/26/18	75.00	41698
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	41735
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS	1,751.12	41657
Total For Dept 000.000				6,001.35	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				6,001.35	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	5,391.40	41646
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41690
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	9.54	41729
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41735
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LIABI	POOL RENEWAL PREMIUM	6,989.00	41671
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2443
592-536.000-902.000	BILLING SERVICES	SARA KLAKULAK	WATER OVERPAYMENT ON INCH AND HALF ME	1,531.20	2445
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	41668
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	WIRE FLAGS FOR MARKING WATER SERVICES	50.84	41661
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPP	ROAD SIDE MAINTANANCE, GRAVEL FOR DIR	153.00	41659
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	REBUILT MANHOLE	1,500.00	41730
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER CHARGES FOR 8/1/18 TO 8/31/18	37,318.44	2444
Total For Dept 536.000 WATER DEPARTMENT				58,522.07	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	131.07	41646
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41690
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	9.55	41729
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41735
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LIABI	POOL RENEWAL PREMIUM	7,500.00	41671
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	41668
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL FOR MONTH ENDING AUGU	78,840.66	2446
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS	14.30	41706
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET AT RETENTION TANK	109.85	41652
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILLS	145.56	41675
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	KENNEDY INDUSTRIES INC	FIELD SERVICE ON RETENTION TANK	369.50	41720
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	MICHIGAN MUNICIPAL LIABI	POOL RENEWAL PREMIUM	8,700.00	41671
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL CHARGES FOR MONTH END	1,406.81	2446
592-537.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2018 WATER MAIN PROGRAM	2,050.49	41712
592-537.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	DISTRICT 624 CURED IN PLACE PIPE	290.00	41712
592-537.000-970.000	CAPITAL EXPENDITURE	UTILITY SERVICES AUTHORI	2015 CURED IN PLACE PIPE	20,269.00	41734
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, I	STORM WATER PROFESSIONAL SERVICES	2,107.52	41714
Total For Dept 537.000 SEWER DEPARTMENT				126,922.96	
Total For Fund 592 WATER & SEWER FUND				185,445.03	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	190,011.80	
			Fund 202 MAJOR ROAD FU	8,656.01	
			Fund 203 LOCAL ROAD FU	265,532.94	
			Fund 258 CAPITAL ACQUI	11,470.11	
			Fund 494 DOWNTOWN DEVE	6,001.35	
			Fund 592 WATER & SEWER	185,445.03	
			Total For All Funds:	<u>667,117.24</u>	



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Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

August 8, 2018

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for July 1 through July 31, 2018

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of July, 2018:

1. General Retainer	\$1,650.00
2. Special Legal Services	\$2,047.50
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$ 715.00</u>
	\$4,412.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker
Lathrup Village Attorney

SRB/sds
Enclosures



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08-08-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 743

Invoice Period: 07-01-2018 - 07-31-2018

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
07-02-2018	SRB	Phone conference with Ken Marten.	0.25	No Charge
07-06-2018	SRB	Review Study Session agenda and prepare for Study Session.	0.75	No Charge
07-09-2018	SRB	Telephone conference with Code Enforcement Officer.	0.25	No Charge
07-09-2018	SRB	Attend Study Session.	3.00	No Charge
07-09-2018	SRB	Telephone conference with Ken Marten re: conceptual site plan review.	0.25	No Charge
07-09-2018	SRB	Phone call with attorney re: Council Meeting .	0.25	No Charge
07-11-2018	SRB	Attend City Council Study Session. This service provided by Matthew Quinn.	1.50	No Charge
07-12-2018	SRB	Phone call with Sergeant and email re: 18LV01207A.	0.50	No Charge
07-12-2018	SRB	Phone call with Police Clerk re: 18LV01207.	0.25	No Charge
07-17-2018	SRB	Phone call with City Treasurer re: status of Tax Tribunal cases.	0.25	No Charge
07-17-2018	SRB	Phone conference with City Clerk.	0.25	No Charge
07-17-2018	SRB	Review agenda for Regular Council Meeting.	0.25	No Charge
07-17-2018	SRB	Phone conference with Ken Marten re: DDA grants.	0.25	No Charge
07-23-2018	SRB	Preparation for and attend Study Session and Regular Meeting of Council.	3.00	No Charge
07-31-2018	SRB	Services rendered.		1,650.00
Total Fees				1,650.00

Time Summary

Professional	Hours	Amount
SRB	11.00	1,650.00
Total Fees		1,650.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

Total for this Invoice

1,650.00

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Page 2 of 2



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08-08-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 744

Invoice Period: 07-01-2018 - 07-31-2018

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
07-09-2018	SRB	Receipt of docket for 7/11 for Judge Nance, review of docket, email correspondence to J. Wright.	0.25	32.50
07-11-2018	SRB	Receipt and review of Discovery Demand from defense counsel; email request to Police Department for discovery re: 18LV01207A.	0.25	32.50
07-11-2018	SRB	Appearance in 46th District Court for pre-trials and formal hearings.	3.00	390.00
07-16-2018	SRB	Receipt and review of letter from Judge to Defendant re: 17LV01011A.	0.25	32.50
07-18-2018	SRB	Notice of required Court appearance to Officer C. Becker for formal hearing re: 18LV01028A.	0.25	32.50
07-19-2018	SRB	Notice of required Court appearance to Officer A. Carmack for formal hearing re: 18LV01171A.	0.25	32.50
07-20-2018	SRB	Notice of required Court appearance to Officer C. Becker for formal hearing re: 18LV01098A.	0.25	32.50
07-23-2018	SRB	Notice of required Court appearance to Officer C. Becker for formal hearing re: 18L246918A and Officer Tompkins for formal hearing re: 18LV01207A.	0.25	32.50
07-24-2018	SRB	Telephone conference with Sgt. Zang re: warrant pickup.	0.25	32.50
07-25-2018	SRB	Notice of required Court appearance to Officer Lawrence for formal hearing re: 18LV01144A and Officer Becker for formal hearing re: 18LV01211A.	0.25	32.50
07-30-2018	SRB	Notice of required Court appearance to Officer A. Carmack for formal hearing re: 18LV01331A; and Officer C. Becker for formal hearing re: 18L247503A.	0.25	32.50
			Total Fees	715.00

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Page 1 of 2

Time Summary

Professional	Hours	Amount
SRB	5.50	715.00
	Total Fees	715.00
	Total for this Invoice	715.00



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08-08-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 745

Invoice Period: 07-01-2018 - 07-31-2018

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
07-02-2018	SRB	Review correspondence from Ken Marten re: MFCU sign variance.	0.25	32.50
07-02-2018	SRB	Receipt and review correspondence from City Administrator re: amendment to Mueller agreement.	0.25	32.50
07-05-2018	SRB	Receipt and review correspondence from City Administrator re: commercial trash issue.	0.25	32.50
07-06-2018	SRB	Review correspondence from City Administrator re: Study Session agenda.	0.25	32.50
07-06-2018	SRB	Review and respond to correspondence from City Administrator re: notice of public hearing.	0.25	32.50
07-09-2018	SRB	Receipt and review correspondence from resident re: Olga's sewer issue.	0.25	32.50
07-09-2018	SRB	Review and respond to correspondence from Oakland County Equalization re: Auto Products, MTT Docket No. 17-001473.	0.25	32.50
07-09-2018	SRB	Receipt and review multiple correspondence from City Administrator re: Gorbe/Rucker litigation.	0.25	32.50
07-09-2018	SRB	Review all file information on ZBA Application. This service provided by Matthew Quinn.	0.50	65.00
07-10-2018	SRB	Review correspondence from Planner re: zoning ordinance changes.	0.25	32.50
07-10-2018	SRB	Receipt and review correspondence re: Special Meeting of Council; review agenda.	0.50	65.00
07-11-2018	SRB	Receipt and review of correspondence from City Clerk re: FOIA; response to same.	0.25	32.50
07-11-2018	SRB	Review correspondence from Planner and attached review letter re: ZBA request.	0.50	65.00

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Page 1 of 3

Date	Professional	Description	Hours	Amount
07-11-2018	SRB	Receipt and review correspondence from City Administrator re: sewer backup status; response to same.	0.25	32.50
07-11-2018	SRB	Review correspondence from City Administrator re: construction on 696.	0.25	32.50
07-11-2018	SRB	Review letter for Jill Bahm. This service provided by Matthew Quinn.	0.25	32.50
07-11-2018	SRB	Attend ZBA meeting re: Michigan First. This service provided by Matthew Quinn.	1.25	162.50
07-16-2018	SRB	Receipt and review correspondence from Oakland County Equalization, Valuation Disclosure and Prehearing Statement re: Auto Products, MTT Docket No. 17-001473.	0.25	32.50
07-16-2018	SRB	Review correspondence from City Administrator re: Gorbe/Rucker litigation.	0.25	32.50
07-17-2018	SRB	Receipt and review correspondence from City Administrator re: CIP; response to same.	0.25	32.50
07-17-2018	SRB	Receipt and review correspondence from City Administrator re: agenda packet; response to same.	0.25	32.50
07-17-2018	SRB	Review correspondence from Ken Marten.	0.25	32.50
07-18-2018	SRB	Receipt and review correspondence from Ken Marten re: Special Land Use application.	0.25	32.50
07-18-2018	SRB	Receipt and review correspondence from Planner re: CIP.	0.25	32.50
07-19-2018	SRB	Review correspondence from Ken Marten re: Planning Commission meeting.	0.25	32.50
07-19-2018	SRB	Email correspondence to P. Bratschi re: MTT case.	0.25	32.50
07-20-2018	SRB	Review and respond to correspondence from City Clerk re: ballot question.	0.25	32.50
07-22-2018	SRB	Receipt and review correspondence from Planning Commission member Miller; response to same.	0.25	32.50
07-23-2018	SRB	Review multiple correspondence from City Administrator re: Gorbe/Rucker litigation.	0.25	32.50
07-23-2018	SRB	Review and respond to correspondence from City Administrator re: Mueller agreement.	0.25	32.50
07-23-2018	SRB	Draft revisions to second reading of Peddler Ordinance; forward to Council.	0.50	65.00
07-23-2018	SRB	Receipt and review correspondence from City Administrator re: House in the Woods property.	0.25	32.50
07-23-2018	SRB	Receipt and review correspondence from Treasurer re: audit; draft letter to Plante Moran, forward copy to Treasurer P. Bratschi.	0.50	65.00
07-24-2018	SRB	Review correspondence from City Administrator; review, make suggested revisions to product royalty agreement with Service Line of America.	0.50	65.00
07-25-2018	SRB	Receipt and review correspondence from City Clerk re: FOIA request; response to same.	0.25	32.50
07-25-2018	SRB	Draft amendment to Jeff Mueller employment contract; telephone conference with Jeff Mueller; forward to City Administrator and Mayor.	1.00	130.00
07-25-2018	SRB	Receipt and review of correspondence from City Administrator re: authority to execute contracts; response to same.	0.25	32.50
07-26-2018	SRB	Receipt and review correspondence from City Administrator re: Service Line of America; response to same.	0.25	32.50

Date	Professional	Description	Hours	Amount
07-26-2018	SRB	Review correspondence from City Administrator and Code Enforcement Officer re: sewer grease incident; draft response and review reply.	0.50	65.00
07-27-2018	SRB	Review correspondence from City Administrator re: signed Mueller agreement.	0.25	32.50
07-27-2018	SRB	Receipt and review correspondence from Code Enforcement Officer.	0.25	32.50
07-27-2018	SRB	Review multiple correspondence from City re: Special Land Use application.	0.50	65.00
07-27-2018	SRB	Receipt and review correspondence from City Administrator re: Gorbe/Rucker litigation.	0.25	32.50
07-27-2018	SRB	Receipt and review correspondence from Planning Commission member Miller.	0.25	32.50
07-30-2018	SRB	Review correspondence from City Administrator re: Service Line of America agreement.	0.25	32.50
07-31-2018	SRB	Review multiple correspondence re: Gorbe/Rucker litigation.	0.25	32.50
07-31-2018	SRB	Review correspondence from Planning Commission member Miller.	0.25	32.50
07-31-2018	SRB	Receipt and review correspondence from citizen re: Olga grease incident.	0.25	32.50

Total Fees 2,047.50

Time Summary

Professional	Hours	Amount
SRB	15.75	2,047.50
	Total Fees	2,047.50

Total for this Invoice 2,047.50



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SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

September 5, 2018

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for August 1 through August 31, 2018

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of August, 2018:

1. General Retainer	\$1,650.00
2. Special Legal Services	\$2,437.50
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$1,300.00</u>
	\$5,387.50

By way of reminder, we have not yet received payment for our firm's July services. The invoice was emailed on August 8 in the amount of \$4,412.50.

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker
Lathrup Village Attorney

SRB/sds
Enclosures



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09-05-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 751

Invoice Period: 08-01-2018 - 08-31-2018

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
08-01-2018	SRB	Phone conferences with Court Clerk concerning prosecution dockets.	0.25	No Charge
08-03-2018	SRB	Review Study Session agenda in preparation of meeting.	0.25	No Charge
08-06-2018	LKK	Review Study Session agenda items in preparation of meeting.	0.75	No Charge
08-06-2018	LKK	Attend Council Study Session.	2.25	No Charge
08-14-2018	SRB	Phone call from resident.	0.50	No Charge
08-15-2018	SRB	Phone call with resident.	0.50	No Charge
08-15-2018	SRB	Phone conference with City Treasurer.	0.25	No Charge
08-16-2018	SRB	Phone conference with Police Department re: notices to appear; email to same.	0.25	No Charge
08-17-2018	SRB	Phone call from attorney re: planning commission meeting.	0.25	No Charge
08-18-2018	SRB	Review Study Session agenda in preparation of meeting.	0.25	No Charge
08-18-2018	SRB	Review Council Meeting agenda in preparation of meeting.	0.25	No Charge
08-20-2018	SRB	Attend Study Session and Regular Meeting of Council.	2.50	No Charge
08-20-2018	SRB	Phone conference with Code Enforcement Officer.	0.25	No Charge
08-29-2018	SRB	Phone call with Code Enforcement Officer.	0.25	No Charge
08-31-2018	SRB	Services rendered.		1,650.00
			Total Fees	1,650.00

Time Summary

Professional	Hours	Amount
LKK	3.00	0.00
SRB	5.75	1,650.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

Professional

Hours
Total Fees 1,650.00

Total for this Invoice 1,650.00



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09-05-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 752
Invoice Period: 08-01-2018 - 08-31-2018

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
08-01-2018	SRB	Receipt and review email correspondence from 46th District Court Clerk; review file; sign and forward Motion/Order of Nolle Prosequi to Court re: 16LV01210B.	0.25	32.50
08-02-2018	SRB	Phone calls from and to defense counsel concerning upcoming Court date re: 18LV01028A.	0.25	32.50
08-02-2018	SRB	Review correspondence from Court re: animal ordinance updates.	0.25	32.50
08-02-2018	SRB	Receipt of draft prosecution docket for 8/8 before Judge Johnson; review of same.	0.25	32.50
08-06-2018	SRB	Receipt and review of correspondence from 46th District Court re: Order of Discharge.	0.25	32.50
08-06-2018	SRB	Receipt of final docket for prosecutions for 8/8 before Judge Johnson; review of docket; email correspondence to J. Wright.	0.25	32.50
08-06-2018	SRB	Receipt and review of email correspondence from 46th District Court Clerk re: 18L246747B.	0.25	32.50
08-07-2018	SRB	Receipt and review Notice from 46th District Court and Defendant's Motion to Set Aside Default and proposed Order from defense counsel; draft Answer to Motion and Proof of Service. Prepare letter to Court with copy to Defendant c/o Attorney re: 18LV01328A/B. Fax copy of Answer and Proof to defense counsel.	0.50	65.00
08-08-2018	SRB	Appearance in 46th District Court for pre-trials and formal hearings.	3.00	390.00
08-09-2018	SRB	Receipt and review correspondence from police officer; response to same.	0.25	32.50
08-14-2018	SRB	Phone call from defense attorney re: 17LV1080B.	0.25	32.50
08-14-2018	SRB	Draft Notice of Required Court Appearance to Officer C. Becker	0.25	32.50

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Page 1 of 2

Date	Professional	Description	Hours	Amount
		for motion hearing re: 18LV01328A/B.		
08-15-2018	SRB	Receipt of prosecution dockets for November and December 2018 from 46th District Court; review and draft email correspondence to Chief McKee re: same.	0.25	32.50
08-16-2018	SRB	Phone call from defense counsel re: 17LV010808.	0.25	32.50
08-20-2018	SRB	Draft email correspondence to Court Clerk re: upcoming Court date; review response to same re: 18L0001611.	0.25	32.50
08-20-2018	SRB	Review and respond to correspondence from defense attorney.	0.25	32.50
08-22-2018	SRB	Notices of required Court appearance to Officers A. Carmack re: 18LV01249A and Officer R. Upshaw re: 18LV01482; email correspondence to Police Clerk.	0.50	65.00
08-23-2018	SRB	Notice of required Court appearance to Officer T. Lawrence for formal hearing re: 18LV01542A; copy to Police Clerk.	0.25	32.50
08-23-2018	SRB	Forwarded corrected notice to Defendant re: 18L0001611.	0.25	32.50
08-27-2018	SRB	Receipt and review of correspondence with Appearance from defense counsel re: 18LV01482A.	0.25	32.50
08-27-2018	SRB	Notice of required Court appearance to Officer K. Loudon for formal hearing re: 18LV01359A, copy to Police Clerk.	0.25	32.50
08-27-2018	SRB	Email correspondence to J. Wright for formal hearing re: 18L0001611.	0.25	32.50
08-28-2018	SRB	Receipt and review of Notice from 46th District Court along with Appearance, Demand for Formal Hearing, Motion to Set Aside Default Judgment and Brief in Support from defense counsel; draft notice of required Court appearance to Officer G. Lask with copy to Police Clerk; draft Answer to Motion and Proof of Service; prepare letter to Court with copy to Defendant c/o defense counsel re: 18LV01413A.	0.75	97.50
08-30-2018	SRB	Notice of required Court appearance to Officer R. Tompkins for formal hearing re: 18LV01583A; copy to Police Clerk.	0.25	32.50
08-30-2018	SRB	Phone calls from and to defense counsel; receipt and review of faxed correspondence with proposed stipulated order re: 18LV01583.	0.25	32.50
			Total Fees	1,300.00

Time Summary

Professional	Hours	Amount
SRB	10.00	1,300.00
		Total Fees
		1,300.00
Total for this Invoice		1,300.00



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09-05-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 753
Invoice Period: 08-01-2018 - 08-31-2018

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
08-01-2018	SRB	Draft correspondence from City Administrator re: NLC contract.	0.25	32.50
08-02-2018	SRB	Review of correspondence from City Administrator re: status of Olga sewer issue; respond to same.	0.25	32.50
08-02-2018	SRB	Review correspondence from Administrator re: fire/property escrow program.	0.25	32.50
08-03-2018	SRB	Review correspondence re: SLU 26727 Southfield Road.	0.25	32.50
08-03-2018	SRB	Receipt and review correspondence from Tax Tribunal re: Auto Products, MTT Docket No. 17-001473.	0.25	32.50
08-03-2018	SRB	Receipt and review correspondence from City Administrator.	0.25	32.50
08-06-2018	SRB	Receipt and review correspondence from Oakland County Equalization re: Auto Products, MTT Docket No. 17-001473; respond to same.	0.25	32.50
08-06-2018	SRB	Review correspondence from Administrator re: Gorbe litigation.	0.25	32.50
08-07-2018	SRB	Review correspondence from Administrator re: Ken Marten's resignation.	0.25	32.50
08-07-2018	SRB	Receipt and review correspondences from Mayor and City Administrator re: fence ordinance.	0.25	32.50
08-07-2018	SRB	Receipt and review correspondence re: Lincoln House update.	0.25	32.50
08-08-2018	SRB	Draft notice of hearing for SLU request re: 26727 Southfield Road; review and respond to response of Clerk.	0.75	97.50
08-09-2018	SRB	Receipt and review correspondence re: Roseland construction issues.	0.25	32.50
08-09-2018	LKK	Research re: procedures for filling Council vacancies due to member resignations; draft memo and transmit same to City Administrator.	0.50	65.00

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Page 1 of 3

Date	Professional	Description	Hours	Amount
08-09-2018	SRB	Receipt and review of Order of Dismissal from Tax Tribunal; email correspondence to Oakland County Equalization and email correspondence to Lathrup Village City Administrator and Treasurer forwarding copy of Order re: Auto Products Transport Inc., MTT Docket #17-001473.	0.50	65.00
08-10-2018	LKK	Receipt and review correspondence from City Administrator re: Michigan election law and special election procedures in the City.	0.25	32.50
08-10-2018	SRB	Review correspondence from City Administrator re: filling vacancies of Council positions.	0.25	32.50
08-10-2018	SRB	Receipt and review correspondence re: Gorbe litigation.	0.25	32.50
08-10-2018	SRB	Receipt and review correspondence from Ken Marten.	0.25	32.50
08-10-2018	SRB	Receipt and review correspondence from City Administrator.	0.25	32.50
08-14-2018	SRB	Receipt and review correspondence from City Administrator re: driveway repair program.	0.25	32.50
08-14-2018	SRB	Review correspondence from City Clerk re: notice of adoptions.	0.25	32.50
08-14-2018	SRB	Receipt and review correspondence from Administrator re: Gorbe litigation.	0.25	32.50
08-15-2018	SRB	Draft notice of adoption re: peddlers and sewer ordinance; forward to City Clerk.	0.50	65.00
08-15-2018	SRB	Draft correspondence to City Administrator re: trash collection ordinance revision; review response.	0.25	32.50
08-15-2018	SRB	Draft correspondence to City Clerk.	0.25	32.50
08-16-2018	SRB	Review correspondence from City Administrator re: building service contract; review contract.	0.50	65.00
08-17-2018	SRB	Receipt and review of correspondence from Treasurer; review HCSP resolution; draft correspondence to Treasurer re: same.	0.50	65.00
08-17-2018	SRB	Draft two proposed ordinance revisions relating to trash collection.	1.00	130.00
08-17-2018	SRB	Review correspondence from Administrator and Code Enforcement Officer re: parking blocks.	0.25	32.50
08-18-2018	SRB	Review correspondence from City Administrator.	0.25	32.50
08-20-2018	SRB	Review correspondence from Code Enforcement Officer.	0.25	32.50
08-20-2018	SRB	Review and respond to correspondence from Administrator re: tree carving.	0.25	32.50
08-20-2018	SRB	Receipt and review of FOIA request from City Clerk re: ballot request.	0.25	32.50
08-21-2018	SRB	Receipt and review correspondence from Ken Marten re: sidewalk replacement.	0.25	32.50
08-21-2018	SRB	Receipt and review correspondence from Administrator re: FOIA.	0.25	32.50
08-22-2018	SRB	Research FOIA request issues; draft correspondence to City Clerk re: same.	1.00	130.00
08-22-2018	SRB	Receipt and review correspondence from City Clerk.	0.25	32.50
08-23-2018	SRB	Review correspondence from Ken Marten re: Planning Commission agenda; review agenda	0.50	65.00
08-23-2018	SRB	Receipt and review multiple correspondences from City Clerk re: FOIA; respond to multiple correspondences re: same.	0.50	65.00
08-24-2018	SRB	Review correspondence from Administrator re: Gorbe litigation.	0.25	32.50
08-24-2018	SRB	Receipt and review correspondence from City Clerk re: FOIA.	0.25	32.50
08-28-2018	SRB	Receipt and review correspondence from Code Enforcement	0.25	32.50

Date	Professional	Description	Hours	Amount
		Officer; respond to same.		
08-28-2018	SRB	Appear for Study Session and Regular Meeting of Planning Commission.	3.00	390.00
08-29-2018	SRB	Review correspondence from Planner and Administrator re: SLU summary.	0.50	65.00
08-29-2018	SRB	Review correspondence from City Administrator re: ROW landscaping.	0.25	32.50
08-30-2018	SRB	Receipt and review correspondence from Planner.	0.25	32.50
08-31-2018	SRB	Receipt of correspondence from City Administrator.	0.25	32.50
			Total Fees	2,437.50

Time Summary

Professional	Hours	Amount
LKK	0.75	97.50
SRB	18.00	2,340.00
		Total Fees
		2,437.50
Total for this Invoice		2,437.50

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED AUGUST 31, 2018

	<u>Revenues Through 8/31/2018</u>	<u>Expenses Through 8/31/2018</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	2,708,080	574,354	2,133,726
202-MAJOR STREET FUND	-	23,949	(23,949)
203-LOCAL STREET FUND	-	27,037	(27,037)
258-CAPITAL ACQUISITION FUND	280	40,666	(40,386)
494-DOWNTOWN DEVELOPMENT AUTHORITY	37,846	20,871	16,975
592-WATER & SEWER FUND	415,556	181,283	234,273
GRAND TOTAL ALL FUNDS	<u>3,161,762</u>	<u>868,160</u>	<u>2,293,603</u>

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2018 NORM (ABNORM)	MONTH 09/30/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,438,092.00	2,438,092.00	2,277,497.10	61,694.06	160,594.90	93.41
101-000.000-402.000	REFUSE COLLECTION TAXES	365,705.00	365,705.00	341,169.17	9,243.23	24,535.83	93.29
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	7,000.00	7,000.00	342.90	0.00	6,657.10	4.90
101-000.000-414.000	TAX PENALTIES	38,500.00	38,500.00	2,944.19	2,944.19	35,555.81	7.65
101-000.000-415.000	MISCELLANEOUS REVENUE	12,000.00	12,000.00	2,216.81	1,604.00	9,783.19	18.47
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	8,200.00	8,200.00	0.00	0.00	8,200.00	0.00
101-000.000-419.000	AT & T LEASE PAYMENTS	55,000.00	55,000.00	10,148.22	0.00	44,851.78	18.45
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	12,065.83	3,447.38	32,934.17	26.81
101-000.000-446.000	INVESTMENT INTEREST	16,000.00	16,000.00	7,583.85	3,513.37	8,416.15	47.40
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	75,000.00	75,000.00	57,049.79	1,542.22	17,950.21	76.07
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	65,000.00	65,000.00	17,536.00	7,432.00	47,464.00	26.98
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	3,000.00	3,000.00	1,156.00	87.00	1,844.00	38.53
101-000.000-458.000	PLUMBING/HEATING PERMITS	16,000.00	16,000.00	8,595.00	1,405.00	7,405.00	53.72
101-000.000-459.000	ELECTRICAL PERMITS	20,000.00	20,000.00	3,529.00	1,363.00	16,471.00	17.65
101-000.000-460.000	LICENSES & REGISTRATIONS	9,000.00	9,000.00	475.00	195.00	8,525.00	5.28
101-000.000-461.000	DOG & CAT LICENSES	1,000.00	1,000.00	101.00	50.00	899.00	10.10
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	28,960.97	0.00	91,039.03	24.13
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	50,000.00	50,000.00	5,912.50	1,822.50	44,087.50	11.83
101-000.000-471.000	DONATIONS-OTHER	13,000.00	13,000.00	4,250.00	350.00	8,750.00	32.69
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	55,000.00	55,000.00	20,445.00	8,165.00	34,555.00	37.17
101-000.000-542.000	SMART CREDITS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	3,449.50	922.50	11,550.50	23.00
101-000.000-574.000	STATE SHARED REVENUES	389,269.00	389,269.00	0.00	0.00	389,269.00	0.00
101-000.000-612.000	DISTRICT COURT FINES	125,000.00	125,000.00	14,766.17	6,960.17	110,233.83	11.81
101-000.000-626.000	COMMUNITY DEVELOPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	1,639.00	1,639.00	0.00	0.00	1,639.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-000.000-682.000	SALE OF FIXED ASSET	0.00	0.00	627.00	0.00	(627.00)	100.00
Total Dept 000.000		4,052,322.00	4,052,322.00	2,820,821.00	112,740.62	1,231,501.00	69.61
TOTAL REVENUES		4,052,322.00	4,052,322.00	2,820,821.00	112,740.62	1,231,501.00	69.61
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	30,000.00	24,256.00	24,256.00	5,744.00	80.85
101-100.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-100.000-712.000	WORKER'S COMP INSURANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	797.75	23.00	5,202.25	13.30
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	480.00	270.00	1,520.00	24.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-804.000	BUILDING TRADE INSPECTION	80,000.00	80,000.00	7,637.65	7,492.65	72,362.35	9.55
101-100.000-805.000	CABLE TELEVISION	35,000.00	35,000.00	5,740.54	161.74	29,259.46	16.40
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	15,000.00	15,000.00	7,438.86	2,580.00	7,561.14	49.59
101-100.000-810.000	AUDITING & ACCOUNTING	27,000.00	27,000.00	17,809.25	0.00	9,190.75	65.96
101-100.000-818.000	APPRECIATION DINNER	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,000.00	10,000.00	3,995.00	3,395.00	6,005.00	39.95
101-100.000-840.000	LIBRARY PAYMENT	128,611.00	128,611.00	0.00	0.00	128,611.00	0.00
101-100.000-848.000	GOVERNMENT OPERATIONS	60,000.00	60,000.00	18,022.82	5,990.56	41,977.18	30.04
101-100.000-850.000	TELEPHONE EXPENDITURES	16,000.00	16,000.00	4,678.96	2,251.95	11,321.04	29.24

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 09/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-860.000	VEHICLE EXPENSE	6,000.00	6,000.00	2,075.61	1,005.10	3,924.39	34.59
101-100.000-880.000	CDBG EXPENDITURES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	3,000.00	3,000.00	1,884.00	0.00	1,116.00	62.80
101-100.000-883.000	CITY BEAUTIFICATION	2,000.00	2,000.00	1,237.50	1,012.50	762.50	61.88
101-100.000-900.000	PRINTING/PUBLICATION COSTS	10,000.00	10,000.00	1,520.67	(3.73)	8,479.33	15.21
101-100.000-901.000	POSTAGE FEES	6,000.00	6,000.00	356.64	356.64	5,643.36	5.94
Total Dept 100.000 - GOVERNMENT SERVICES		449,211.00	449,211.00	97,931.25	48,791.41	351,279.75	21.80
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	322,395.00	322,395.00	70,590.83	24,786.80	251,804.17	21.90
101-101.000-702.000	SALARIES PART-TIME	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	118,879.00	118,879.00	27,286.97	5,258.81	91,592.03	22.95
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	2,015.00	2,015.00	17,985.00	10.08
101-101.000-718.000	ELECTIONS	12,000.00	12,000.00	5,004.78	197.79	6,995.22	41.71
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,000.00	35,000.00	31,379.26	0.00	3,620.74	89.66
101-101.000-722.000	LEGAL SERVICES	60,000.00	60,000.00	8,328.75	8,197.50	51,671.25	13.88
101-101.000-723.000	BOARD OF REVIEW	550.00	550.00	0.00	0.00	550.00	0.00
Total Dept 101.000 - ADMINISTRATION		572,824.00	572,824.00	144,605.59	40,455.90	428,218.41	25.24
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,000.00	31,000.00	7,130.70	2,400.00	23,869.30	23.00
101-201.000-920.000	UTILITIES	40,000.00	40,000.00	3,647.68	326.15	36,352.32	9.12
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	28,000.00	28,000.00	3,556.79	888.93	24,443.21	12.70
101-201.000-930.001	BUILDING - GRANTS	7,928.00	7,928.00	2,569.00	0.00	5,359.00	32.40
101-201.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	5,500.00	5,500.00	41.34	41.34	5,458.66	0.75
Total Dept 201.000 - BUILDING & GROUNDS		114,928.00	114,928.00	16,945.51	3,656.42	97,982.49	14.74
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	621,363.00	621,363.00	125,855.31	43,709.72	495,507.69	20.25
101-301.000-702.000	SALARIES PART-TIME	146,290.00	146,290.00	28,874.87	9,798.45	117,415.13	19.74
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	378,232.00	378,232.00	86,687.49	20,389.14	291,544.51	22.92
101-301.000-704.000	SALARIES-OVERTIME	75,000.00	75,000.00	14,862.11	7,158.58	60,137.89	19.82
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	24,000.00	24,000.00	24,000.00	24,000.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	700.00	700.00	0.00	0.00	700.00	0.00
101-301.000-712.000	WORKER'S COMP INSURANCE	11,500.00	11,500.00	0.00	0.00	11,500.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	5,000.00	5,000.00	150.19	56.94	4,849.81	3.00
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	16.82	16.82	1,983.18	0.84
101-301.000-728.000	EVIDENCE SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	5,000.00	5,000.00	(4.85)	0.00	5,004.85	(0.10)
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	319.95	0.00	680.05	32.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	625.00	50.00	2,875.00	17.86
101-301.000-821.000	POLICE RESERVES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-822.000	TRAINING	14,000.00	14,000.00	2,673.57	460.57	11,326.43	19.10
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	0.00	(188.00)	4,500.00	0.00
101-301.000-824.000	CRIME PREVENTION	3,000.00	3,000.00	65.98	65.98	2,934.02	2.20
101-301.000-825.000	ANIMAL CONTROL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-826.000	YOUTH & DRUG PROGRAMS	750.00	750.00	999.33	927.90	(249.33)	133.24
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	676,101.00	676,101.00	150,591.25	0.00	525,509.75	22.27
101-301.000-829.000	POLICE UNIFORMS & CLEANING	10,000.00	10,000.00	1,962.88	622.85	8,037.12	19.63

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2018 NORM (ABNORM)	MONTH 09/30/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-836.000	PRISONER LOCKUP	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301.000-850.000	TELEPHONE EXPENDITURES	10,000.00	10,000.00	2,042.10	754.91	7,957.90	20.42
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	320.08	320.08	15,879.92	1.98
101-301.000-860.000	VEHICLE EXPENSE	40,000.00	40,000.00	8,947.45	4,466.78	31,052.55	22.37
Total Dept 301.000 - PUBLIC SAFETY		2,056,636.00	2,056,636.00	448,989.53	112,610.72	1,607,646.47	21.83
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	500.00	500.00	105.20	0.00	394.80	21.04
101-401.000-890.000	PARK MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-401.000-892.000	SIDEWALK MAINTENANCE	2,500.00	2,500.00	113.60	113.60	2,386.40	4.54
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	2,207.37	1,079.06	18,792.63	10.51
101-401.000-921.000	CONTRACTUAL SERVICES	102,336.00	102,336.00	25,591.65	8,530.55	76,744.35	25.01
101-401.000-936.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	540.74	0.00	1,959.26	21.63
Total Dept 401.000 - PUBLIC SERVICE		133,836.00	133,836.00	28,558.56	9,723.21	105,277.44	21.34
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	11,000.00	11,000.00	284.58	0.00	10,715.42	2.59
Total Dept 501.000 - LEAF COLLECTION		11,000.00	11,000.00	284.58	0.00	10,715.42	2.59
Dept 502.000							
101-502.000-801.001	SOCRRA	350,000.00	350,000.00	67,440.58	27,476.58	282,559.42	19.27
Total Dept 502.000		350,000.00	350,000.00	67,440.58	27,476.58	282,559.42	19.27
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	30,900.00	30,900.00	7,500.00	2,500.00	23,400.00	24.27
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	9,916.00	9,916.00	2,313.73	551.00	7,602.27	23.33
101-601.000-712.000	WORKER'S COMP INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-726.000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-806.000	OTHER RECREATION PROGRAMS	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-601.000-807.000	BUS TRANSPORTATION	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	20,000.00	20,000.00	10,359.15	10,359.15	9,640.85	51.80
101-601.000-817.000	FITNESS CENTER EXP	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-841.000	SPECIAL PROG/SPORTING EVENTS	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	13,000.00	13,000.00	5,550.00	0.00	7,450.00	42.69
Total Dept 601.000 - RECREATION		121,816.00	121,816.00	25,722.88	13,410.15	96,093.12	21.12
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	94,100.00	94,100.00	0.00	0.00	94,100.00	0.00
101-811.000-999.203	TRANSFER OUT TO LOCAL ROADS	145,420.00	145,420.00	0.00	0.00	145,420.00	0.00
Total Dept 811.000		239,520.00	239,520.00	0.00	0.00	239,520.00	0.00
TOTAL EXPENDITURES		4,049,771.00	4,049,771.00	830,478.48	256,124.39	3,219,292.52	20.51

User: PAM

DB: Lathrup

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2018 NORM (ABNORM)	MONTH 09/30/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Fund 101 - GENERAL FUND:							
	TOTAL REVENUES	4,052,322.00	4,052,322.00	2,820,821.00	112,740.62	1,231,501.00	69.61
	TOTAL EXPENDITURES	4,049,771.00	4,049,771.00	830,478.48	256,124.39	3,219,292.52	20.51
	NET OF REVENUES & EXPENDITURES	2,551.00	2,551.00	1,990,342.52	(143,383.77)	(1,987,791.52)	8,022.05

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 09/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND								
Revenues								
Dept 702.000								
202-702.000-574.000	STATE SHARED REVENUES	312,814.00	312,814.00	0.00	0.00	312,814.00	0.00	0.00
202-702.000-665.000	INVESTMENT INTEREST	400.00	400.00	0.00	0.00	400.00	0.00	0.00
Total Dept 702.000		313,214.00	313,214.00	0.00	0.00	313,214.00	0.00	0.00
TOTAL REVENUES		313,214.00	313,214.00	0.00	0.00	313,214.00	0.00	0.00
Expenditures								
Dept 702.000								
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	4,005.00	4,005.00	299.96	70.11	3,705.04	7.49	7.49
202-702.000-705.000	SALARIES-ADMIN	5,250.00	5,250.00	1,312.50	437.50	3,937.50	25.00	25.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,253.00	5,253.00	5,253.00	0.00	0.00	100.00	100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	1,273.19	0.00	3,726.81	25.46	25.46
202-702.000-862.000	ROADSIDE MAINTENANCE	5,000.00	5,000.00	822.00	222.00	4,178.00	16.44	16.44
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	1,347.21	0.00	23,652.79	5.39	5.39
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
202-702.000-870.000	FORESTRY	30,000.00	30,000.00	9,555.63	3,993.25	20,444.37	31.85	31.85
202-702.000-921.000	CONTRACTUAL SERVICES	52,853.00	52,853.00	13,212.33	4,404.11	39,640.67	25.00	25.00
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	67,056.00	67,056.00	0.00	0.00	67,056.00	0.00	0.00
Total Dept 702.000		214,917.00	214,917.00	33,075.82	9,126.97	181,841.18	15.39	15.39
TOTAL EXPENDITURES		214,917.00	214,917.00	33,075.82	9,126.97	181,841.18	15.39	15.39
Fund 202 - MAJOR ROAD FUND:								
TOTAL REVENUES		313,214.00	313,214.00	0.00	0.00	313,214.00	0.00	0.00
TOTAL EXPENDITURES		214,917.00	214,917.00	33,075.82	9,126.97	181,841.18	15.39	15.39
NET OF REVENUES & EXPENDITURES		98,297.00	98,297.00	(33,075.82)	(9,126.97)	131,372.82	33.65	33.65

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 09/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL ROAD FUND								
Revenues								
Dept 703.000								
203-703.000-574.000	STATE SHARED REVENUES	104,271.00	104,271.00	0.00	0.00	104,271.00	0.00	0.00
203-703.000-665.000	INVESTMENT INTEREST	300.00	300.00	0.00	0.00	300.00	0.00	0.00
203-703.000-690.101	TRANSFER IN FROM GENERAL FUND	145,420.00	145,420.00	0.00	0.00	145,420.00	0.00	0.00
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	67,056.00	67,056.00	0.00	0.00	67,056.00	0.00	0.00
Total Dept 703.000		317,047.00	317,047.00	0.00	0.00	317,047.00	0.00	0.00
TOTAL REVENUES		317,047.00	317,047.00	0.00	0.00	317,047.00	0.00	0.00
Expenditures								
Dept 703.000								
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	4,274.00	4,274.00	299.96	70.11	3,974.04	7.02	
203-703.000-705.000	SALARIES-ADMIN	5,250.00	5,250.00	1,312.50	437.50	3,937.50	25.00	
203-703.000-810.000	AUDITING & ACCOUNTING	3,121.00	3,121.00	3,121.00	0.00	0.00	100.00	
203-703.000-852.000	PUBLIC SERVICE BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
203-703.000-861.000	ROAD MAINTENANCE	318,737.00	318,737.00	265,271.30	256,830.61	53,465.70	83.23	
203-703.000-862.000	ROADSIDE MAINTENANCE	0.00	0.00	268.32	268.32	(268.32)	100.00	
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	
203-703.000-868.000	NON-MOTOR FACILITIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	
203-703.000-870.000	FORESTRY	30,000.00	30,000.00	9,555.62	3,993.25	20,444.38	31.85	
203-703.000-921.000	CONTRACTUAL SERVICES	52,853.00	52,853.00	13,212.33	4,404.11	39,640.67	25.00	
203-703.000-970.000	CAPITAL EXPENDITURE	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00	
Total Dept 703.000		518,235.00	518,235.00	293,041.03	266,003.90	225,193.97	56.55	
TOTAL EXPENDITURES		518,235.00	518,235.00	293,041.03	266,003.90	225,193.97	56.55	
Fund 203 - LOCAL ROAD FUND:								
TOTAL REVENUES		317,047.00	317,047.00	0.00	0.00	317,047.00	0.00	
TOTAL EXPENDITURES		518,235.00	518,235.00	293,041.03	266,003.90	225,193.97	56.55	
NET OF REVENUES & EXPENDITURES		(201,188.00)	(201,188.00)	(293,041.03)	(266,003.90)	91,853.03	145.66	

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2018 NORM (ABNORM)	MONTH 09/30/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	422.08	142.12	(22.08)	105.52
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	94,100.00	94,100.00	0.00	0.00	94,100.00	0.00
Total Dept 000.000		94,500.00	94,500.00	422.08	142.12	94,077.92	0.45
TOTAL REVENUES		94,500.00	94,500.00	422.08	142.12	94,077.92	0.45
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	94,100.00	94,100.00	52,136.21	11,470.11	41,963.79	55.41
Total Dept 000.000		94,100.00	94,100.00	52,136.21	11,470.11	41,963.79	55.41
TOTAL EXPENDITURES		94,100.00	94,100.00	52,136.21	11,470.11	41,963.79	55.41
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		94,500.00	94,500.00	422.08	142.12	94,077.92	0.45
TOTAL EXPENDITURES		94,100.00	94,100.00	52,136.21	11,470.11	41,963.79	55.41
NET OF REVENUES & EXPENDITURES		400.00	400.00	(51,714.13)	(11,327.99)	52,114.13	.2,928.53

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2018 NORM (ABNORM)	MONTH 09/30/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	80,000.00	80,000.00	16,977.30	0.00	63,022.70	21.22
494-000.000-410.000	TAX COLLECTED OTHER	40,000.00	40,000.00	19,181.67	714.79	20,818.33	47.95
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	8,500.00	8,500.00	3,620.75	1,219.19	4,879.25	42.60
494-000.000-614.000	FARMERS MARKET	1,910.00	1,910.00	0.00	0.00	1,910.00	0.00
494-000.000-615.000	MAIN STREET REVENUES	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
Total Dept 000.000		133,310.00	133,310.00	39,779.72	1,933.98	93,530.28	29.84
TOTAL REVENUES		133,310.00	133,310.00	39,779.72	1,933.98	93,530.28	29.84
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	55,469.00	55,469.00	15,913.89	6,131.33	39,555.11	28.69
494-000.000-702.000	SALARIES PART-TIME	9,250.00	9,250.00	0.00	0.00	9,250.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	22,000.00	22,000.00	5,630.46	1,384.56	16,369.54	25.59
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	0.00	0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	2,000.00	2,000.00	210.00	0.00	1,790.00	10.50
494-000.000-844.000	MAIN STREET PROGRAM	7,600.00	7,600.00	375.00	0.00	7,225.00	4.93
494-000.000-845.000	STREETSCAPING	3,000.00	3,000.00	180.00	180.00	2,820.00	6.00
494-000.000-882.000	PLANNING/CONSULTING FEES	16,000.00	16,000.00	4,005.64	2,573.00	11,994.36	25.04
494-000.000-887.000	FARMERS MARKET	19,270.00	19,270.00	3,616.01	1,478.80	15,653.99	18.76
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-901.000	POSTAGE FEES	300.00	300.00	0.00	0.00	300.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	8,100.00	8,100.00	3,638.53	1,751.12	4,461.47	44.92
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
494-000.000-970.000	CAPITAL EXPENDITURE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		183,189.00	183,189.00	34,369.53	13,498.81	148,819.47	18.76
TOTAL EXPENDITURES		183,189.00	183,189.00	34,369.53	13,498.81	148,819.47	18.76
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		133,310.00	133,310.00	39,779.72	1,933.98	93,530.28	29.84
TOTAL EXPENDITURES		183,189.00	183,189.00	34,369.53	13,498.81	148,819.47	18.76
NET OF REVENUES & EXPENDITURES		(49,879.00)	(49,879.00)	5,410.19	(11,564.83)	(55,289.19)	10.85

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PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2018 NORM (ABNORM)	MONTH 09/30/18 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	5,348.00	1,780.00	34,652.00	13.37
592-536.000-640.000	WATER SERVICE	571,221.00	571,221.00	190,526.43	67,163.40	380,694.57	33.35
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	518.14	166.66	24,481.86	2.07
592-536.000-642.000	METER CHARGE REVENUE	70,556.00	70,556.00	17,229.51	5,727.22	53,326.49	24.42
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	150,456.00	150,456.00	0.00	0.00	150,456.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	3,000.00	3,000.00	1,408.53	486.62	1,591.47	46.95
Total Dept 536.000 - WATER DEPARTMENT		860,233.00	860,233.00	215,030.61	75,323.90	645,202.39	25.00
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	20,763.18	6,962.68	22,236.82	48.29
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,497,234.00	1,497,234.00	395,421.06	139,393.61	1,101,812.94	26.41
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	7,624.78	2,525.14	35,375.22	17.73
592-537.000-665.000	INVESTMENT INTEREST	1,700.00	1,700.00	1,408.53	486.62	291.47	82.85
Total Dept 537.000 - SEWER DEPARTMENT		1,584,934.00	1,584,934.00	425,217.55	149,368.05	1,159,716.45	26.83
TOTAL REVENUES		2,445,167.00	2,445,167.00	640,248.16	224,691.95	1,804,918.84	26.18
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	17,888.00	17,888.00	4,659.36	1,678.12	13,228.64	26.05
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	68,414.00	68,414.00	22,679.93	5,559.13	45,734.07	33.15
592-536.000-706.000	OPEB EXPENSE	7,654.00	7,654.00	0.00	0.00	7,654.00	0.00
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	6,989.00	6,989.00	6,989.00	6,989.00	0.00	100.00
592-536.000-810.000	AUDITING & ACCOUNTING	3,756.00	3,756.00	4,881.00	0.00	(1,125.00)	129.95
592-536.000-875.000	PENSION EXPENSE	1,626.00	1,626.00	(22,117.00)	0.00	23,743.00	1,360.21
592-536.000-902.000	BILLING SERVICES	20,000.00	20,000.00	3,383.56	2,131.20	16,616.44	16.92
592-536.000-921.000	CONTRACTUAL SERVICES	59,397.00	59,397.00	14,846.49	4,948.83	44,550.51	25.00
592-536.000-935.000	EQUIPMENT REPLACEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
592-536.000-937.000	WATER SYSTEM MAINTENANCE	80,000.00	80,000.00	6,364.68	1,703.84	73,635.32	7.96
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	325,600.00	325,600.00	78,520.66	37,318.44	247,079.34	24.12
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	3,100.00	3,100.00	0.00	0.00	3,100.00	0.00
592-536.000-970.000	CAPITAL EXPENDITURE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	500,000.00	500,000.00	973.00	0.00	499,027.00	0.19
Total Dept 536.000 - WATER DEPARTMENT		1,124,341.00	1,124,341.00	121,180.68	60,328.56	1,003,160.32	10.78
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	17,888.00	17,888.00	4,659.36	1,678.12	13,228.64	26.05
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	14,451.00	14,451.00	1,533.44	298.81	12,917.56	10.61
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,500.00	7,500.00	7,500.00	7,500.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	40,466.00	40,466.00	19,253.03	0.00	21,212.97	47.58
592-537.000-725.000	PAYING AGENT FEES	750.00	750.00	750.00	0.00	0.00	100.00
592-537.000-810.000	AUDITING & ACCOUNTING	3,756.00	3,756.00	4,881.00	0.00	(1,125.00)	129.95
592-537.000-921.000	CONTRACTUAL SERVICES	59,397.00	59,397.00	14,846.49	4,948.83	44,550.51	25.00
592-537.000-939.000	SEWER SYTEM MAINTENANCE	118,000.00	118,000.00	14.04	0.00	117,985.96	0.01
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	952,800.00	952,800.00	157,681.32	78,840.66	795,118.68	16.55
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,729.00	18,729.00	447.44	0.00	18,281.56	2.39
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00

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DB: Lathrup

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE 09/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 09/30/18 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 592 - WATER & SEWER FUND								
Expenditures								
592-537.000-947.000	RETENTION TANK UTIL-GAS	300.00	300.00	44.32	14.30	255.68		14.77
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	1,700.00	1,700.00	656.38	255.41	1,043.62		38.61
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00		0.00
592-537.000-950.000	RETENTION TANK SUPPLIES/TOOLS	1,400.00	1,400.00	0.00	0.00	1,400.00		0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	15,000.00	15,000.00	369.50	369.50	14,630.50		2.46
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	8,700.00	8,700.00	8,700.00	8,700.00	0.00		100.00
592-537.000-955.000	MISCELLANEOUS EXPENDITURES	1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	32,600.00	32,600.00	1,406.81	1,406.81	31,193.19		4.32
592-537.000-970.000	CAPITAL EXPENDITURE	142,000.00	142,000.00	23,259.49	22,609.49	118,740.51		16.38
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	20,000.00	20,000.00	3,157.52	2,107.52	16,842.48		15.79
Total Dept 537.000 - SEWER DEPARTMENT		1,462,637.00	1,462,637.00	249,160.14	128,729.45	1,213,476.86		17.03
TOTAL EXPENDITURES		2,586,978.00	2,586,978.00	370,340.82	189,058.01	2,216,637.18		14.32
Fund 592 - WATER & SEWER FUND:								
TOTAL REVENUES		2,445,167.00	2,445,167.00	640,248.16	224,691.95	1,804,918.84		26.18
TOTAL EXPENDITURES		2,586,978.00	2,586,978.00	370,340.82	189,058.01	2,216,637.18		14.32
NET OF REVENUES & EXPENDITURES		(141,811.00)	(141,811.00)	269,907.34	35,633.94	(411,718.34)		190.33

User: PAM

DB: Lathrup

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET	09/30/2018 NORM (ABNORM)	09/30/18 INCR (DECR)	NORM	(ABNORM)	BALANCE		
Fund 901 - GENERAL FIXED ASSETS GROUP										
Expenditures										
Dept 101.000 - ADMINISTRATION										
901-101.000-875.000	PENSION EXPENSE	0.00	0.00	(59,770.00)	0.00		59,770.00		100.00	
Total Dept 101.000 - ADMINISTRATION		<u>0.00</u>	<u>0.00</u>	<u>(59,770.00)</u>	<u>0.00</u>		<u>59,770.00</u>		<u>100.00</u>	
Dept 301.000 - PUBLIC SAFETY										
901-301.000-875.000	PENSION EXPENSE	0.00	0.00	(100,896.00)	0.00		100,896.00		100.00	
Total Dept 301.000 - PUBLIC SAFETY		<u>0.00</u>	<u>0.00</u>	<u>(100,896.00)</u>	<u>0.00</u>		<u>100,896.00</u>		<u>100.00</u>	
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>(160,666.00)</u>	<u>0.00</u>		<u>160,666.00</u>		<u>100.00</u>	
Fund 901 - GENERAL FIXED ASSETS GROUP:										
TOTAL REVENUES		0.00	0.00	0.00	0.00		0.00		0.00	
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>(160,666.00)</u>	<u>0.00</u>		<u>160,666.00</u>		<u>100.00</u>	
NET OF REVENUES & EXPENDITURES		0.00	0.00	160,666.00	0.00		(160,666.00)		100.00	
TOTAL REVENUES - ALL FUNDS		7,355,560.00	7,355,560.00	3,501,270.96	339,508.67		3,854,289.04		47.60	
TOTAL EXPENDITURES - ALL FUNDS		<u>7,647,190.00</u>	<u>7,647,190.00</u>	<u>1,452,775.89</u>	<u>745,282.19</u>		<u>6,194,414.11</u>		<u>19.00</u>	
NET OF REVENUES & EXPENDITURES		(291,630.00)	(291,630.00)	2,048,495.07	(405,773.52)		(2,340,125.07)		702.43	

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Assistant City Administrator/Treasurer

Date: October 11, 2018

Re: City Investment Report 9/30/2018

Attached is the City Investment Report to comply with Public Act 213 of 2007 which requires the investment officer provide quarterly a written report to the governing body concerning the investment of the funds for the City. This report is for the quarterly report of September 30, 2018

CITY OF LATHRUP VILLAGE
Investment Account Balances and Interest Earnings
June 30, 2019

Fiscal Year	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Chase Money Market	MBIA Class Pool	Ambassador Funds	Michigan First Credit Union	Total
2018-19	258	494	101	101	101	592	Account Closed	Account Closed	Account Closed	592	
July	124,254.20	1,065,895.00	12,290.95	856,021.75	82,463.31	489,800.13	-	-	-	100.18	-
August	124,400.89	1,067,153.34	12,305.46	867,607.30	82,560.66	490,378.36	-	-	-	100.18	-
September	124,543.01	1,068,372.53	12,319.52	878,396.37	82,654.98	490,938.60	-	-	-	100.18	-
October	-	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-
Total	373,198.10	3,201,420.87	36,915.93	2,602,025.42	247,678.95	1,471,117.09	-	-	-	300.54	-

Average Monthly Balance 661,054.74

Interest	Total												
To Date	422.08	3,620.75	40.75	2,931.69	280.12	1,663.80	-	-	-	-	-	Interest	14,261.24

	Balance as of	Rate	Maturity Date	Fund	9/30/2018	Percent	Interest Per Fund	Percent
FLAGSTAR BANK (CD)	12/31/17			Capital Acquisition	-	0.00%	422.08	2.96%
	366,837.63	1.550%	12/19/18	General, Major Rd & Local Rd Funds	4,316,089.17	63.39%	7,542.10	52.89%
MICHIGAN FIRST CU (CD)	03/31/18			DDA	1,068,372.53	15.69%	3,620.75	25.39%
	205,854.39	0.350%	10/01/18	Forfeiture	-	0.00%	40.75	0.29%
				Water	1,424,765.16	20.92%	2,635.56	18.48%
FLAGSTAR/CHASE (CHECKING ACCOUNTS)				Total	<u>6,809,226.86</u>	<u>100.00%</u>	<u>14,261.24</u>	<u>100%</u>
	Balance as of		Interest Earned					
	09/30/18		09/30/18					
General	778,557.28		1,161.06					
Tax	2,197,323.39		3,169.23					
Water/Sewer	727,871.99		971.76					
	<u>3,703,752.66</u>		<u>5,302.05</u>					

F:\Reports for Council\Investment Balances Interest.xls\FY18-19

**CITY OF LATHRUP VILLAGE
DEPARTMENT REPORTS**

September 2018 Police Report Summaries

09/01 – 18-7458: Open Intoxicants in a Motor Vehicle

Officers discovered a vehicle parked on the shoulder of Southfield Rd. Upon investigation it was determined the driver was asleep in the driver's seat and had an open alcoholic container inside the cup holder. The driver was cited and released to a family member.

09/01 – 18-7469: Suspicious Circumstances

Reporting party contacted police to report that an unknown individual had attempted to steal the tires off his vehicle overnight. Video was collected and a report was made.

09/02 – 18-7480: Recovered Stolen Vehicle

While on patrol Officers found a parked vehicle in the lot of a closed business. The vehicle returned as stolen out of Southfield. The vehicle was impounded and Southfield PD was notified.

09/02 – 18-7496: Criminal Sexual Conduct

Complainant came into the LVPD to report a sexual assault. Victim stated a male had sexual assaulted her while at a business in the city. Statements were collected and all parties were interviewed. The case was sent to the detective bureau and this investigation is currently ongoing.

09/04 – 18-7549: Welfare Check

Officers were dispatched to a bank in the city on a suspicious subject attempting to withdraw a large sum of money. The subject was interviewed and Officers believed him to have dementia. A family member was contacted and came to pick him up. A report was taken.

09/04 – 18-7552: Assault and Battery

Officers were dispatched to a fight in progress at a residence. Officers arrived and separated the two subjects. Upon investigation, Officers discovered heroin inside the home. The subject was arrested and transported to the Hospital. Evidence and statements were collected.

09/04 – 18-7553: Fraud

Complainant came into the LVPD to report unauthorized transactions on her bank account. The subject was given a report number and advised to contact the fraud department of her banking institution to head the investigation.

09/04 – 18-7555: Fraud

Officers took a report at the LVPD of a fraud that was committed at a restaurant. Complainant stated that she owns the restaurant and that her ex-manager had altered a check which he then cashed himself and kept the funds. The complainant stated that she noticed all the missing funds after the manager quit. This investigation is currently ongoing.

09/04 – 18-7556: Suspicious Circumstances

Reporting party came into the station to report a road rage incident. It was determined that the incident was all verbal and no property was damaged. A report was created.

09/04 – 18-7557: Customer Trouble

Reporting party contacted police to report that an unknown man had made unwanted contact with her and hit her on her shoulder. The subject had left the area prior to Officers arrival. The subject was unknown to the complainant. Her statement was collected and an area check was conducted with negative results.

09/04 – 18-7585: Suspicious Circumstances

Reporting party came into the LVPD to report that his ex girlfriend had taken his car keys without his permission. The female half was contacted and the keys were returned without incident.

09/06 – 18-7601: Assist Citizen

A resident came into the department to turn in his unwanted firearm. The firearm was placed into property.

09/09 – 18-7714: Suspicious Circumstances

Officers met a subject at the police department who stated that he wanted his money. Officers attempted to question the individual but he left without answering any Officers questions and without incident. The individuals identity is unknown.

09/10 – 18-7720: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited and the passenger with a valid license drove the vehicle away.

09/10 – 18-7738: Suspicious Circumstances

Complainant came into the station to report a phone scam. The complainant discovered it was a scam before any funds were lost. A report was created.

09/10 – 18-7764: Abandoned Vehicle

Officers discovered a possible abandoned auto parked in the back of a business. The vehicle was tagged with a 48 hour sticker.

09/10 – 18-776: Suspicious Circumstances

While checking a burglary alarm at a local business, Officers discovered the improper disposal of grease waste into the street. Code Enforcement was notified of the situation.

09/11 – 18-7768: Possession of Marijuana

Officers conducted a traffic stop and through an investigation discovered marijuana inside the vehicle. The driver also was found to have a valid Berkley warrant. The driver was arrested and transported to Berkley PD. The vehicle was impounded.

09/11 – 18-7814: Expired Ops

Officers conducted a traffic stop and discovered the driver to be driving on an expired license. The driver was cited and the driver was advised to park and call for a ride.

09/12 – 18-7833: Suspicious Circumstances

Officers were contacted from an out of state police department about a Lathrup Village resident making frequent trips to a pawn shop. This investigation is currently ongoing.

09/13 – 18-7867: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited and advised to park the vehicle and call for a ride.

09/14 – 18-7905: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited and advised to park the vehicle and call for a ride.

09/14 – 18-7927: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited and advised to park the vehicle and call for a ride.

09/15 – 18-7968: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited and advised to park the vehicle and call for a ride.

09/16 – 18-7993: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver stated he had an elevated heart rate due to working in the sun all day and that he needed an ambulance. The driver was transported to the Hospital by the Life Unit.

09/17 – 18-8010: Arrest Warrant

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver also had a valid Southfield warrant. The driver was arrested and turned over to Southfield Police. The vehicle and the children in it were turned over to their mother.

09/18 – 18-8035: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was arrested and transported to Berkley PD for booking where he posted bond. The vehicle was turned over to his girlfriend

09/18 – 18-8037: Assist Fire Department

Officers responded to a residence on a fire. Officers found the fire was caused by a Hover board. Southfield Fire Department arrived on scene.

09/18 – 18-8038: Mental Health Call

Officers responded to an area to look for a vehicle driven by an elderly male. Officer found the vehicle and discovered the male to be having a mental health crisis. The male was placed into protective custody and transported to the Hospital for a mental health evaluation. Officers contacted his family who met him at the Hospital.

09/18 – 18-8049: Arrest Warrant

Officers conducted a traffic stop and discovered the driver to have a valid warrant out of Farmington Hills. The driver was arrested and turned over to Farmington Hills Police without incident.

09/19 – 18-8052: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited and advised to park the vehicle and call for a ride.

09/19 – 18-8074: Neighborhood Trouble

Officers were flagged down by a resident who stated their neighbor was yelling at them outside her window. Officers attempted to make contact with the other party but were unsuccessful. The argument was all verbal and no crime had occurred.

09/20 – 18-8103: Larceny from a Building

Officers took a report at the station where the complainant stated an unknown subject had stolen her cell phone while at a business. No suspect information was available at the time. This investigation is ongoing.

09/20 – 18-8108: Suspicious Circumstances

Officers responded to a residence on a possible assault. It was found that an elderly individual who receives healthcare from a hospice nurse was refusing treatment. The nurse and the elderly male got into a pushing match. Officers took statements and advised the nurse to leave and contact her manager. No injuries occurred. A report was made and APS was contacted.

09/20 – 18-8112: Assist Fire Department

Officers assisted medical personnel on an elderly female who had trouble breathing. It was discovered that the home of the elderly female was becoming inhabitable due to hoarding. The elderly female's child was contacted and advised of the situation.

09/20 – 18-8134: Aggravated Assault

Officers were dispatched to a residence on a subject with a gun. Officers arrived and secured the scene. Through an investigation it was determined the male had pointed a loaded firearm at his sister. The male was arrested and transported to Oakland County Jail.

09/21 – 18-8147: Suspicious Circumstances

Complainant came into the department to report unauthorized transactions on her bank account. She was given a police report number and advised to contact her bank to head the investigation.

09/21 – 18-8148: Warrant Arrest

A subject came into the LVPD to post bond for another individual. Bond was collected and she was issued a receipt.

09/21 – 18-8150: Suspicious Circumstances

Officers were dispatched to the area of 12 Mile and Southfield. Dispatch stated that a subject with a firearm was following a school bus. Officers looked for the vehicle with negative results. Officers spoke to the reporting party who stated they never actually observed a firearm. A report was created and the school faculty was notified of the incident.

09/21 – 18-8153: Peace Officer Duties

Officers released prisoner property to a subject who was released from jail. Officers also stood by while the subject got some belongings from his residence.

09/22 – 18-8169: Suspicious Circumstances

Officers took a report at the station on a possible larceny from auto. Reporting party stated that she believed her I-pad was taken from her vehicle while she was inside a business. It was later found that the reporting party was not sure where or when the I-pad was taken. A report was taken and she was advised to contact police if she has any more information.

09/23 – 18-8196: Traffic Complaint

Officers conducted a traffic stop and discovered the vehicle had no valid insurance. The vehicle was impounded and the driver was issued citations.

09/23 – 18-8201: Friend of the Court Warrant

Officers made a traffic stop and discovered the driver to have a valid warrant out of Oakland County. The driver was arrested and transported to OCJ.

09/23 – 18-8202: Arrest Warrant

Officers conducted a traffic stop and discovered the driver to have a valid Southfield warrant for assault. The driver was arrested and turned over to Southfield Police. The vehicle was impounded.

09/24 – 18-8218: Suspicious Circumstances

Officers had reports of a male looking into the windows of a vacant house. Officers arrived and checked the house with negative results. The identity of the individual was discovered and he was advised on trespassing charges.

09/24 – 18-8219: Suspicious Circumstances

A resident found various pieces of open mail from other addresses in her recycling bin. The owners of the mail were contacted and advised of the situation. No suspect was seen by the reporting party or other residents.

09/24 – 18-8229: Family Trouble

Officers responded to a residence and found the father was restraining the son due to his aggressive behavior. The father attempted to restrain his son and stop him from breaking things in the house because he was upset. Officers discovered that no crime had occurred and the son went to his friend's house for the night.

09/25 – 18-8246: Suspicious Circumstances

Officers took a report that an unknown vehicle had accidentally struck a cement post in the drive through line of a bank. A report was made.

09/25 – 18-8262: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited and advised to park the vehicle and call for a ride.

09/26 – 18-8277: Larceny

Complainant came into the LVPD to report that someone had stolen her steel two person bench from her front yard. The complainant had no suspect information or anything further.

09/26 – 18-8301: DWLS

Officers conducted a traffic stop and discovered the driver to be driving on a suspended license. The driver was cited and advised to park the vehicle and call for a ride.

09/27 – 18-8322: Animal Complaint

Officers responded to a found dog. The owner was found and the dog was returned. The owner was issued citations.

09/27 – 18-8331: Assist Other Agency

Officers were contacted by the Kentucky State Police who asked Officers to go pick up one subject on their felony warrants. Officers arrived at the residence and arrested the subject. When the subject was advised that she will be transferred to Kentucky, she became very combative. Officers restrained the subject in the back of the patrol vehicle where she attempted to kick out the back door. The subject was put in four point restraints and transported to OCJ. There was extensive damage to the patrol vehicle. Pictures were taken.

09/28 – 18-8348: Civil Matter

Complainant came into the department to report that a contractor had only completed half the job that she paid him for. A report was made and she was advised that this is a civil dispute and was advised to contact the courts.

09/28 – 18-8378: Assist Other Agency

Officers overheard radio dispatch for a welfare check in the area of Greenfield Rd and 12 Mile. Officers happen to be in the area and in front of the subject. The subject was identified as a missing persons from a group home in Southfield. The subject was returned home and Southfield PD was in route to verify she was home and remove her from LEIN.

09/29 – 18-8387: Abandoned Motor

Officers were dispatched to a business. Employees stated that they are attempting to repave the parking lot but cannot due to a vehicle being parked in it for an extensive amount of time. The owner of the vehicle was attempted to be contacted with negative results. Officers impounded the vehicle as abandoned per employee's request.

09/29 – 18-8401: Vehicle Lockout

Officers were dispatched to a parking lot where the driver was locked out of her vehicle and her child was in the car. Officers arrived and gained access into the vehicle. The child was checked out and needed no medical attention.

09/29 – 18-8406: Larceny

While on patrol Officers observed a male subject running away from a parking lot. Officers discovered that the subject had just taken an I-watch and had given the seller fake money. Officers attempted to track down the suspect with negative results. Officers went to a residence where the occupants have attempted similar crimes in the past. Officers later observed the suspect walking towards them. Officers attempted to stop the suspect to which he fled on foot. Officers chased the suspect on foot and caught him in a wooded area where he attempted to hide. The suspect was arrested and the stolen property was recovered. The suspect was taken to Berkley PD for booking. The suspect was a juvenile and was released to his guardian.

Montly Inspection List

10/01/2018

CHARLIE FORD

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PM180042	17627 ROSELAND BLVD BLVE	Final	09/11/18	09/12/18	Approved	130.00

Total Inspections: 1 130.00

Report Summary

Inspection.DateTimeCompleted
Between 9/1/2018 12:00:00 AM
AND 9/30/2018 11:59:59 PM

George Beattie

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PP170032	27000 EVERGREEN RD	Final first flo	09/05/18	09/05/18	Partially Approv	3,711.00
PP180039	27451 GOLDENGATE W DR	Final	09/25/18	09/25/18	Approved	70.00
PP180035	17565 SUNNYBROOK AVE	Final	09/25/18	09/25/18	Approved	260.00
PP180040	18731 W GLENWOOD BLVD	Final	09/27/18	09/27/18	Approved	50.00

Total Inspections: 4 4,491.00

Report Summary

Inspection.DateTimeCompleted
Between 9/1/2018 12:00:00 AM
AND 9/30/2018 11:59:59 PM

Jim Wright

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
E18-0158	18654 RAINBOW DR	Ordinance	09/07/18	09/07/18	Complied	0.00
E18-0246	18833 SUNNYBROOK AVE	Ordinance	09/07/18	09/07/18	Complied	0.00
PS180006	27000 EVERGREEN RD	Final	09/10/18	09/07/18	Approved	200.00
PS180007	27000 EVERGREEN RD	Final	09/10/18	09/07/18	Approved	400.00
PS180008	27000 EVERGREEN RD	Final	09/10/18	09/07/18	Approved	200.00
PS180009	27000 EVERGREEN RD	Final	09/10/18	09/07/18	Approved	400.00
E18-0248	28480 LATHRUP BLVD	Ordinance	09/12/18	09/12/18	No Violation	0.00
E18-0252	28030 GOLDENGATE E DR	Ordinance	09/12/18	09/12/18	Complied	0.00
E18-0244	17620 MARGATE AVE	Ordinance	09/12/18	09/12/18	Complied	0.00
PB180080	17565 SUNNYBROOK AVE	Final	09/12/18	09/12/18	Approved	230.00
E18-0190	18480 SARATOGA BLVD	Ordinance	09/14/18	09/14/18	Complied	0.00
PB180055	27768 LATHRUP BLVD	Final	09/14/18	09/14/18	Approved	140.00

PB180059	27411 LATHRUP BLVD	Final	09/14/18	09/14/18	Approved	245.00
PB180062	28051 WOODWORTH WAY	Final	09/14/18	09/14/18	Approved	200.00
PF180010	17411 SAN ROSA BLVD	Plan Review	09/17/18	09/14/18	Approved	65.00
PB150021	17651 Twelve Mile	Final	09/17/18	09/14/18	Approved	2,482.60
PCP-150001	27411 LATHRUP BLVD	Initial	09/17/18	09/14/18	Approved	65.00
PB180094	17575 SUNNYBROOK AVE	Rough	09/17/18	09/17/18	Approved	215.00
PB180067	18630 RAINBOW DR	Insulation	09/17/18	09/17/18	Disapproved	529.00
E18-0250	28765 SUNSET W BLVD	Ordinance	09/17/18	09/17/18	Complied	0.00
E18-0259	19050 SARATOGA BLVD	Ordinance	09/17/18	09/17/18	Complied	0.00
E18-0228	19439 SUNNYBROOK AVE	Ordinance	09/17/18	09/17/18	Complied	0.00
E18-0247	28400 SOUTHFIELD RD	Ordinance	09/19/18	09/19/18	Complied	0.00
E18-0257	17640 WILTSHIRE BLVD	Ordinance	09/21/18	09/21/18	Complied	0.00
PB180094	17575 SUNNYBROOK AVE	Final	09/21/18	09/21/18	Approved	215.00
PB180076	18150 MARGATE AVE	Final	09/21/18	09/21/18	Approved	170.00
PB180101	28456 SUNSET W BLVD	Final	09/24/18	09/24/18	Approved	230.00
E18-0265	28225 GOLDENGATE E DR	Ordinance	09/26/18	09/26/18	Complied	0.00
E18-0269	27700 STANFORD CT	Ordinance	09/26/18	09/26/18	Complied	0.00
E18-0266	28075 LATHRUP BLVD	Ordinance	09/28/18	09/28/18	Complied	0.00
E18-0245	17616 WILTSHIRE BLVD	Ordinance	09/28/18	09/28/18	Complied	0.00

Total Inspections: 31

5,986.6

Report Summary

Inspection.DateTimeCompleted
Between 9/1/2018 12:00:00 AM
AND 9/30/2018 11:59:59 PM

paul cronk

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		
PE180051	17627 ROSELAND BLVD BLVD	Final	09/11/18	09/12/18	Approved	95.00
PE180055	18659 RAINBOW DR	Final	09/20/18	09/20/18	Approved	165.00
PE180083	27710 EVERGREEN RD	Rough	09/20/18	09/19/18		111.00
PE180061	27000 EVERGREEN RD	Final	09/25/18	09/25/18	Approved	65.00
PE180062	27000 EVERGREEN RD	Final	09/25/18	09/25/18	Approved	65.00

Total Inspections: 5

546.00

Report Summary

Inspection.DateTimeCompleted
Between 9/1/2018 12:00:00 AM
AND 9/30/2018 11:59:59 PM

Tim Prast

Record #	Address	Type	Date		Result	Permit Cost
			Scheduled	Completed		

PEXC-004-18	28625 ELDORADO PL	FRAMING	09/06/18	09/06/18	Approved	80.00
PEXC-010-18	18831 SARATOGA BLVD	FRAMING	09/21/18	09/24/18	Approved	80.00
PEXC-009-18	18990 HAMPSHIRE ST	FRAMING	09/24/18	09/24/18	Approved	80.00

Total Inspections: 3

240.00

Report Summary

Inspection.DateTimeCompleted
Between 9/1/2018 12:00:00 AM
AND 9/30/2018 11:59:59 PM

Monthly Permit List

10/03/2018

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PB180082	08/22/2018	BASSETT, MATTHEW	18560 BUNGALOW DR	40-24-14-476-027	\$185.00
Work Description: remove existing side porch/sun room structure and rebuild; homeowners affidavit filed					
PB180086	08/30/2018	SUMMERS, ERIK JAMES	18791 SAN QUENTIN DR	40-24-14-404-006	\$275.00
Work Description: replacing 17 windows.					
PB180089	09/04/2018	Matt Marrocco	18790 SUNNYBROOK AVE	40-24-14-453-011	\$260.00
Work Description: Install 8 vinyl replacement windows.					
PB180091	09/04/2018	EBBING, ROBERT	27451 GOLDENGATE W DR	40-24-14-476-024	\$260.00
Work Description: interior basement waterproofing. installing 6" x 4" inch PVC pipe to new sump.					
PB180092	09/06/2018	HAND, GAIL K	28560 SUNSET W BLVD	40-24-14-207-005	\$185.00
Work Description: Install 6 vinyl replacement windows.					
PB180093	09/10/2018	HILL, LINCOLN S	17611 CAMBRIDGE BLVD	40-24-13-357-004	\$200.00
Work Description: Replacement windows. 1 ww twin dhung standard window on the first floor family room and one standard double hung window in second floor bathroom					
PB180095	09/13/2018	AUBE, EDWARD R	27710 EVERGREEN RD	40-24-14-306-021	\$698.00
Work Description: BASEMENT REMODEL					
PB180096	09/14/2018	CHAVOUS, DONNA	26300 MEADOWBROOK WAY	40-24-23-255-005	\$200.00
Work Description: Basement renovation					
PB180097	09/14/2018	LOONEY, ANTOINETTE	27375 GOLDENGATE W DR	40-24-14-456-014	\$260.00
Work Description: Strip and reroof house and garage					
PB180098	09/14/2018	DAVIS, ANGELA J	18180 MARGATE AVE	40-24-23-278-011	\$523.00
Work Description: Install 20sq vinyl siding, soffit, fascia, capping. No structural changes.					
PB180099	09/18/2018	26820 INVESTMENTS LLC	26820 SOUTHFIELD RD	40-24-24-101-002	\$551.00
Work Description: Modify front and side facade on building.					
PB180106	09/28/2018	Livernois, Ariane	18530 DOLORES AVE	40-24-14-254-007	\$155.00
Work Description: Install five vinyl replacement windows.					

Total Permits For Type: 12

Total Fees For Type: \$3,752.00

Total Const. Value For Type: \$93,550

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE180079	08/31/2018	26820 INVESTMENTS LLC	26820 SOUTHFIELD RD	40-24-24-101-002	\$73.00	
Work Description: Electric curcuit forwest wall.						
PE180080	09/05/2018	FARINA, RITA I	18511 W GLENWOOD BLVD	40-24-14-256-004	\$95.00	
Work Description: One generator						
PE180081	09/10/2018	MICHIGAN FIRST CREDIT UN	27000 EVERGREEN RD	40-24-14-356-052	\$115.00	
Work Description: Add 900kw diesel generator						
PE180082	09/10/2018	KERWICK, JEANNE M	18251 RAINBOW DR	40-24-23-276-017	\$110.00	
Work Description: Furnece: Trane TUD1B080A936 80,000 BTU Air Conditioner: Trane 4TTR3036 3 ton Furnace wiring						
PE180084	09/20/2018	COHEN, LAUREN	19010 W GLENWOOD BLVD	40-24-14-181-009	\$119.00	
Work Description: 10 Lamps 4 Circuits						
PE180085	09/24/2018	MCGHEE, JAMES	18175 RAINBOW DR	40-24-23-276-023	\$185.00	
Work Description: 1 circuit 200amp change of service 22kw generator feeders						

Total Permits For Type: 6
Total Fees For Type: \$697.00
Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PEXC-008-18	09/05/2018	BARLOW, MARK A	18918 HAMPSHIRE ST	40-24-23-206-006	\$80.00	
Work Description: 14 Linear feet of concrete						
PEXC-010-18	09/20/2018	ARCENO FRICKE, RENEE LYN	18831 SARATOGA BLVD	40-24-14-401-003	\$80.00	
Work Description: Approach 27' x 10'						

Total Permits For Type: 2
Total Fees For Type: \$160.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PF180010	09/14/2018	BAKER, MATHEW S	17411 SAN ROSA BLVD	40-24-13-106-001	\$65.00	
Work Description: 417 linear feet of 6ft wood fence						
PF180011	09/14/2018	ALLEN, DAVID	26731 BLOOMFIELD S DR	40-24-23-207-009	\$80.00	
Work Description: 175 linear feet of 6ft wood fence.						

Total Permits For Type: 2
Total Fees For Type: \$145.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PM180063	09/05/2018	FARINA, RITA I	18511 W GLENWOOD BLVD	40-24-14-256-004	\$85.00	
Work Description:						
PM180064	09/10/2018	KERWICK, JEANNE M	18251 RAINBOW DR	40-24-23-276-017	\$130.00	
Work Description: Trane furnace TUD1B080A936. 80,000 BTU Trane Air Conditioner 4TTR3036 3 ton Chimney liner						
PM180065	09/24/2018	MCGHEE, JAMES	18175 RAINBOW DR	40-24-23-276-023	\$70.00	
Work Description: gas piping						
PM180066	09/28/2018	WHITEHOUSE, DOUGLAS	18480 SARATOGA BLVD	40-24-14-256-016	\$65.00	
Work Description: Bradford White hot water heater. 50 gallon						

Total Permits For Type: 4
Total Fees For Type: \$350.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PORC-180011	09/20/2018	BRUSINSKI, ROBERT	17575 SUNNYBROOK AVE	40-24-13-359-010	\$25.00	
Work Description: Dumpster						

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PP180041	09/27/2018	AUBE, EDWARD R	27710 EVERGREEN RD	40-24-14-306-021	\$125.00	
Work Description:	NEW BATH.... one shower one lavatory one water closet water dist. size					

Total Permits For Type: 1
Total Fees For Type: \$125.00
Total Const. Value For Type: \$0

Sign

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PS180011	08/31/2018	26820 INVESTMENTS LLC	26820 SOUTHFIELD RD	40-24-24-101-002	\$155.00	
Work Description:	2 wall signs North and west wall. South wall need ZBA approval.					
PS180012	09/04/2018	BRIKHO, BASEL	18211 W 12 MILE RD 2 NE	40-24-14-227-048	\$200.00	
Work Description:	Face change. See application for attached info.					
PS180013	09/04/2018	Ascension	18161 W 12 MILE RD	40-24-14-227-050	\$200.00	
Work Description:	Face change only. See application for info.					

Total Permits For Type: 3
Total Fees For Type: \$555.00
Total Const. Value For Type: \$1,500

Site Plan Review

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PPlan160001	05/27/2016	MICHIGAN FIRST CREDIT UN	27000 EVERGREEN RD	40-24-14-356-052	\$500.00	
Work Description:	site plan review					

Total Permits For Type: 1
Total Fees For Type: \$500.00
Total Const. Value For Type: \$0

Report Summary

Permit.DateIssued Between
9/1/2018 12:00:00 AM AND
9/30/2018 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees: \$6,309.00

Grand Total Permits: 32

Grand Total Const. Value: \$95,050



HEADQUARTERS
 235 East Main Street
 Suite 105
 Northville, Michigan 48167

O 248.596.0920
 F 248.596.0930
 MCKA.COM

October 4, 2018

Invoice No: 21244 - 25

Sheryl Mitchell
 City Administrator
 City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Project 21244 Lathrup Village Building Inspections

Invoice & Supporting Documentation for Inspection for Plan Review and Inspection Services Per Agreement (10/1/12).

Professional Services from September 1, 2018 to September 30, 2018

BUILDING INSPECTIONS PERFORMED

Permit Fee Revenue Collected by City for which the Contractor has provided Inspections, plan reviews and reinspections, including the fee for performing a business license and residential rental inspections and inspections associated with the same business permit (see attached Inspection Lists).

Contract Amount

Number of \$ Permit Fees	7,342.00
Fee Each	.75
Total Fee	5,506.50

Total Fee \$5,506.50

CODE ENFORCEMENT SERVICES

Contract Amount

Number of Weeks	4.00
Fee Each	670.00
Total Fee	2,680.00

Total Fee \$2,680.00

BUILDING OFFICIAL RETAINER \$100/MONTH

Services as Building Official 100.00

Total \$100.00

BUILDING OFFICIAL HOURLY SERVICES

For Building Official services for 1) on-site Building Office services at City Hall including time spent picking up plans, discussions with staff, returning to City office at end of day, phone discussions with City Staff and applicants, and 2) consultation and meetings with City officials or 3) representation on behalf of City as a witness for court proceedings. The hourly fee is applicable to travel time to and from meetings, court or deposition locations.

Invoice Total \$8,286.50

Outstanding Invoices

Number	Date	Balance
23	8/6/2018	7,197.00
Total		\$7,197.00

THANK YOU. PLEASE REMIT TO ABOVE ADDRESS.

VIA EMAIL: SMITCHELL@LATHRUPVILLAGE.ORG



Revenue Breakdown Report

10/01/2018

Filter: All Records, Transaction.DateToPostOn Between 9/1/2018 12:00:00 AM AND 9/30/2018 11:59:59 PM

Unit Totals		
Unit Name	Records	Revenue
TOTAL	65	13,463.00

Record Type Totals		
Unit:	Records	Revenue
Certificate	1	25.00
Name	17	3,213.00
Permit	47	10,225.00
UNIT TOTAL:	65	13,463.00

Record Type Breakdowns		
Unit:	Records	Revenue
Record Type: Certificate		
Business Licenses	1	25.00
TOTAL:	1	25.00

Record Type: Name	Records	Revenue
	17	3,213.00
TOTAL:	17	3,213.00

Record Type: Permit	Records	Revenue
Building	20	6,377.00
Electrical	9	1,448.00
EXTRA CEMENT PERMIT	3	240.00
Fence	2	145.00
Mechanical	6	1,190.00
Outside Refuse Container	1	25.00
Plumbing	3	245.00
Sign	3	555.00
TOTAL:	47	10,225.00

Record Categories By Type		
Unit:	Records	Revenue
Certificate Type: Business Licenses		
	1	25.00
TOTAL:	1	25.00

Name	Type:	Records	Revenue
		17	3,213.00
TOTAL:		17	3,213.00

Permit	Type: Building	Records	Revenue
Commercial, Add/Alter/Repair		2	616.00
Res. Add/Alter/Repair		18	5,761.00
TOTAL:		20	6,377.00

Permit	Type: Electrical	Records	Revenue
Commercial, Add/Alter/Repair		1	115.00
Electrical		8	1,333.00
TOTAL:		9	1,448.00



Revenue Breakdown Report

10/01/2018

Filter: All Records, Transaction.DateToPostOn Between 9/1/2018 12:00:00 AM AND 9/30/2018 11:59:59 PM

Permit	Type: EXTRA CEMENT PERMIT		
Residential		3	240.00
TOTAL:		3	240.00

Permit	Type: Fence		
Fence		2	145.00
TOTAL:		2	145.00

Permit	Type: Mechanical		
Commercial, New Building		2	840.00
Mechanical		4	350.00
TOTAL:		6	1,190.00

Permit	Type: Outside Refuse Container		
Outside Refuse Container		1	25.00
TOTAL:		1	25.00

Permit	Type: Plumbing		
Plumbing		3	245.00
TOTAL:		3	245.00

Permit	Type: Sign		
Sign		3	555.00
TOTAL:		3	555.00

Receipt Item Summary				
Rec. Type	Record Sub Type	Record Category	Fee Category-Description	Revenue
Certificate	Business License:		Permit Renewal - License Renewal	25.00
TOTALS FOR: Certificate				25.00
Name			-	320.00
Name			Bond - Invoice for bond	2,893.00
TOTALS FOR: Name				3,213.00
Permit	Building	Commercial, Add/Alter/	Inspection - Inspection Fee	40.00
Permit	Building	Commercial, Add/Alter/	Registration Fee - Builders Registration f	15.00
Permit	Building	Commercial, Add/Alter/	Standard Item - Building Permit Applicatio	50.00
Permit	Building	Commercial, Add/Alter/	Standard Item - Resi & Comm \$10,001 and Ov	446.00
Permit	Building	Commercial, Add/Alter/	Standard Item - Resi & Comm \$1001 to \$10,0	65.00
Permit	Building	Res. Add/Alter/Repair	Inspection - Inspection Fee	680.00
Permit	Building	Res. Add/Alter/Repair	Registration Fee - Builders Registration f	90.00
Permit	Building	Res. Add/Alter/Repair	Standard Item - Building Permit Applicatio	850.00
Permit	Building	Res. Add/Alter/Repair	Standard Item - Resi & Comm \$10,001 and Ov	2,456.00
Permit	Building	Res. Add/Alter/Repair	Standard Item - Resi & Comm \$1001 to \$10,0	1,515.00
Permit	Building	Res. Add/Alter/Repair	Standard Item - Resi & Commercial Upto \$1,	170.00
Permit	Electrical	Commercial, Add/Alter/	Standard Item - Lamps/Fixtures	25.00
Permit	Electrical	Commercial, Add/Alter/	Standard Item - Stand By Generator Over 30	90.00
Permit	Electrical	Electrical	Inspection - Inspection Fee	840.00
Permit	Electrical	Electrical	Inspection - Re-Inspection Fee	40.00
Permit	Electrical	Electrical	Inspection - Sign Tag Inspec One Circuit	25.00
Permit	Electrical	Electrical	Registration Fee - Builders Registration f	45.00
Permit	Electrical	Electrical	Registration Fee - Elec. Contractors	15.00
Permit	Electrical	Electrical	Standard Item - A/C Resi. W/Circuit	25.00
Permit	Electrical	Electrical	Standard Item - Circuits	85.00
Permit	Electrical	Electrical	Standard Item - Feeder/Bus Ducts	50.00
Permit	Electrical	Electrical	Standard Item - Furnace/Single Fam Resi.	30.00
Permit	Electrical	Electrical	Standard Item - Lamps/Fixtures	50.00
Permit	Electrical	Electrical	Standard Item - Prim Serv. Permanent/Tempo	40.00
Permit	Electrical	Electrical	Standard Item - Signs Each Add Sign	8.00



Revenue Breakdown Report

10/01/2018

Filter: All Records, Transaction.DateToPostOn Between 9/1/2018 12:00:00 AM AND 9/30/2018 11:59:59 PM

Permit	Electrical	Electrical	Standard Item - Stand By Generator Upto 30	80.00
Permit	EXTRA CEMENT PERM	Residential	Standard Item - APPROACH	120.00
Permit	EXTRA CEMENT PERM	Residential	Standard Item - INSPECTION	120.00
Permit	Fence	Fence	Registration Fee - Builders Registration f	15.00
Permit	Fence	Fence	Standard Item - Fence Permit	130.00
Permit	Mechanical	Commercial, New Buildi	Inspection - Inspection Fee	840.00
Permit	Mechanical	Mechanical	Inspection - Inspection Fee	160.00
Permit	Mechanical	Mechanical	Registration Fee - Builders Registration f	30.00
Permit	Mechanical	Mechanical	Standard Item - A/C and Refrig 5HP or less	25.00
Permit	Mechanical	Mechanical	Standard Item - Gas Pipe Pressure Testing	60.00
Permit	Mechanical	Mechanical	Standard Item - HW Heater Gas/Elec	25.00
Permit	Mechanical	Mechanical	Standard Item - Install of Furn Acc/Chimne	15.00
Permit	Mechanical	Mechanical	Standard Item - Install/Replace Furnace Up	35.00
Permit	Outside Refuse Co	Outside Refuse Contain	Refuse Container - Dumpster Fee	25.00
Permit	Plumbing	Plumbing	Inspection - Inspection Fee	120.00
Permit	Plumbing	Plumbing	Registration Fee - Reg Fee for Plumb Cont.	30.00
Permit	Plumbing	Plumbing	Standard Item - Lavatory	15.00
Permit	Plumbing	Plumbing	Standard Item - Shower	15.00
Permit	Plumbing	Plumbing	Standard Item - Sprinkler Sys Vacuum Break	10.00
Permit	Plumbing	Plumbing	Standard Item - Sump	15.00
Permit	Plumbing	Plumbing	Standard Item - Water Closet (Toilet)	15.00
Permit	Plumbing	Plumbing	Standard Item - Water Distribution	25.00
Permit	Sign	Sign	Inspection - Inspection	120.00
Permit	Sign	Sign	Permit Fees - Permit above \$1,000	220.00
Permit	Sign	Sign	Registration Fee - Builders Registration f	15.00
Permit	Sign	Sign	Review - Sign Permit Application Fee	200.00
TOTALS FOR: Permit				10,225.00
RECEIPT ITEM GRAND TOTAL:				13,463.00

Fees Summary by Record Category

Unit:			
Certificate	Business Licenses		
Fee Category - Fee Description	Receipt Items	Revenue	
Permit Renewal - License Renewal	1	25.00	
TOTAL:	1	25.00	

Name			
Fee Category - Fee Description	Receipt Items	Revenue	
-	21	3,213.00	
TOTAL:	21	3,213.00	

Permit	Building	Commercial, Add/Alter/Repair	
Fee Category - Fee Description	Receipt Items	Revenue	
Standard Item - Resi & Comm \$1001	5	616.00	
TOTAL:	5	616.00	

Permit	Building	Res. Add/Alter/Repair	
Fee Category - Fee Description	Receipt Items	Revenue	
Standard Item - Building Permit A	57	5,761.00	
TOTAL:	57	5,761.00	

Permit	Electrical	Commercial, Add/Alter/Repair	
Fee Category - Fee Description	Receipt Items	Revenue	
Standard Item - Stand By Generato	2	115.00	
TOTAL:	2	115.00	

Permit	Electrical	Electrical	
Fee Category - Fee Description	Receipt Items	Revenue	
Standard Item - Signs Each Add Si			1,333.00



Revenue Breakdown Report

10/01/2018

Filter: All Records, Transaction.DateToPostOn Between 9/1/2018 12:00:00 AM AND 9/30/2018 11:59:59 PM

TOTAL:	45	1,333.00
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Permit	EXTRA CEMENT PERMIT	Residential
Fee Category - Fee Description	Receipt Items	Revenue
Standard Item - INSPECTION	6	240.00
TOTAL:	6	240.00

Permit	Fence	Fence
Fee Category - Fee Description	Receipt Items	Revenue
Standard Item - Fence Permit	3	145.00
TOTAL:	3	145.00

Permit	Mechanical	Commercial, New Building
Fee Category - Fee Description	Receipt Items	Revenue
Inspection - Inspection Fee	21	840.00
TOTAL:	21	840.00

Permit	Mechanical	Mechanical
Fee Category - Fee Description	Receipt Items	Revenue
Standard Item - Gas Pipe Pressure	12	350.00
TOTAL:	12	350.00

Permit	Outside Refuse Container	Outside Refuse Container
Fee Category - Fee Description	Receipt Items	Revenue
Refuse Container - Dumpster Fee	1	25.00
TOTAL:	1	25.00

Permit	Plumbing	Plumbing
Fee Category - Fee Description	Receipt Items	Revenue
Standard Item - Water Distributio:	11	245.00
TOTAL:	11	245.00

Permit	Sign	Sign
Fee Category - Fee Description	Receipt Items	Revenue
Registration Fee - Builders Regis	18	555.00
TOTAL:	18	555.00

Record Category Detail By Fee

Unit:	Certificate	Business Licenses	Permit Renewal - License Renewal
Rec. Type	Record	Address	Owner
Certificate	CBUS-18-154	28660 SOUTHFIELD RD 163	Extreme Aviance
	25.00	credit to GL number: 101-000.000-460.000	
TOTAL:			1 25.00

Name	Record	Address	Owner
Name	BRCC180024	17565 SUNNYBROOK AVE	
	150.00	credit to GL number: 101-000.000-283.000	
Name	BRCC180003	18130 MEADOWOOD AVE	
	150.00	credit to GL number: 101-000.000-283.000	
Name	BP180015	18175 RAINBOW DR	
	20.00	credit to GL number: 101-000.000-283.000	
TOTAL:			3 320.00

Name	Record	Address	Owner
Name	Wallside Windows	18530 DOLORES AVE	
	165.00	credit to GL number: 101-000.000-283.000	
Name	Wallside Windows	27306 GOLDENGATE W DR	
			150.00



Revenue Breakdown Report

10/01/2018

Filter: All Records, Transaction.DateToPostOn Between 9/1/2018 12:00:00 AM AND 9/30/2018 11:59:59 PM

	150.00 credit to GL number: 101-000.000-283.000	
Name	Hansons 18791 SAN QUENTIN DR	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Wallside Windows 28560 SUNSET W BLVD	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Wallside Windows 18790 SUNNYBROOK AVE	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Home Depot U.S.A. Inc.17611 CAMBRIDGE BLVD	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Power Home Remodeling 18180 MARGATE AVE	458.00
	458.00 credit to GL number: 101-000.000-283.000	
Name	Tallon Construction 27750 RAINBOW CIR	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Templeton Building Co 26820 SOUTHFIELD RD	150.00
	150.00 credit to GL number: 101-000.000-460.000	
Name	Tikal Roofing & Home 118940 LINCOLN DR	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Jarvis Property Restor17616 WILTSHIRE BLVD	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Hansons 27424 MORNINGSIDE PLZ	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Igor Kourliandtchik 17575 SUNNYBROOK AVE	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Homespec 27451 GOLDENGATE W DR	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Mr. Roof 27375 GOLDENGATE W DR	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Thomas Iacobelli 26300 MEADOWBROOK WAY	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Impressive Tile 27710 EVERGREEN RD	150.00
	150.00 credit to GL number: 101-000.000-283.000	
Name	Family Heating, Coolir18175 RAINBOW DR	20.00
	20.00 credit to GL number: 101-000.000-460.000	
TOTAL:		18 2,893.00

Permit	Building	Commercial, Add/Alter/ReInspection - Inspection Fee	Revenue
Rec. Type	Record	Address Owner	Revenue
Permit	PB180099	26820 SOUTHFIELD RD 26820 INVESTMENTS LLC	40.00
		40.00 credit to GL number: 101-000.000-456.000	
TOTAL:			1 40.00

Permit	Building	Commercial, Add/Alter/ReRegistration Fee - Builders Registr	Revenue
Rec. Type	Record	Address Owner	Revenue
Permit	PB180099	26820 SOUTHFIELD RD 26820 INVESTMENTS LLC	15.00
		15.00 credit to GL number: 101-000.000-456.000	
TOTAL:			1 15.00

Permit	Building	Commercial, Add/Alter/ReStandard Item - Building Permit Appl	Revenue
Rec. Type	Record	Address Owner	Revenue
Permit	PB180099	26820 SOUTHFIELD RD 26820 INVESTMENTS LLC	50.00
		50.00 credit to GL number: 101-000.000-456.000	
TOTAL:			1 50.00

Permit	Building	Commercial, Add/Alter/ReStandard Item - Resi & Comm \$10,001	Revenue
Rec. Type	Record	Address Owner	Revenue
Permit	PB180099	26820 SOUTHFIELD RD 26820 INVESTMENTS LLC	446.00
		446.00 credit to GL number: 101-000.000-456.000	
TOTAL:			1 446.00

Permit	Building	Commercial, Add/Alter/ReStandard Item - Resi & Comm \$1001 to	Revenue
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Revenue Breakdown Report

10/01/2018

Filter: All Records, Transaction.DateToPostOn Between 9/1/2018 12:00:00 AM AND 9/30/2018 11:59:59 PM

Rec. Type	Record	Address	Owner	Revenue
Permit	PB180071	27424 MORNINGSIDE PLZ	SMITH, ALFRED M	65.00
		65.00 credit to GL number: 101-000.000-456.000		
TOTAL:			1	65.00

Permit	Building	Res. Add/Alter/Repair	Inspection - Inspection Fee	Revenue
Rec. Type	Record	Address	Owner	Revenue
Permit	PB180106	18530 DOLORES AVE	Livernois, Ariane	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180090	27306 GOLDENGATE W DR	WHITE, LYNETTE T	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180086	18791 SAN QUENTIN DR	SUMMERS, ERIK JAMES	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180092	28560 SUNSET W BLVD	HAND, GAIL K	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180089	18790 SUNNYBROOK AVE	Matt Marrocco	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180093	17611 CAMBRIDGE BLVD	HILL, LINCOLN S	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180098	18180 MARGATE AVE	DAVIS, ANGELA J	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180101	28456 SUNSET W BLVD	DURHAM, ERIC L	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180103	27750 RAINBOW CIR	KING-MITCHELL, DIANE K	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180104	18940 LINCOLN DR	MCREYNOLDS JR, WALTER	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180100	17616 WILTSHIRE BLVD	IVASCU, SHARON M	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180091	27451 GOLDENGATE W DR	EBBING, ROBERT	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180094	17575 SUNNYBROOK AVE	BRUSINSKI, ROBERT	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180097	27375 GOLDENGATE W DR	LOONEY, ANTOINETTE	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180096	26300 MEADOWBROOK WAY	CHAVOUS, DONNA	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180095	27710 EVERGREEN RD	AUBE, EDWARD R	40.00
		40.00 credit to GL number: 101-000.000-456.000		
Permit	PB180082	18560 BUNGALOW DR	BASSETT, MATTHEW	40.00
		40.00 credit to GL number: 101-000.000-456.000		
TOTAL:			17	680.00

Permit	Building	Res. Add/Alter/Repair	Registration Fee - Builders Registra	Revenue
Rec. Type	Record	Address	Owner	Revenue
Permit	PB180098	18180 MARGATE AVE	DAVIS, ANGELA J	15.00
		15.00 credit to GL number: 101-000.000-456.000		
Permit	PB180101	28456 SUNSET W BLVD	DURHAM, ERIC L	15.00
		15.00 credit to GL number: 101-000.000-456.000		
Permit	PB180103	27750 RAINBOW CIR	KING-MITCHELL, DIANE K	15.00
		15.00 credit to GL number: 101-000.000-456.000		
Permit	PB180100	17616 WILTSHIRE BLVD	IVASCU, SHARON M	15.00
		15.00 credit to GL number: 101-000.000-456.000		
Permit	PB180091	27451 GOLDENGATE W DR	EBBING, ROBERT	15.00
		15.00 credit to GL number: 101-000.000-456.000		
Permit	PB180095	27710 EVERGREEN RD	AUBE, EDWARD R	15.00
		15.00 credit to GL number: 101-000.000-456.000		
TOTAL:			6	90.00

Permit	Building	Res. Add/Alter/Repair	Standard Item - Building Permit Appl	Revenue
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Rec. Type	Record	Address	Owner	Revenue
Permit	PB180090	27306 GOLDENGATE W DR	WHITE, LYNETTE T	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180106	18530 DOLORES AVE	Livernois, Ariane	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180091	27451 GOLDENGATE W DR	EBBING, ROBERT	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180086	18791 SAN QUENTIN DR	SUMMERS, ERIK JAMES	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180092	28560 SUNSET W BLVD	HAND, GAIL K	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180089	18790 SUNNYBROOK AVE	Matt Marrocco	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180093	17611 CAMBRIDGE BLVD	HILL, LINCOLN S	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180098	18180 MARGATE AVE	DAVIS, ANGELA J	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180100	17616 WILTSHIRE BLVD	IVASCU, SHARON M	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180101	28456 SUNSET W BLVD	DURHAM, ERIC L	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180103	27750 RAINBOW CIR	KING-MITCHELL, DIANE K	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180104	18940 LINCOLN DR	MCREYNOLDS JR, WALTER	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180094	17575 SUNNYBROOK AVE	BRUSINSKI, ROBERT	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180095	27710 EVERGREEN RD	AUBE, EDWARD R	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180097	27375 GOLDENGATE W DR	LOONEY, ANTOINETTE	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180096	26300 MEADOWBROOK WAY	CHAVOUS, DONNA	50.00
	50.00 credit to GL number: 101-000.000-456.000			
Permit	PB180105	18781 BUNGALOW DR	BAZYDLO, SARA	50.00
	50.00 credit to GL number: 101-000.000-456.000			
TOTAL:			17	850.00

Permit	Building	Res. Add/Alter/Repair	Standard Item - Resi & Comm	\$10,001
Rec. Type	Record	Address	Owner	Revenue
Permit	PB180098	18180 MARGATE AVE	DAVIS, ANGELA J	418.00
	418.00 credit to GL number: 101-000.000-456.000			
Permit	PB180103	27750 RAINBOW CIR	KING-MITCHELL, DIANE K	334.00
	334.00 credit to GL number: 101-000.000-456.000			
Permit	PB180100	17616 WILTSHIRE BLVD	IVASCU, SHARON M	1,111.00
	1111.00 credit to GL number: 101-000.000-456.000			
Permit	PB180095	27710 EVERGREEN RD	AUBE, EDWARD R	593.00
	593.00 credit to GL number: 101-000.000-456.000			
TOTAL:			4	2,456.00

Permit	Building	Res. Add/Alter/Repair	Standard Item - Resi & Comm	\$1001 to
Rec. Type	Record	Address	Owner	Revenue
Permit	PB180082	18560 BUNGALOW DR	BASSETT, MATTHEW	95.00
	95.00 credit to GL number: 101-000.000-456.000			
Permit	PB180106	18530 DOLORES AVE	Livernois, Ariane	65.00
	65.00 credit to GL number: 101-000.000-456.000			
Permit	PB180090	27306 GOLDENGATE W DR	WHITE, LYNETTE T	110.00
	110.00 credit to GL number: 101-000.000-456.000			
Permit	PB180086	18791 SAN QUENTIN DR	SUMMERS, ERIK JAMES	185.00
	185.00 credit to GL number: 101-000.000-456.000			



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Permit	PB180092	28560 SUNSET W BLVD	HAND, GAIL K	95.00
		95.00 credit to GL number: 101-000.000-456.000		
Permit	PB180093	17611 CAMBRIDGE BLVD	HILL, LINCOLN S	110.00
		110.00 credit to GL number: 101-000.000-456.000		
Permit	PB180101	28456 SUNSET W BLVD	DURHAM, ERIC L	125.00
		125.00 credit to GL number: 101-000.000-456.000		
Permit	PB180104	18940 LINCOLN DR	MCREYNOLDS JR, WALTER	170.00
		170.00 credit to GL number: 101-000.000-456.000		
Permit	PB180091	27451 GOLDENGATE W DR	EBBING, ROBERT	155.00
		155.00 credit to GL number: 101-000.000-456.000		
Permit	PB180094	17575 SUNNYBROOK AVE	BRUSINSKI, ROBERT	125.00
		125.00 credit to GL number: 101-000.000-456.000		
Permit	PB180097	27375 GOLDENGATE W DR	LOONEY, ANTOINETTE	170.00
		170.00 credit to GL number: 101-000.000-456.000		
Permit	PB180096	26300 MEADOWBROOK WAY	CHAVOUS, DONNA	110.00
		110.00 credit to GL number: 101-000.000-456.000		
TOTAL:				12 1,515.00

Permit	Building	Res. Add/Alter/Repair	Standard Item - Resi & Commercial Up	
Rec. Type	Record	Address	Owner	Revenue
Permit	PB180089	18790 SUNNYBROOK AVE	Matt Marrocco	170.00
		170.00 credit to GL number: 101-000.000-456.000		
TOTAL:				1 170.00

Permit	Electrical	Commercial, Add/Alter/ReStandard Item - Lamps/Fixtures		
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180081	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	25.00
		25.00 credit to GL number: 101-000.000-459.000		
TOTAL:				1 25.00

Permit	Electrical	Commercial, Add/Alter/ReStandard Item - Stand By Generator C		
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180081	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	90.00
		90.00 credit to GL number: 101-000.000-459.000		
TOTAL:				1 90.00

Permit	Electrical	Electrical	Inspection - Inspection Fee	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	(40.00)
		40.00 credit to GL number: 101-000.000-001.000		
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE180080	18511 W GLENWOOD BLVD	FARINA, RITA I	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		



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Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE180083	27710 EVERGREEN RD	AUBE, EDWARD R	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE180084	19010 W GLENWOOD BLVD	COHEN, LAUREN	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE180085	18175 RAINBOW DR	MCGHEE, JAMES	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE170046	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE180082	18251 RAINBOW DR	KERWICK, JEANNE M	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	40.00
		40.00 credit to GL number: 101-000.000-459.000		
TOTAL:			23	840.00

Permit	Electrical	Electrical	Inspection - Re-Inspection Fee	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180040	27786 RAINBOW CIR	PARISEAU, COLLETTE	40.00
		40.00 credit to GL number: 101-000.000-456.000		
TOTAL:			1	40.00

Permit	Electrical	Electrical	Inspection - Sign Tag Inspec One Cir	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	(25.00)
		25.00 credit to GL number: 101-000.000-001.000		
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	25.00
		25.00 credit to GL number: 101-000.000-459.000		
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	25.00
		25.00 credit to GL number: 101-000.000-459.000		
TOTAL:			3	25.00

Permit	Electrical	Electrical	Registration Fee - Builders Registr	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180080	18511 W GLENWOOD BLVD	FARINA, RITA I	15.00
		15.00 credit to GL number: 101-000.000-456.000		
Permit	PE180083	27710 EVERGREEN RD	AUBE, EDWARD R	15.00
		15.00 credit to GL number: 101-000.000-456.000		
Permit	PE180084	19010 W GLENWOOD BLVD	COHEN, LAUREN	15.00
		15.00 credit to GL number: 101-000.000-456.000		
TOTAL:			3	45.00

Permit	Electrical	Electrical	Registration Fee - Elec. Contractors	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180082	18251 RAINBOW DR	KERWICK, JEANNE M	15.00
		15.00 credit to GL number: 101-000.000-459.000		
TOTAL:			1	15.00

Permit	Electrical	Electrical	Standard Item - A/C Resi. W/Circuit	
Rec. Type	Record	Address	Owner	Revenue



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Permit	PE180082	18251 RAINBOW DR	KERWICK, JEANNE M	25.00
		25.00 credit to GL number: 101-000.000-459.000		
TOTAL:			1	25.00

Permit	Electrical	Electrical	Standard Item - Circuits	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180083	27710 EVERGREEN RD	AUBE, EDWARD R	31.00
		31.00 credit to GL number: 101-000.000-459.000		
Permit	PE180084	19010 W GLENWOOD BLVD	COHEN, LAUREN	39.00
		39.00 credit to GL number: 101-000.000-459.000		
Permit	PE180085	18175 RAINBOW DR	MCGHEE, JAMES	15.00
		15.00 credit to GL number: 101-000.000-459.000		
TOTAL:			3	85.00

Permit	Electrical	Electrical	Standard Item - Feeder/Bus Ducts	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180085	18175 RAINBOW DR	MCGHEE, JAMES	50.00
		50.00 credit to GL number: 101-000.000-459.000		
TOTAL:			1	50.00

Permit	Electrical	Electrical	Standard Item - Furnace/Single Fam F	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180082	18251 RAINBOW DR	KERWICK, JEANNE M	30.00
		30.00 credit to GL number: 101-000.000-459.000		
TOTAL:			1	30.00

Permit	Electrical	Electrical	Standard Item - Lamps/Fixtures	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180083	27710 EVERGREEN RD	AUBE, EDWARD R	25.00
		25.00 credit to GL number: 101-000.000-459.000		
Permit	PE180084	19010 W GLENWOOD BLVD	COHEN, LAUREN	25.00
		25.00 credit to GL number: 101-000.000-459.000		
TOTAL:			2	50.00

Permit	Electrical	Electrical	Standard Item - Prim Serv. Permanent	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180085	18175 RAINBOW DR	MCGHEE, JAMES	40.00
		40.00 credit to GL number: 101-000.000-459.000		
TOTAL:			1	40.00

Permit	Electrical	Electrical	Standard Item - Signs Each Add Sign	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	(8.00)
		8.00 credit to GL number: 101-000.000-001.000		
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	8.00
		8.00 credit to GL number: 101-000.000-459.000		
Permit	PE180079	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	8.00
		8.00 credit to GL number: 101-000.000-459.000		
TOTAL:			3	8.00

Permit	Electrical	Electrical	Standard Item - Stand By Generator U	
Rec. Type	Record	Address	Owner	Revenue
Permit	PE180080	18511 W GLENWOOD BLVD	FARINA, RITA I	40.00
		40.00 credit to GL number: 101-000.000-459.000		
Permit	PE180085	18175 RAINBOW DR	MCGHEE, JAMES	40.00
		40.00 credit to GL number: 101-000.000-459.000		
TOTAL:			2	80.00

Permit	EXTRA CEMENT PERMIT	Residential	Standard Item - APPROACH	
Rec. Type	Record	Address	Owner	Revenue
Permit	PEXC-008-18	18918 HAMPSHIRE ST	BARLOW, MARK A	40.00



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Permit	40.00	credit to GL number: 101-000.000-456.000			
Permit	PEXC-009-18	18990 HAMPSHIRE ST	KEELING, RICHARD M	40.00	
Permit	40.00	credit to GL number: 101-000.000-456.000			
Permit	PEXC-010-18	18831 SARATOGA BLVD	ARCENO FRICKE, RENEE L	40.00	
Permit	40.00	credit to GL number: 101-000.000-456.000			
TOTAL:				3	120.00

Permit	EXTRA CEMENT PERMIT	Residential	Standard Item - INSPECTION		
Rec. Type	Record	Address	Owner		Revenue
Permit	PEXC-008-18	18918 HAMPSHIRE ST	BARLOW, MARK A	40.00	
Permit	40.00	credit to GL number: 101-000.000-456.000			
Permit	PEXC-009-18	18990 HAMPSHIRE ST	KEELING, RICHARD M	40.00	
Permit	40.00	credit to GL number: 101-000.000-456.000			
Permit	PEXC-010-18	18831 SARATOGA BLVD	ARCENO FRICKE, RENEE L	40.00	
Permit	40.00	credit to GL number: 101-000.000-456.000			
TOTAL:				3	120.00

Permit	Fence	Fence	Registration Fee - Builders Registr		
Rec. Type	Record	Address	Owner		Revenue
Permit	PF180011	26731 BLOOMFIELD S DR	ALLEN, DAVID	15.00	
Permit	15.00	credit to GL number: 101-000.000-456.000			
TOTAL:				1	15.00

Permit	Fence	Fence	Standard Item - Fence Permit		
Rec. Type	Record	Address	Owner		Revenue
Permit	PF180010	17411 SAN ROSA BLVD	BAKER, MATHEW S	65.00	
Permit	65.00	credit to GL number: 101-000.000-456.000			
Permit	PF180011	26731 BLOOMFIELD S DR	ALLEN, DAVID	65.00	
Permit	65.00	credit to GL number: 101-000.000-456.000			
TOTAL:				2	130.00

Permit	Mechanical	Commercial, New Building	Inspection Fee		
Rec. Type	Record	Address	Owner		Revenue
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM170047	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM180018	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	
Permit	40.00	credit to GL number: 101-000.000-458.000			
Permit	PM180018	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00	



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	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180018	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180018	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180018	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180018	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180018	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180018	27000 EVERGREEN RD	MICHIGAN FIRST CREDIT	40.00
	40.00	credit to GL number: 101-000.000-458.000		
TOTAL:			21	840.00

Permit	Mechanical	Mechanical	Inspection - Inspection Fee	
Rec. Type	Record	Address	Owner	Revenue
Permit	PM180066	18480 SARATOGA BLVD	WHITEHOUSE, DOUGLAS	40.00
	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180063	18511 W GLENWOOD BLVD	FARINA, RITA I	40.00
	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180064	18251 RAINBOW DR	KERWICK, JEANNE M	40.00
	40.00	credit to GL number: 101-000.000-458.000		
Permit	PM180065	18175 RAINBOW DR	MCGHEE, JAMES	40.00
	40.00	credit to GL number: 101-000.000-458.000		
TOTAL:			4	160.00

Permit	Mechanical	Mechanical	Registration Fee - Builders Registr	
Rec. Type	Record	Address	Owner	Revenue
Permit	PM180063	18511 W GLENWOOD BLVD	FARINA, RITA I	15.00
	15.00	credit to GL number: 101-000.000-456.000		
Permit	PM180064	18251 RAINBOW DR	KERWICK, JEANNE M	15.00
	15.00	credit to GL number: 101-000.000-456.000		
TOTAL:			2	30.00

Permit	Mechanical	Mechanical	Standard Item - A/C and Refrig 5HP c	
Rec. Type	Record	Address	Owner	Revenue
Permit	PM180064	18251 RAINBOW DR	KERWICK, JEANNE M	25.00
	25.00	credit to GL number: 101-000.000-458.000		
TOTAL:			1	25.00

Permit	Mechanical	Mechanical	Standard Item - Gas Pipe Pressure Te	
Rec. Type	Record	Address	Owner	Revenue
Permit	PM180063	18511 W GLENWOOD BLVD	FARINA, RITA I	30.00
	30.00	credit to GL number: 101-000.000-458.000		
Permit	PM180065	18175 RAINBOW DR	MCGHEE, JAMES	30.00
	30.00	credit to GL number: 101-000.000-458.000		
TOTAL:			2	60.00

Permit	Mechanical	Mechanical	Standard Item - HW Heater Gas/Elec	
Rec. Type	Record	Address	Owner	Revenue
Permit	PM180066	18480 SARATOGA BLVD	WHITEHOUSE, DOUGLAS	25.00
	25.00	credit to GL number: 101-000.000-458.000		
TOTAL:			1	25.00

Permit	Mechanical	Mechanical	Standard Item - Install of Furn Acc/	
Rec. Type	Record	Address	Owner	Revenue
Permit	PM180064	18251 RAINBOW DR	KERWICK, JEANNE M	15.00



Revenue Breakdown Report

10/01/2018

Filter: All Records, Transaction.DateToPostOn Between 9/1/2018 12:00:00 AM AND 9/30/2018 11:59:59 PM

15.00 credit to GL number: 101-000.000-458.000		
TOTAL:	1	15.00

Permit	Mechanical	Mechanical	Standard Item - Install/Replace Furn	Revenue
Rec. Type	Record	Address	Owner	
Permit	PM180064	18251 RAINBOW DR	KERWICK, JEANNE M	35.00
	35.00 credit to GL number: 101-000.000-458.000			
TOTAL:			1	35.00

Permit	Outside Refuse Contai	Outside Refuse Container	Refuse Container - Dumpster Fee	Revenue
Rec. Type	Record	Address	Owner	
Permit	PORC-180011	17575 SUNNYBROOK AVE	BRUSINSKI, ROBERT	25.00
	25.00 credit to GL number: 101-000.000-457.000			
TOTAL:			1	25.00

Permit	Plumbing	Plumbing	Inspection - Inspection Fee	Revenue
Rec. Type	Record	Address	Owner	
Permit	PP180039	27451 GOLDENGATE W DR	EBBING, ROBERT	40.00
	40.00 credit to GL number: 101-000.000-458.000			
Permit	PP180040	18731 W GLENWOOD BLVD	GONEK, JEANNE L	40.00
	40.00 credit to GL number: 101-000.000-458.000			
Permit	PP180041	27710 EVERGREEN RD	AUBE, EDWARD R	40.00
	40.00 credit to GL number: 101-000.000-458.000			
TOTAL:			3	120.00

Permit	Plumbing	Plumbing	Registration Fee - Reg Fee for Plum	Revenue
Rec. Type	Record	Address	Owner	
Permit	PP180039	27451 GOLDENGATE W DR	EBBING, ROBERT	15.00
	15.00 credit to GL number: 101-000.000-458.000			
Permit	PP180041	27710 EVERGREEN RD	AUBE, EDWARD R	15.00
	15.00 credit to GL number: 101-000.000-458.000			
TOTAL:			2	30.00

Permit	Plumbing	Plumbing	Standard Item - Lavatory	Revenue
Rec. Type	Record	Address	Owner	
Permit	PP180041	27710 EVERGREEN RD	AUBE, EDWARD R	15.00
	15.00 credit to GL number: 101-000.000-458.000			
TOTAL:			1	15.00

Permit	Plumbing	Plumbing	Standard Item - Shower	Revenue
Rec. Type	Record	Address	Owner	
Permit	PP180041	27710 EVERGREEN RD	AUBE, EDWARD R	15.00
	15.00 credit to GL number: 101-000.000-458.000			
TOTAL:			1	15.00

Permit	Plumbing	Plumbing	Standard Item - Sprinkler Sys Vacuum	Revenue
Rec. Type	Record	Address	Owner	
Permit	PP180040	18731 W GLENWOOD BLVD	GONEK, JEANNE L	10.00
	10.00 credit to GL number: 101-000.000-458.000			
TOTAL:			1	10.00

Permit	Plumbing	Plumbing	Standard Item - Sump	Revenue
Rec. Type	Record	Address	Owner	
Permit	PP180039	27451 GOLDENGATE W DR	EBBING, ROBERT	15.00
	15.00 credit to GL number: 101-000.000-458.000			
TOTAL:			1	15.00

Permit	Plumbing	Plumbing	Standard Item - Water Closet (Toilet	Revenue
Rec. Type	Record	Address	Owner	
Permit	PP180041	27710 EVERGREEN RD	AUBE, EDWARD R	15.00
	15.00 credit to GL number: 101-000.000-458.000			



Revenue Breakdown Report

10/01/2018

Filter: All Records, Transaction.DateToPostOn Between 9/1/2018 12:00:00 AM AND 9/30/2018 11:59:59 PM

TOTAL:				1	15.00
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Permit	Plumbing	Plumbing	Standard Item - Water Distribution		
Rec. Type	Record	Address	Owner		Revenue
Permit	PP180041	27710 EVERGREEN RD	AUBE, EDWARD R		25.00
	25.00	credit to GL number: 101-000.000-458.000			
TOTAL:				1	25.00

Permit	Sign	Sign	Inspection - Inspection		
Rec. Type	Record	Address	Owner		Revenue
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		(40.00)
	40.00	credit to GL number: 101-000.000-001.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		40.00
	40.00	credit to GL number: 101-000.000-456.000			
Permit	PS180012	18211 W 12 MILE RD 2 NE	BRIKHO, BASEL		40.00
	40.00	credit to GL number: 101-000.000-456.000			
Permit	PS180013	18161 W 12 MILE RD	Ascension		40.00
	40.00	credit to GL number: 101-000.000-456.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		40.00
	40.00	credit to GL number: 101-000.000-456.000			
TOTAL:				5	120.00

Permit	Sign	Sign	Permit Fees - Permit above \$1,000		
Rec. Type	Record	Address	Owner		Revenue
Permit	PS180012	18211 W 12 MILE RD 2 NE	BRIKHO, BASEL		110.00
	110.00	credit to GL number: 101-000.000-456.000			
Permit	PS180013	18161 W 12 MILE RD	Ascension		110.00
	110.00	credit to GL number: 101-000.000-456.000			
TOTAL:				2	220.00

Permit	Sign	Sign	Registration Fee - Builders Registra		
Rec. Type	Record	Address	Owner		Revenue
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		15.00
	15.00	credit to GL number: 101-000.000-456.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		15.00
	15.00	credit to GL number: 101-000.000-456.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		(15.00)
	15.00	credit to GL number: 101-000.000-001.000			
TOTAL:				3	15.00

Permit	Sign	Sign	Review - Sign Permit Application Fee		
Rec. Type	Record	Address	Owner		Revenue
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		(50.00)
	50.00	credit to GL number: 101-000.000-001.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		(50.00)
	50.00	credit to GL number: 101-000.000-001.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		50.00
	50.00	credit to GL number: 101-000.000-456.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		50.00
	50.00	credit to GL number: 101-000.000-456.000			
Permit	PS180012	18211 W 12 MILE RD 2 NE	BRIKHO, BASEL		50.00
	50.00	credit to GL number: 101-000.000-456.000			
Permit	PS180013	18161 W 12 MILE RD	Ascension		50.00
	50.00	credit to GL number: 101-000.000-456.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		50.00
	50.00	credit to GL number: 101-000.000-456.000			
Permit	PS180011	26820 SOUTHFIELD RD	26820 INVESTMENTS LLC		50.00
	50.00	credit to GL number: 101-000.000-456.000			
TOTAL:				8	200.00



HEADQUARTERS
 235 East Main Street
 Suite 105
 Northville, Michigan 48167

☎ 248.596.0920
 ☎ 248.596.0930
 MCKA.COM

October 4, 2018

Invoice No: 21328 - 22

Sheryl Mitchell
 City Administrator
 City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Project 21328 Lathrup Village Plumbing, Mechanical and Electrical Inspections

Invoice & Supporting Documentation for Professional Inspection for Plan Review and Inspection Services Per Agreement (3/18/13).

Permit Fee Revenue Collected by the City (see attached Permit List):

Professional Services from September 1, 2018 to September 30, 2018

PLUMBING, MECHANICAL AND ELECTRICAL PLAN REVIEWS

PLUMBING AND MECHANICAL REINSPECTIONS

MECHANICAL INSPECTIONS

Contract Amount

Number of Revenue \$	1,190.00
Fee Each	.65
Total Fee	773.50

Total Fee \$773.50

ELECTRICAL INSPECTIONS

Contract Amount

Number of Revenue \$	1,448.00
Fee Each	.65
Total Fee	941.20

Total Fee \$941.20

PLUMBING INSPECTIONS

Contract Amount

Number of Revenue \$	245.00
Fee Each	.65
Total Fee	159.25

Total Fee \$159.25

Invoice Total \$1,873.95

Outstanding Invoices

Number	Date	Balance
20	8/6/2018	5,229.25
Total		\$5,229.25

THANK YOU. PLEASE REMIT TO ABOVE ADDRESS.

VIA EMAIL: SMITCHELL@LATHRUPVILLAGE.ORG

October 1, 2018

Ms. Pamela Bratschi
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Dear Pamela:

Below is an overview of the key services provided by Lathrup Services, LLC for the month of September, 2018. Also, attached are the detailed worksheets for each employee.

Overview of key projects completed:

- Repair roads (cold patching)
- Landscaping (cut City lots/dirt/seeds)
- Build chairs & desks for City Hall
- Sewer jet culverts
- Trim trees/broken hanging branches

Please let me know if you need additional information.

Buster Sunde, President
Lathrup Services, LLC
1224 E. Windemere
Royal Oak, MI 48073
248-866-7764



October 10, 2018

Project Notification

East Border Water Main Rehabilitation
City of Lathrup Village, MI

Dear Residents,

As part of the infrastructure improvement program in the City of Lathrup Village, the water main in your area is scheduled to be rejuvenated this fall. Our Construction Team includes Prime Contractor LiquiForce Services, FerPal Construction and Aielli Excavating. Our Team is under contract with the City of Lathrup Village and is schedule to work in your area starting on or about Monday, Oct 22nd, 2018 continuing approximately 4-5 weeks dependent on weather conditions.

In order to proceed with this work, several access pits will be excavated at key locations within the public right-of-way, along the water main. Most excavations will be approximately 10 feet x 10 feet and spaced approximately 300 to 500 feet apart.

During the construction period, the existing water main and your water service ARE NOT anticipated to be effected. **Although not currently anticipated, should conditions arise were your service is interrupted then you will be notified individually.**

Note: You may also experience discolored water while the work is taking place. This is caused by vibration of the main during the work and is not hazardous or harmful to your health. To rectify this let the COLD water run until the water flows clear.

Once the water main rehabilitation has been completed, all excavated areas will be backfilled and the City of Lathrup Village will follow with restoration. There may be times when traffic will be impeded due to construction activities or access to driveways may be temporarily impeded.

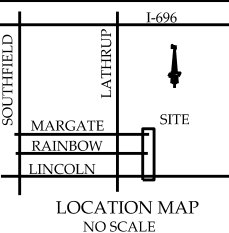
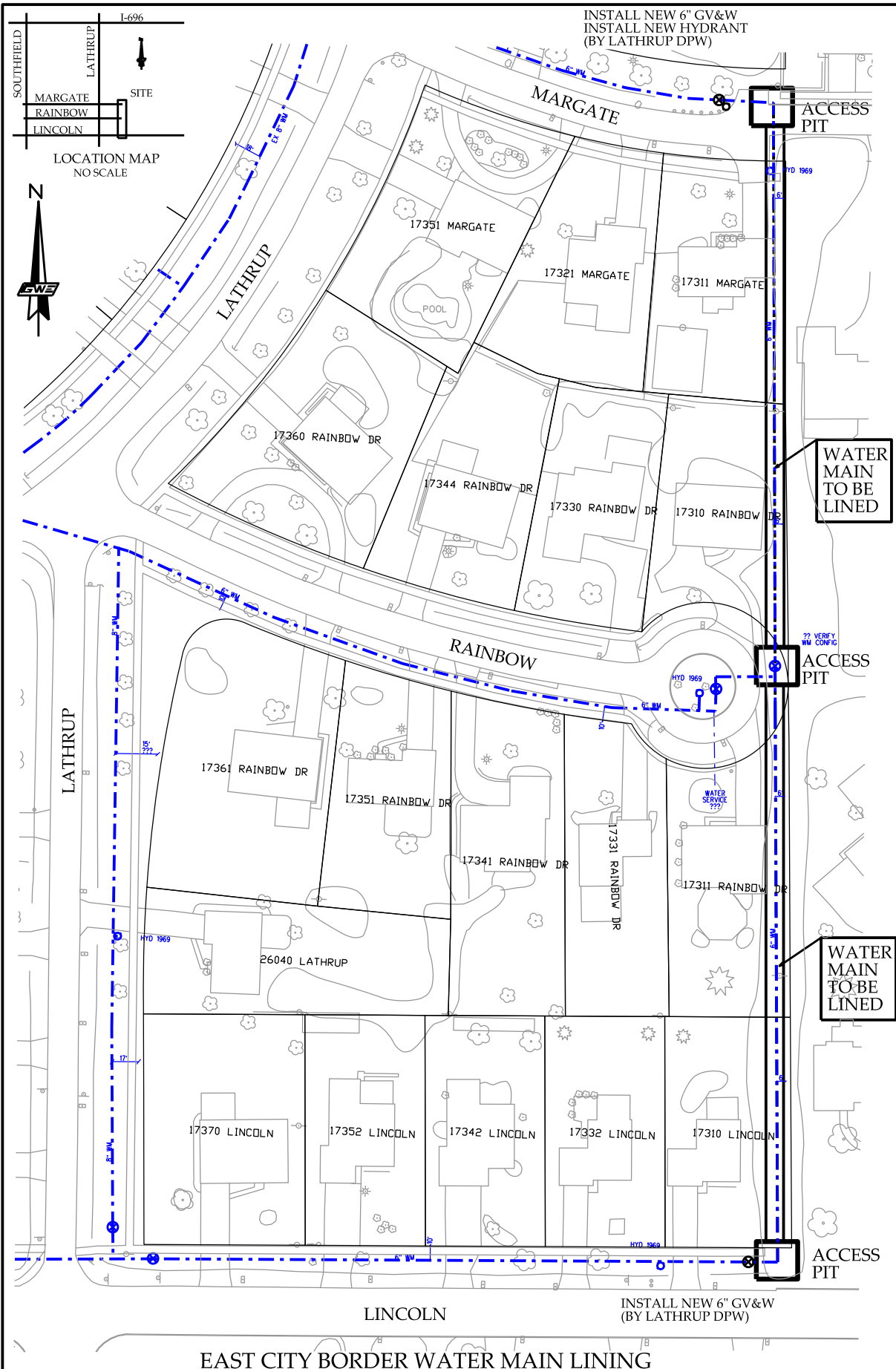
We apologize for any inconvenience and would appreciate your cooperation during this project. Every attempt will be made to minimize interference with local activities; however, residents are advised to exercise caution around construction activities, equipment and the excavated access points.

Should you have any concerns or require further information, please do not hesitate to contact LiquiForce Services (734) 955-2508 or visit our website at www.liquiforce.com.

Sincerely

Nathan Bickford

LiquiForce Services
Project Manager



EAST CITY BORDER WATER MAIN LINING



1025 E. Maple Road, Suite 100
 Birmingham, MI 48009
 p (248) 852-3100
 f (248) 852-6372
 www.giffelswebster.com

DATE:	08/02/2018	CHECKED BY:		DATE:		SCALE:	1"=60'
DRAWN:	SAR					SHEET:	1 OF 1
DESIGN:	SAR	JW				JOB No:	16496.18
SECTION:	24	T-1-N., R-11-E					



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: October 15, 2018

RE: **MOTION TO ACCEPT FISCAL YEAR 2017/2018 AUDIT**

The City of Lathrup Village's contracted with Plant & Moran, PLLC to audit the financial status for the year ended June 30, 2018.

Areas of material weakness or deficiency were identified as:

-) Segregation of duties and control procedures
-) Bank reconciliations
-) Water and sewer utility billing

Suggested Motion:

To accepts the Fiscal Year 2017- 2018 Audit as presented by Plante Moran.



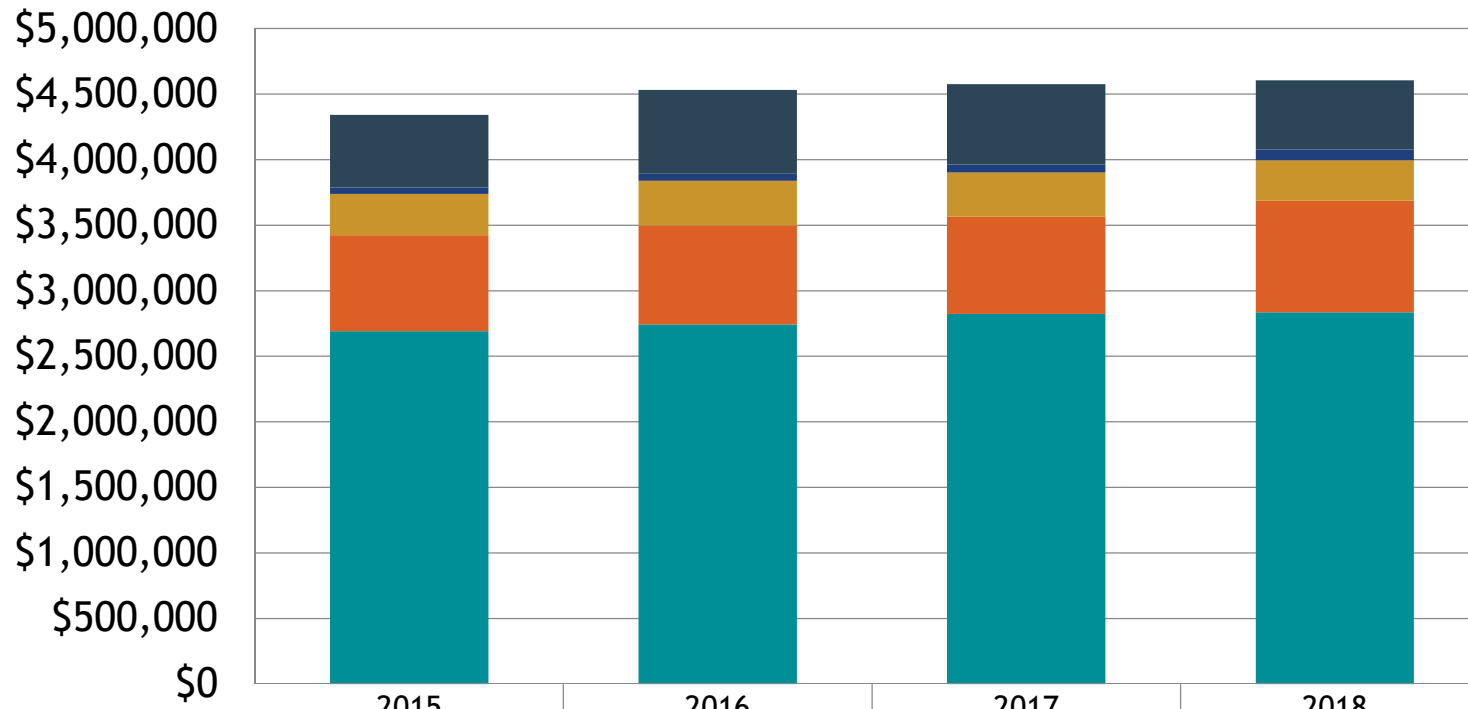
plante moran | Audit. Tax. Consulting.
Wealth Management.

City of Lathrup Village Audit Presentation to the City Council

For Year Ended June 30, 2018



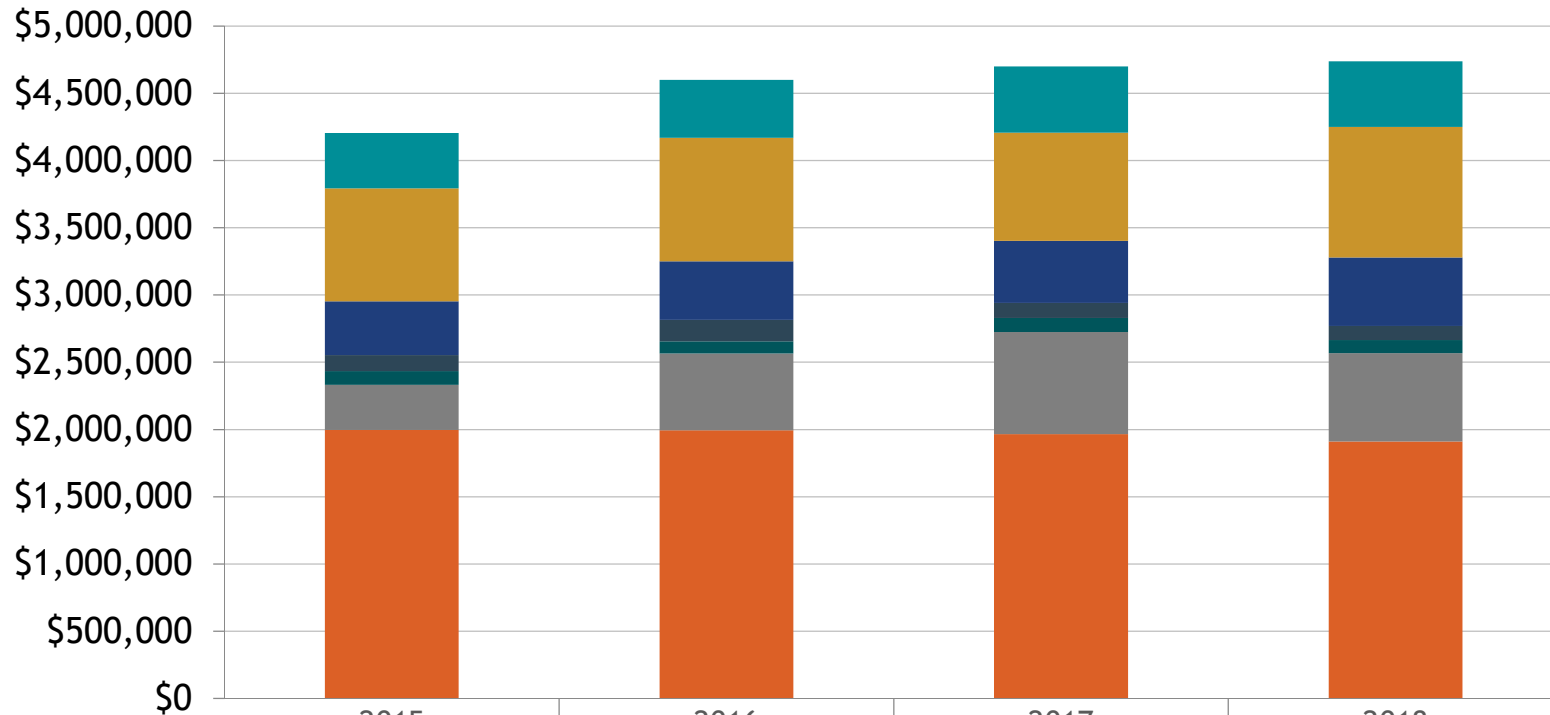
City of Lathrup Village Governmental Fund Revenue Years Ended June 30



	2015	2016	2017	2018
Other & Transfers In	\$553,254	\$638,297	\$613,561	\$528,812
Interest & Rent	\$48,960	\$52,948	\$59,393	\$83,570
Locally Raised	\$313,878	\$343,022	\$336,903	\$305,536
Federal and State	\$733,551	\$753,994	\$742,976	\$853,653
Property Taxes	\$2,690,462	\$2,742,474	\$2,822,654	\$2,834,456



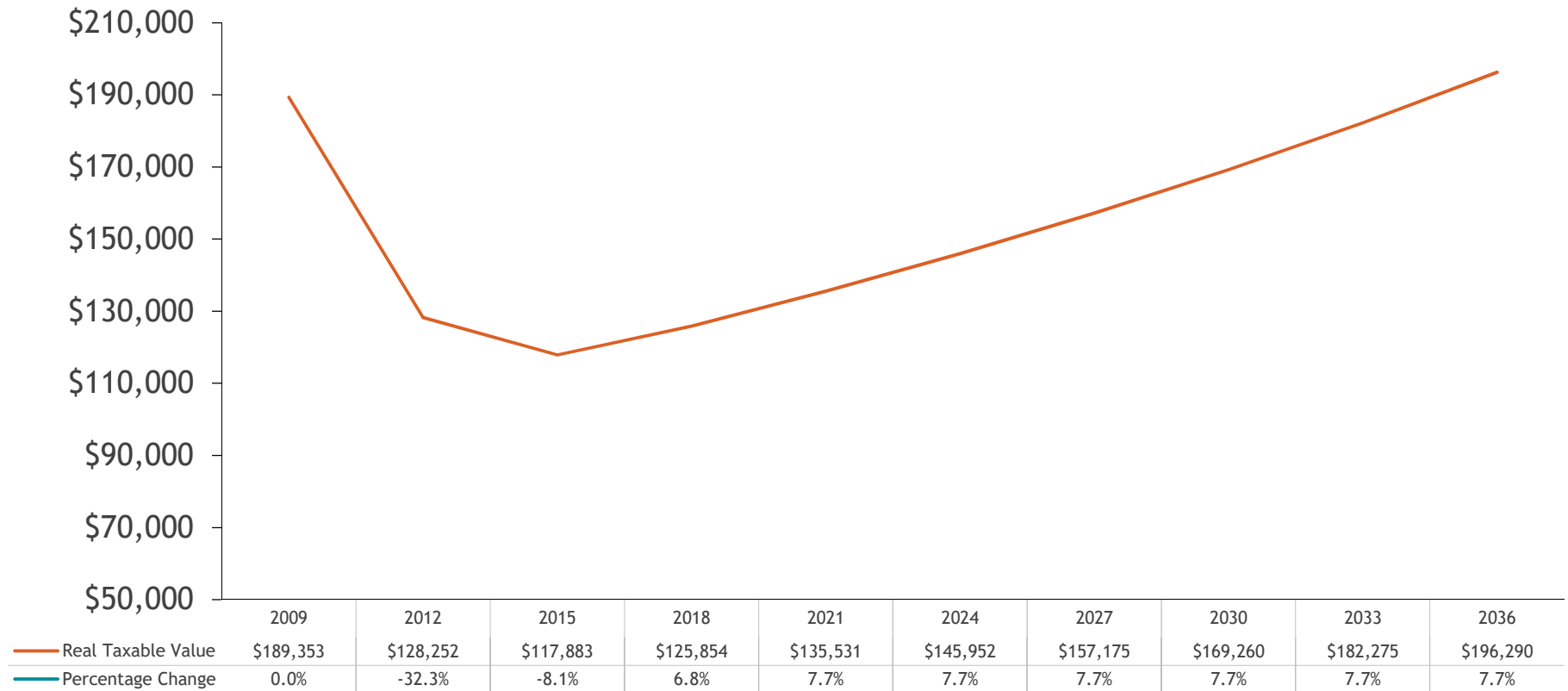
City of Lathrup Village Governmental Fund Expenditures Years Ended June 30



	2015	2016	2017	2018
Governmental Services	\$410,098	\$430,968	\$493,047	\$487,870
Public Works	\$840,389	\$918,001	\$805,008	\$972,054
Administration	\$398,872	\$434,833	\$460,416	\$507,673
Recreation and Culture	\$119,879	\$159,181	\$112,036	\$105,384
Building and Grounds	\$101,366	\$90,443	\$103,759	\$97,360
Transfers Out and Other	\$337,036	\$570,612	\$760,332	\$656,703
Public Safety	\$1,996,087	\$1,995,123	\$1,965,268	\$1,911,432



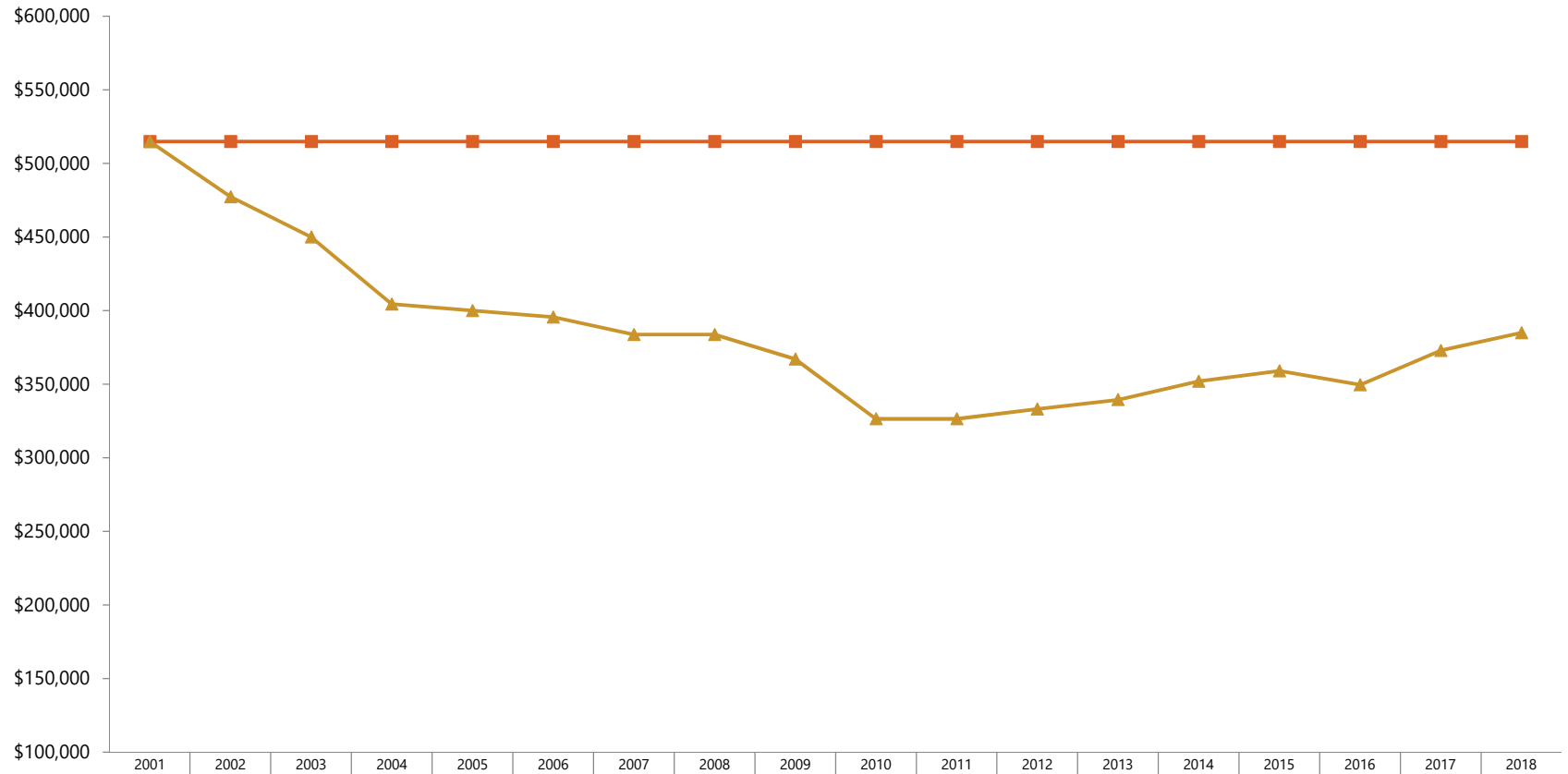
City of Lathrup Village Total Taxable Value (in thousands)



* Year Ended June 30



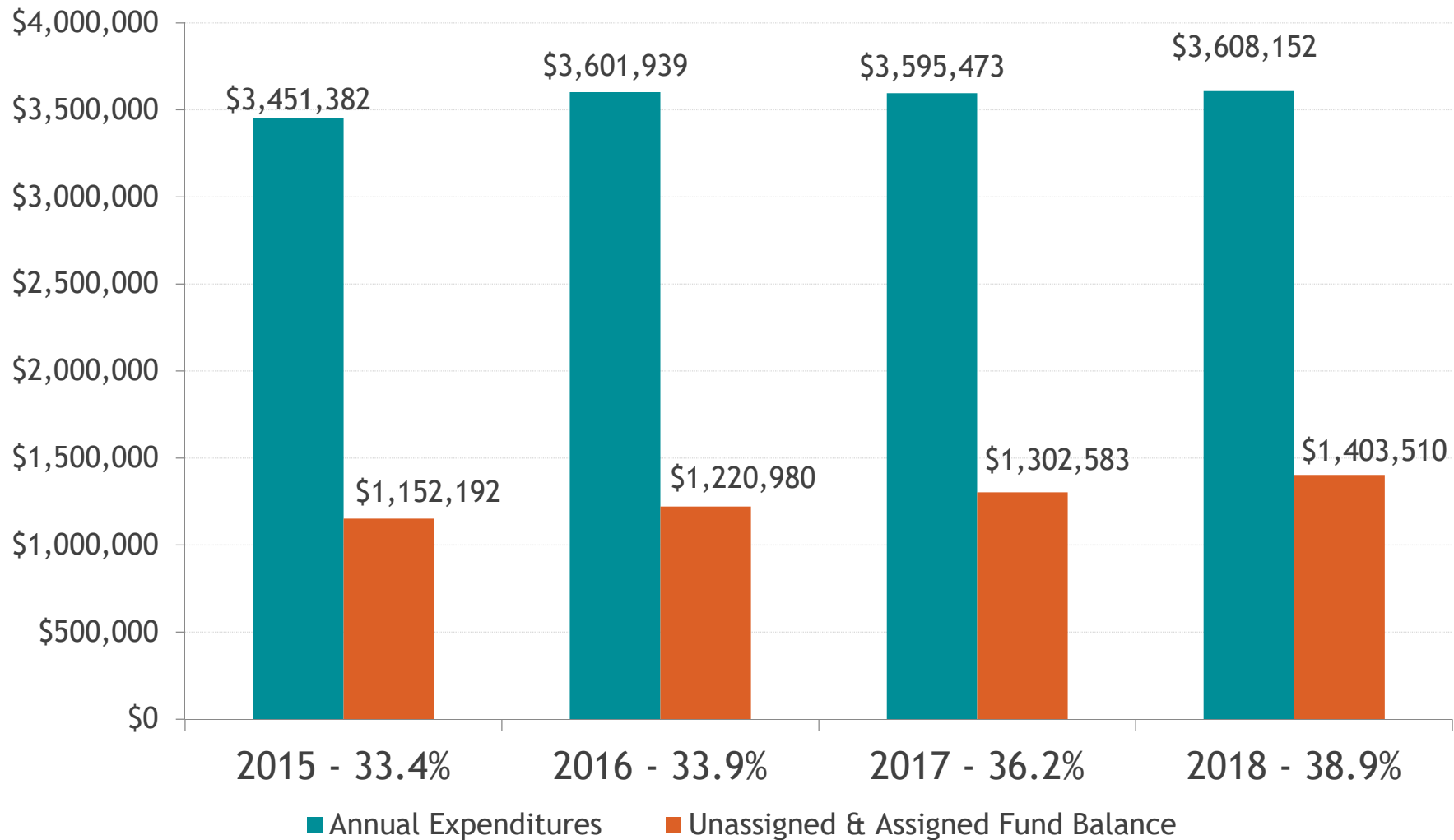
City of Lathrup Village Revenue Sharing Payment History and Estimates Years Ended June 30



Cumulative Lost Revenue Sharing Payments	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Revenue Sharing Payment Held Constant at 2001 Amounts	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885	\$514,885
Actual Revenue Sharing Payments	\$514,885	\$477,326	\$449,932	\$404,378	\$399,970	\$395,520	\$383,741	\$383,741	\$366,999	\$326,409	\$326,409	\$333,031	\$339,378	\$351,958	\$358,919	\$349,554	\$372,797	\$384,909



City of Lathrup Village General Fund – Fund Balance Fiscal Years Ended June 30





Thank you for the opportunity to serve as auditors for the City of Lathrup Village

For more information, please contact:

Pamela Hill
810.766.6022
pamela.hill@plantemoran.com

Aaron Sarver
313.496.7292
aaron.sarver@plantemoran.com

September 18, 2018

To the City Council
City of Lathrup Village, Michigan

We have audited the financial statements of City of Lathrup Village, Michigan (the "City") as of and for the year ended June 30, 2018 and have issued our report thereon dated September 18, 2018. Professional standards require that we provide you with the following information related to our audit, which is divided into the following sections:

Section I - Internal Control Related Matters Identified in an Audit

Section II - Required Communications with Those Charged with Governance

Section III - Other Recommendations and Legislative Items

Section I includes any deficiencies we observed in the City's accounting principles or internal control that we believe are significant. Current auditing standards require us to formally communicate annually matters we note about the City's accounting policies and internal control.

Section II includes information that current auditing standards require independent auditors to communicate to those individuals charged with governance. We will report this information annually to the City Council of the City of Lathrup Village, Michigan.

Section III presents recommendations related to internal control, procedures, and other matters noted during our current year audit as well as updated legislative items that we believe will be of interest to you. These comments are offered in the interest of helping the City in its efforts toward continuous improvement, not just in the areas of internal control and accounting procedures, but also in operational or administrative efficiency and effectiveness.

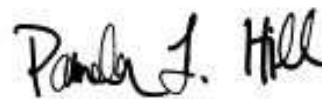
We would like to take this opportunity to thank the City's staff for the cooperation and courtesy extended to us during our audit. Their assistance and professionalism are invaluable.

This report is intended solely for the use of the City Council and management of the City of Lathrup Village, Michigan and is not intended to be and should not be used by anyone other than these specified parties.

We welcome any questions you may have regarding the following communications, and we would be willing to discuss any of these or other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC



Pamela Hill

Section I - Internal Control Related Matters Identified in an Audit

In planning and performing our audit of the financial statements of the City of Lathrup Village, Michigan as of and for the year ended June 30, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses and another deficiency that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

We consider the following deficiencies in City's internal control to be material weaknesses:

- **Segregation of Duties and Control Procedures** - In reviewing the City's internal controls, we noted that one individual had the ability to perform multiple key financial functions for nine months out of the fiscal year. In an ideal control environment, the following duties would have been segregated: bank reconciliation functions, cash receipting, cash disbursements, payroll, and journal entry functions. We understand that in a small office setting with significant staff turnover, it can be difficult to fully segregate these duties. We strongly recommend the City seek to limit the access rights provided to staff. We recognize it is unlikely the duties can be fully segregated; therefore, we also recommend the City implement control and review procedures to mitigate the risk of inaccurate or inappropriate activity as a result of the lack of segregation of duties. The city administrator position, which was vacant for nine months, was filled in April 2018. Management has indicated that the city administrator is now fully excluded from performing bank reconciliations, cash receipting, cash disbursement, and journal entry functions. Management has also indicated that this individual has commenced performing reviews of various items, such as bank reconciliations, journal entries, and overall general ledger activity. However, we were unable to review this process, as it was indicated to us that it was implemented after June 30, 2018. The appropriate segregation of duties or mitigating controls are required to avoid inaccurate or inappropriate activity. We have met with the city administrator regarding control best practices and noted that the city administrator is currently now performing a review of employee change reports on a periodic basis, reviewing payroll reports each pay run, and reviewing online banking activity logs on a periodic basis.

Section I - Internal Control Related Matters Identified in an Audit (Continued)

In addition, proper segregation of duties as it relates to information technology controls is critical to ensure the security and accuracy of data produced by the system. As it relates to administrative access to the financial system, this should be limited to users without the ability to post journal entries into the system. This eliminates the risk of false users being created to post journal entries. During review of BS&A user access, it was noted that the segregation between those with administrative access to the financial system and those with the ability to post journal entries and access cash was not in place. It is our understanding that the city administrator is reviewing current procedures and controls to ensure that any safeguards that can be put into place are implemented to properly segregate duties. We have met with management to discuss control best practices and we are more than happy to meet with management and/or the City Council further to discuss options as you move forward.

Furthermore, during our audit procedures, we identified a new vendor added to the system during the year for which the City did not follow the vendor approval process in place. Without the vendor approval process in place, there is risk of misappropriation of city assets through use of a fictitious vendor. We recommend that the City follow its process for vendor approval and that a periodic review of new vendors added to the system be performed throughout the year. Management has indicated that the city administrator has instituted a process to review new vendors and all invoices generated. However, we were unable to review this process, as it was indicated to us that it was implemented after June 30, 2018.

- **Bank Reconciliations** - During our audit procedures, we noted that bank reconciliations were not performed timely throughout the year. In addition, and likely as a result on untimely reconciliations, there was approximately \$25,000 of cash on hand as of year-end that had not been recorded within the City's general ledger at June 30, 2018, resulting in an unreconciled bank statement. Without timely and adequate bank reconciliations, there is risk of misappropriation of city assets. We recommend that the City reconcile and have an independent review of the cash accounts to the general ledger on a monthly basis throughout the year in a timely manner, typically within 45 days of each month end, in order to ensure accurate reporting of cash and investment balances, as well as serve as a detecting control against misappropriation of assets.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the City's internal control to be a significant deficiency:

- **Water and Sewer Utility Billing** - During the audit, we identified that the July 1, 2017 council-approved water rate was incorrectly entered into the utility billing system, resulting in customers being billed under the council-approved rate for the water portion of their water and sewer bill during the year. The estimated total loss of revenue to the City based on the rate increase and number of customers is less than \$500. We recommend that a periodic review of water and sewer bills be performed to ensure that residents are being charged based on council-approved rates. Without this procedure and control in place, there is risk of city miscalculation of water and sewer charges, resulting in potential under- or overbilling to residents. The City has corrected the water and sewer rates within the billing system to the most recent council-approved rates for fiscal year 2019.

Section II - Required Communications with Those Charged with Governance

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated June 13, 2018, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of the City. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our letter about planning matters dated June 14, 2018.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the City are described in Note 1 to the financial statements.

As described in Note 11, the City changed accounting policies related to the adoption of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. Accordingly, the accounting change has been retrospectively applied to prior periods presented as if the policy had always been used.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus.

There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the financial statements were the estimated annual required contribution, the net pension liability, and the net other postemployment benefits liability. Management's estimate of the net pension liability and net other postemployment benefits liability is based on actuarial methods and assumptions provided through actuarial valuations. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Section II - Required Communications with Those Charged with Governance (Continued)

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the City, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

We did note that the City has yet to approve a formal policy for ACH payment as required by PA 738 of 2002. We recommend that the City create and approve a formal ACH payment policy. We would be happy to provide examples at the City's request.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated September 18, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Client: **City of Lathrup Village, Michigan**
 Opinion Unit: **Governmental Activities**
 Y/E: **6/30/2018**

SUMMARY OF UNRECORDED POSSIBLE ADJUSTMENTS

The effect of misstatements and classification errors identified would be to increase (decrease) the reported amounts in the financial statement categories identified below:

Ref. #	Description of Misstatement	Deferred			Deferred					Net Income Statement Impact	
		Current Assets	Long-term Assets	Outflows of Resources	Current Liabilities	Long-term Liabilities	Inflows of Resources	Equity	Revenue		Expenses
FACTUAL MISSTATEMENTS:											
A1	To adjust the performance bonds balance to the amount outstanding at year end				\$ 4,666				\$ (4,666)	\$ (4,666)	
A2	To adjust the year-end cash balance to agree to the year-end bank reconciliation	\$ 25,805							25,805	25,805	
A3	To adjust accounts payable to agree to the accounts payable listing				13,084					\$ 13,084	
JUDGMENTAL ADJUSTMENTS:											
B1	None										
PROJECTED ADJUSTMENTS:											
C1	None										
		-	\$ -	\$ -	-	\$ -	\$ -	\$ -	-	-	
Total		\$ 25,805	\$ -	\$ -	\$ 17,750	\$ -	\$ -	\$ -	\$ 21,139	\$ 13,084	\$ 21,139
PASSED DISCLOSURES AND FINANCIAL STATEMENT PRESENTATION ISSUES:											
D1	None										

Client: **City of Lathrup Village, Michigan**
 Opinion Unit: **General Fund**
 Y/E: **6/30/2018**

SUMMARY OF UNRECORDED POSSIBLE ADJUSTMENTS

The effect of misstatements and classification errors identified would be to increase (decrease) the reported amounts in the financial statement categories identified below:

Ref. #	Description of Misstatement	Deferred			Deferred					Net income statement impact	
		Current Assets	Long-term Assets	Outflows of Resources	Current Liabilities	Long-term Liabilities	Inflows of Resources	Equity	Revenue		Expenses
FACTUAL MISSTATEMENTS:											
A1	To adjust the performance bonds balance to the amount outstanding at year end				\$ 4,666				\$ (4,666)	\$ (4,666)	
A2	To adjust the year-end cash balance to agree to the year-end bank reconciliation	\$ 25,805							25,805	25,805	
A3	To adjust accounts payable to agree to the accounts payable listing				13,084					\$ 13,084	
JUDGMENTAL ADJUSTMENTS:											
B1	None										
PROJECTED ADJUSTMENTS:											
C1	None										
		-	\$ -	\$ -	-	\$ -	\$ -	\$ -	-	-	
Total		\$ 25,805	\$ -	\$ -	\$ 17,750	\$ -	\$ -	\$ -	\$ 21,139	\$ 13,084	\$ 21,139
PASSED DISCLOSURES AND FINANCIAL STATEMENT PRESENTATION ISSUES:											
D1	None										

Section III - Other Recommendations and Legislative Items

Audit Observations

During our audit, we noted areas where we believe there are opportunities for the City to further strengthen internal control or to increase operating efficiencies. Our observations on those areas are presented for your consideration below:

Interfund Transactions

We noted that currently the City does not perform a formal consistent review of interfund transactions during the year to determine amounts that should be paid back to the lending fund. We recommend that the City perform this review at least quarterly to ensure that all funds are paid back on a timely basis.

Water Loss

During our analysis of the City's Water and Sewer Fund, we identified that the City had a water loss of approximately 30 percent for the fiscal year. The definition of a water loss is that the amount of units of consumption the City is paying the Southeastern Oakland County Water Authority is more than the amount of units of consumption the City is billing its customers. We bring this to your attention as this number is fairly large even for an older system. A water loss could signal several things, including a potential main break, error in billings to the City's customers, or error in billings from the Southeastern Oakland County Water Authority to the City. We recommend that the City look into the cause of the significant water loss and make the necessary changes to correct the cause identified. Additionally, on a go-forward basis, we recommend that the City perform a review on a periodic basis to adequately track and respond to large water losses. This can be performed by analyzing the water usage billed to customers compared with the water usage billed to the City by the Southeastern Oakland County Water Authority.

Tracking of Compensated Absences

We noted that the City currently tracks sick and vacation time manually. In order to save administrative time and to mitigate the risk of errors, we recommend that the City consider utilizing the payroll provider to track leave balances for each employee.

Online Banking Policy

During our review of the City's online banking controls, it was noted that the City does not have a formal online banking policy. An online banking policy will help strengthen internal controls surrounding cash and ensure that online banking roles are properly distributed when there is staff turnover. We discussed this with city management and noted that the city management has begun looking into developing a formal online banking policy.

Information Technology Controls - User Listing

During the audit, we reviewed the City's user listing for user accounts within the City's network. During that process, we noted several former employees had user accounts that had not been deleted. Best practice would be to delete these former employees' accounts when they are terminated or retire from employment with the City. This will help to safeguard against individuals improperly accessing the system.

**Section III - Other Recommendations and Legislative Items
(Continued)**

F65 Online Filing Now Required

Effective August 1, local units are required to submit the F65 using the electronic online format on the State of Michigan website. The State is no longer accepting Excel or hard copy submissions. This is in compliance with Section 141.424, Section 4 (3) of Public Act 2 of 1968: “The state treasurer shall prescribe the forms to be used by the local units for preparation of the financial reports.” This effort is an attempt to reduce errors in submission, as well as house all the data in one place. Upon submission, you may receive error messages that will need to be addressed. Local units will now file the F65, audit reports, and the qualifying statements in the same location using only one login (user ID and password). The form can be filed at the following link: <https://treas-secure.state.mi.us/LAFDeform/TL41W71.aspx>.

Updated Uniform Chart of Accounts

In April 2017, the State released an updated Uniform Chart of Accounts and requires local units of government to comply with the changes beginning with June 30, 2018 year ends. On June 4, 2018, the State extended the deadline for compliance to “sometime in 2019.” This allows officials more time to convert to new accounts. In the meantime, the Treasury is working on developing training and additional information to assist in the transition. Local units should begin evaluating this new chart of accounts to determine what changes will be necessary and set up a plan to achieve compliance. Some accounting software vendors have already been working with some local units on an automated remapping solution to the extent needed; this could be a possible solution for some. The changes in the chart of accounts are not voluminous, but will require some review. The new chart of accounts can be found at the following link: http://www.michigan.gov/documents/uniformchart_24524_7.pdf.

Revenue Sharing

The FY 2019 budget recommendation includes \$1.3 billion for revenue sharing broken down as follows:

Description	Final 2018 Budget	Final 2019 Budget
Constitutionally required payments	\$798.1 M	\$835.3 M
CVTRS	243.0 M	243.0 M
CVTRS - One-time payments	5.8 M	5.8 M
County revenue sharing	176.9 M	177.2 M
County incentive program	43.2 M	43.3 M
County one-time payments	-	1.0 M
Fiscally distressed community grants	5.0 M	2.5 M
Supplemental CVTRS	6.2 M	6.2 M
Total	\$1,278.2 M	\$1,314.3 M

For the second year in a row, local units will experience an increase in 2019, as the constitutional payment budget has been increased by \$37.2 million over the 2018 budget act appropriated amount. The FY 2019 budget also includes the “City, Village, and Township Revenue Sharing” (CVTRS) appropriation that was established in FY 2015, and that number remains flat at \$243 million. Each community’s overall increase will vary, as each has a different mix of constitutional and CVTRS.

Section III - Other Recommendations and Legislative Items (Continued)

In order to receive the CVTRS payments in FY 2019, qualified local units will once again need to comply with the same best practices as they did last year, as follows:

- A citizen's guide to local finances with disclosure of unfunded liabilities
- Performance dashboard
- Debt service report
- Two-year budget projection

The amount budgeted for distressed CVTRS has been reduced from \$5 million in 2018 to \$2.5 million in 2019. The State has once again budgeted \$6.2 million for "supplemental CVTRS" payments in FY 2019, but added a requirement that funds must be used to pay down debt, pension, or OPEB. Any city, village, or township receiving CVTRS payments will receive an additional payment equal to its population multiplied by \$0.807929 (rounded to the nearest dollar).

The "one-time" additional CVTRS payments that were in the 2018 budget are also part of the 2019 budget and remain flat at \$5.8 million. Additionally, \$1.0 million was added as a one-time payment for counties to be used for debt, pension, and OPEB. The one-time payment to counties will be distributed to all counties at a rate of 0.4627 percent of full funding under the Glen Steil State Revenue Sharing Act.

Soft Launch of MI Community Financial Dashboard

The Michigan Department of Treasury is beginning a soft launch of the MI Community Financial Dashboard. This dashboard will provide you and your community members with easy-to-use visual data regarding your municipality. The data presented on the dashboard is pulled from the Annual Local Fiscal Report (F65) submitted by your local unit. The dashboard will present data from fiscal years 2010 through 2016. You can sign in and review the dashboard here: <http://micommunityfinancials.michigan.gov#!/dashboard/COUNTY/?lat=44.731431779455505&lng=-83.018211069625&zoom=5>.

Legacy Costs

Legacy costs and the challenge of funding them continues to be a topic of discussion. GASB pronouncements of late have placed even more focus on the net long-term liability arising from these benefit promises. The pension system is approximately 82 percent funded as of December 31, 2017, and the OPEB system is currently not funded as of June 30, 2018. To the extent that you have been able to make some gains in terms of your funded status, some changes to assumptions may result in the funding level decreasing which may result in higher contributions going forward.

Public Act 530 of 2016 - Additional Legacy Cost Reporting

On December 31, 2016, the governor signed Public Act 530 of 2016, which amends Public Act 314 of 1965, also known as Public Employee Retirement System Investment Act (PERSIA). This act is effective March 29, 2017.

Under the existing act, communities were required to publish a summary annual report setting forth key information related to pension and retiree healthcare plans. The amendment requires that this summary annual report also be submitted to the Michigan Department of Treasury within 30 days of publication.

Section III - Other Recommendations and Legislative Items (Continued)

In addition, for any system (either pension or retiree health care) that is not funded at a level of at least 60 percent, the community must now post a report to its website indicating steps that are being undertaken to address the liability. In addition, this report must be submitted to the Department of Treasury within a reasonable time frame.

The legislation calls for the Department of Treasury to accumulate all of the reports and publish a summary of funding levels throughout the state.

Pension and OPEB Reporting Under Public Act 202 of 2017

On January 5, 2018, the Michigan Department of Treasury released initial reporting requirements under Public Act 202 of 2017 (the "Act"), which was a primary component of the Act. These reporting requirements apply to all local units of government that offer or provide defined benefit pension and/or defined benefit OPEB retirement benefits.

The releases by the Department of Treasury included Numbered Letter 2018-1, Form 5572, detailed instructions for completion of Form 5572, and a listing of frequently asked questions. All documents can be located at http://www.michigan.gov/treasury/0,4679,7-121-1751_51556_84499---,00.html.

The due date for completion of Form 5572 is January 31, 2018 for a local unit with a fiscal year ending on or before June 30, 2017. For local units with fiscal years ending after June 30, 2017, Form 5572 is due no later the six months after the end of your fiscal year.

In addition to submitting this new form to the Department of Treasury, a local unit must also post this information on its website, or in a public place if the local unit does not have a website. The governing body of a local unit will also need to receive a copy of this form, in accordance with the Act, but the Act does not require approval by the governing body before submission to the Treasury.

The Public Act 202 defines that a local unit of government is in "underfunded status" if any of the following apply:

1. *OPEB* - Total plan assets are less than 40 percent of total plan liabilities according to the most recent annual report, and, for primary units of government*, the annual required contribution for all of the retirement health systems of the local unit is greater than 12 percent of the local unit of government's governmental funds operations revenue.
2. *Retirement Pension Plans* - Total plan assets are less than 60 percent of plan total liabilities according to the most recent annual report, and, for primary units of government*, the annual required contribution for all of the retirement health systems of the local unit is greater than 10 percent of the local unit of government's governmental funds operations revenue.

If, after submission of Form 5572, the Treasury determines your community to have underfunded status, you will have the opportunity to file a "waiver" under Section 6 of the Act. The waiver needs to provide a plan for how the underfunding is being addressed. This waiver will then be submitted to the Treasury. The template for the waiver has not yet been provided by the Treasury.

In the event that a local unit has underfunded plans and does not submit a waiver or the waiver is not approved, the Treasury will perform an internal review. The local unit will also need to submit a corrective action plan to the newly created Municipal Stability Board (under Section 7 of the Act). The local unit will be responsible for creating the corrective action plan.

Section III - Other Recommendations and Legislative Items (Continued)

In addition, Section 4(1)(a)(i)(ii) of Public Act 202 of 2017 requires the local unit pay retiree insurance premiums for the year, as well as the normal costs for new employees hired after June 30, 2018.

*Primary units of government are cities, villages, townships, and counties.

Questions should be directed via email to the Treasury offices at LocalRetirementReporting@michigan.gov or by visiting its website at www.Michigan.gov/LocalRetirementReporting.



Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: October 29, 2018

RE: **MOTION TO APPROVE A PURCHASE OF NEW DUMP TRUCK AND
OUTFITTING OF EQUIPMENT**

Mayor Garrett and City Council,

The Department of Public Services had requested a new truck as part of the Fiscal Year 2018-2019 Budget year 2018-2019. The vehicle's total price estimated at \$164,066.00

The budget includes \$90,000 in the Local Roads Fund for the purchase.

The cost of equipment and outfitting the vehicle is \$75,275. This was not included in the FY 2018/19 Budget. It is recommended to authorize a budget amendment from the Local Roads Fund Balance. The Local Roads ending Funding Balance is projected to exceed \$260,000, prior to this amendment.

Bids were obtained as part of the City of Rochester Hills Municipal Cooperative RFQ and the State of Michigan (MiDeal).

Administration is recommending acceptance of the lowest bids of:

Wolverine Freightliner (chassis):	\$88,791.00
Truck & Trailer Specialties (equipment & outfitting):	\$75,275.00

Suggested Motion:

To Approve the Purchase of A New Truck for the Department of Public Services, as recommended, for a Cost Not to Exceed \$164,066.00.

TRUCK & TRAILER *Specialties, Inc.*

1200 Victory Drive | Howell, MI 48843 | www.ttspec.com | Ph: (517) 552-3855 | Fx: (517) 552-3666

September 7, 2018

City of Lathrup Village
Attn: Tim Prast, Lead Mechanic, ph: (248) 229-0695
27400 Southfield Road, Lathrup Village, MI 48076

Equipment Quotation

The following pricing is based on City of Rochester Hills RFP-RH-13-030 contract awarded November 2013

Install Crysteel 10' Select Dump Body including the following:

120" length, 84" inside width, 44" front height, 30" side height and 36" rear
6.5-7.8 cubic yard capacity
Single panel, pressed-in horizontal side braces
7-gauge 201 stainless steel front, sides, and rear pillars
¼" AR450 floor
8" I-beam type crossmemberless understructure
Air-operated tailgate
18" wide rear pillar
6-panel tailgate design constructed of 7-gauge type 201 stainless steel
9" floor to sides radius
1/2 cabshield constructed of 7-gauge type 201 stainless steel
Body prop kit on each side of the frame
Install Cougar 3200 box vibrator
Install 3-hole light wedges on rear pillars for lighting
Install 6" hardwood sideboards
Install fixed two-step ladder, driver-side front of dump with cabshield grab handle
Install (2) shovel holders, one on each side of bulkhead
Install mudflaps in front of and behind the drive tires

Install Mailhot (mo. CS90-4.5-3 DA) Telescopic Hoist including the following:

Greasable rear hinge and replaceable rear pin
Hoist is double-acting and trunnion-mounted
Grease extension kit for hoist fittings and oscillating collar

Install Roll-Rite Electrical Tarp System including the following:

Direct-drive motor/gear box assembly mounted with aluminum wind deflector
Aluminum tarp and tension bows
3-spring tarp arms with offset elbows (angled arms)
Mesh-type tarp cover
In-cab control

Install Central Hydraulic System including the following:

Rexroth A10VO74 load-sensing piston pump
Low-oil shutdown system with shutdown/override switch installed in-console
Pump mounting bracket
Spicer-type drive line

Install Monroe Stainless Steel Combination Fuel/Hydraulic/Valve Enclosure including the following:

Valve enclosure is installed on the fuel side/driver's side of combo tank with a lockable "T" handle latch
80 gal fuel capacity, 38 gal oil capacity

TRUCK & TRAILER Specialties, Inc.

1200 Victory Drive | Howell, MI 48843 | www.ttspec.com | Ph: (517) 552-3855 | Fx: (517) 552-3666

7 ga. type 201 stainless steel construction
5 psi pressurized tank cap on hydraulic tank
3" supply port on hydraulic tank with 3" x 2" suction strainer
2" ball valve shut-off for supply line to the hydraulic pump
3/4" case drain shut-off
Tank mounted return line oil filter
35 gal AW32 hydraulic oil
Ball valve shut-offs on both fuel supply and return lines
Fuel gauge sending unit
Low-oil sensor mounted in the top of the tank

Install Stainless steel step mounted on the end of the tank mounting bracket assembly

Install Rexroth 5m4-12 control valve mounted inside the enclosure including the following functions:

Air-operated section for scraper with load-sense limit
Air-operated section for scraper swing
Air-operated section for hoist with 500 PSI A-port load-sense limit
EPC section for spinner
EPC section for auger

Install Apsco Air-type Levers for scraper dual axis & dump single axis

Order of levers to be (L-R): #1 Scraper & #2 Hoist w/safety detent

Install Rexroth CS520 Electric Spreader Controller for closed-loop operation including the following:

Controller shall be console-mounted between seats
Stainless steel pipe for hydraulic lines to rear
Stainless steel hydraulic couplers for spreader circuit

Install Monroe (mo. MS4510) Underbody Scraper including the following:

10' x 20" x 1" heat-treated moldboard with 6" steel cutting edge or carbide ?

3/4" x 26" x 18" solid steel mounting plates

Two 4" power reverse cylinder with 2" Socatri 1000 rods

Two 3.5" actuating cylinders with 2" Socatri 1000 rods

All cylinders have poly pack seals

1" circle with 5" greasable center bolt

Circle includes a welded in hardened bushing

2" clevis bosses on power reverse cylinders

Contoured circle clamps with poly type wear pads

Three reinforced moldboard hinges with gussets

3/8 in pipe and hoses for faster scraper actuation

Hinge shaft is 2.5" cold-rolled round stock

Moldboard hinges are constructed of 3/8" wall DOM tubing

Piloted center pin

Bolt on canister pinions

Adjustable J-50 relief valve is included

Grease manifolds and lines

Install protective stainless steel guards on grease manifolds, both sides

Scraper is powder-coated Black

Paint Safety Yellow/Orange bands on ends of moldboard ?

Install Customer Electrical & Lighting including the following:

Switches & Indicators

OEM chassis switches will be wired to:

1. Front flashers
2. Rear flashers

TRUCK & TRAILER Specialties, Inc.

1200 Victory Drive | Howell, MI 48843 | www.ttspec.com | Ph: (517) 552-3855 | Fx: (517) 552-3666

3. Scraper lights
4. Spreader light
5. Air tailgate release

Control pedestal switches include (L-R): Pump shutdown, Tarp in/out, Vibrator & Pause/Blast
Proximity switch with indicator light for body-up, body-up light in chassis console
Low-oil indicator light in chassis console

Lighting

(2) 3-oval hole, stainless steel light boxes welded on rear pillar posts including:

- (1) SoundOff LED oval amber flashers mounted in top cut-out
- (1) SoundOff LED Stop/Turn & Tail lights mounted in middle cut-out
- (1) SoundOff LED oval amber flashers mounted in bottom (Wig-Wag Pattern)

One (1) 4" LED spreader light mounted on left side of dump body

Two (2) 4" LED work lights mounted for each side of underbody scraper

Four (4) Predator2 LED amber-only warning lights including:

- (2) Upper corner of cabshield, front-facing
- (2) Upper corner of cabshield, side-facing

Betts junction box mounted at rear of the dump body

Back-up alarm

LED marker light kit for dump body

Install Monroe MS966-RF-GB/201 Undertailgate Spreader including the following:

Construction is type 201 stainless steel

5:1 gear box with direct-mounted motor

Drive motor includes built in application rate sensor

6" auger with reverse-flighting and 4" flight spacing

Self-leveling spinner with poly spinner disc, center-left discharge

Extended integral side plates on spreader

Jumper hoses with stainless steel hydraulic couplers

Install Pintle Hitch assembly including a 3/4" thick steel mounting plate including the following:

Cut-outs for chassis OEM STT lights

PH-20 Pintle hitch

Heavy-duty safety "D" rings

7-way flat RV plug

Install Electric Brake Controller in-cab and wired to rear plug

Install Single axle poly fenders with mud flaps fore and aft

Paint Bottom of the body, body hinge, body props and attaching hardware painted Black

Install Steel Leaf Box for fall collection operations including the following:

Bolt-on box measuring 88.5" wide, 110.5" long and 60" high

Removable rear door with rubber gasket portal, 87" wide, 83.5" high

Roof to be open-grating material

D-rings on 4 sides for assistance in removal

Fixed ladder on driver-side

Above installed and painted **TBD**

Payment Terms: Net 30. Pricing effective for 45 days.

FOB: Howell, MI

Submitted by,
Jon Luea/Brian Bouwman

TRUCK & TRAILER *Specialties, Inc.*

1200 Victory Drive | Howell, MI 48843 | www.ttspec.com | Ph: (517) 552-3855 | Fx: (517) 552-3666

Chassis requirements:

CA: 108"

24" ground clearance

6-pack of chassis auxiliary switches

Front of engine PTO

Front frame extension

Stationary grille

Air tanks mounted under driver side cab

Horizontal DPF mounted under the curbside door with a vertical tailpipe

Trailer wiring to the rear

Delete OEM front bumper

Temporary fuel tank



WOLVERINE

FREIGHTLINER - EASTSIDE, INC.

107 S. Groesbeck • Mt. Clemens, MI 48043 • (586) 783-2444 FAX (586) 469-8054

September 14, 2018

City of Lathrup Village
RE: RH Co-op Truck Pricing

Attn: Mr. Tim Prast

Following is Freightliner Chassis pricing information as per your request.
Pricing and conditions are as per the Rochester Hills Co-op Award Agreement.
Please reference RFP-RH-13-30 dated 8/8/13 and all related documents.

SINGLE AXLE 39,000# GVW CHASSIS

Truck Chassis.....	\$83,114.00
2015 Model Year.....	750.00
2016 Model Year.....	1,200.00
2017 Model Year.....	1,050.00
2018 Model Year.....	900.00
2019 Model Year.....	Waived
Auto Neutral Feature.....	85.00
Pre-Wire, Trailer.....	638.00
Drivers Seat, (3) Chamber.....	134.00
Manuals.....	390.00
Diff Lock Option.....	530.00
TOTAL: \$88,791.00	

Ken Malkowski
Government Sales Manager



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: October 15, 2018

RE: **Item 10.B – 2nd Reading of An Ordinance To Amend Chapter 54, Solid Waste, Amending Article II, Collection And Disposal, Sec. 54-32, Preparation Of Solid Waste Materials**

This is the second reading of an amendment to the Solid Waste Ordinance to require residents and businesses to place garbage in an appropriate container.

The effective date will be January 1, 2019.

Suggested Motion:

Approve the Second Reading and Adoption of an Ordinance To Amend Chapter 54, Solid Waste, Amending Article II, Collection And Disposal, Sec. 54-32, Preparation Of Solid Waste Materials

ORDINANCE NO. ____-18

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 54, SOLID WASTE, AMENDING ARTICLE II, COLLECTION AND DISPOSAL, SEC. 54-32, PREPARATION OF SOLID WASTE MATERIALS.

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

Section 1 of Ordinance. Amendment of Section 54-32

Chapter 54 Solid Waste, Article II, Collection and Disposal, Section 54-32 preparation of Solid Waste is hereby amended to read as follows:

Sec. 54-32. - Preparation of solid waste materials.

- a) *Solid waste collection.* Such solid waste collection items as the city of its solid waste collector agree to collect and dispose of are to be placed at the roadside on the day designated by the City for such pickup.
- b) *Refuse collection.* Refuse for collection shall be placed at the curb on a specified day per week for 52 weeks per year. Refuse must be placed in an eligible refuse service unit which is a 35-gallon maximum capacity watertight container of substantial construction with tight fitting lids and lifting handles or a refuse storage container means a 96 gallon wheeled container for the storage of refuse which is capable of being mechanically dumped into a refuse transporting unit. Refuse storage containers must be purchased from Tringali Sanitation or the current waste collection entity. No container and its contents can weigh over 60 pounds except 96 gallon wheeled containers. No single piece of refuse can be collected if it weighs over 60 pounds, except bulky waste items.
- c) *Refuse outside nonresidential building.* Whenever refuse storage containers are used, and in all instances where there is storage or accumulation of refuse on other than residential premises, all refuse stored or accumulated outside of a building shall be stored or accumulated only in the refuse storage containers or the strong metal containers, as the case may be, with covers in place at all times except when refuse is being deposited or removed
- d) *Residential bulky waste.* Residential bulky waste is included as part of the weekly residential curbside refuse collection. Such waste shall not be more than four feet in length and such other limitations as defined by SOCRRA. Residential bulky waste shall be picked up on a weekly basis.
- e) *Dual-stream recyclables.* Dual-stream recyclables shall be collected and placed at the curb on a weekly basis, 52 weeks per year. No recyclable container shall

weight more than 60 pounds. Dual-stream recyclables set out beside the container in addition to the container shall not exceed 60 pounds.

- f) *Yard waste collection.* Yard waste collection shall be placed at the curb on a weekly basis, but limited to 37 weeks per year from the first Monday in April through the third Friday in December. Yard waste shall be placed at the curb in a 10- to 35-gallon refuse can marked with a "yard waste" sticker or a 30 gallon paper yard waste bag weighing no more than 50 pounds. Brush (defined as being less than two inches in diameter and less than four feet long) bundled with twine may also be placed at the curb for collection.
- g) *Bulky scrap metal collection.* Bulky scrap metal collection shall be placed at the curb for collection on the usual day of pickup, during the week, 52 weeks per year. Bulky scrap metal waste shall not be mixed with any other refuse at any time.
- h) *Placement at curb.* All solid waste shall be stored inside a building or in an inconspicuous location on private property not exposed to public view until the collection date designated by the city for collection. After 4:00 p.m. of the day before collection, properly prepared solid waste may be placed at the curbside for pickup.
- i) *Other waste materials.* The city does not ordinarily provide for collection and disposal service for compost materials, grass clippings, construction waste or hazardous waste or household hazardous waste. A person desiring to have such material and any other waste collected and disposed of, shall make private arrangements. All such collection and disposal operations must comply with all city ordinances as well as state and federal laws relating to such operations.

Section 2 of Ordinance. Repealer.

This ordinance repeals any ordinances in conflict thereof.

Section 3 of Ordinance. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4 of Ordinance. Savings Clause.

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of

this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

Section 5 of Ordinance. Publication and Effective Date.

This ordinance shall be effective January 1, 2019. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

Section 6 of Ordinance. Adoption.

That this ordinance was duly adopted by the City of Lathrup Village City Council at its regular meeting called and held on _____, 2018 and was ordered given publication in the manner required by law.

CITY OF LATHRUP VILLAGE

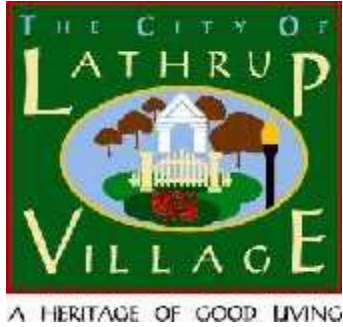
YVETTE TALLEY, City Clerk

Introduction Date: September 24, 2018

Adoption Date: _____, 2018

Publication Date: _____, 2018

Effective Date: January 1, 2019



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FROM: Sheryl L. Mitchell, City Administrator

DATE: October 15, 2018

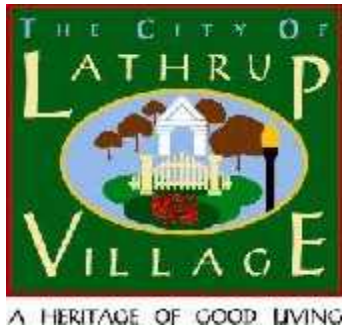
RE: **MOTION TO APPOINT A CITY COUNCIL MEMBER TO THE ELECTION COMMISSION FOR THE November 6, 2018 GENERAL ELECTION**

Attached is a Memo from the City Clerk requesting City Council to appoint a member to the Election Commission for the upcoming election.

Motion by _____, Seconded by _____

TO:

APPOINT _____ to the Election Commission for the November 6, 2018 General Election.



MEMORANDUM

TO: Sheryl L. Mitchell, City Administrator

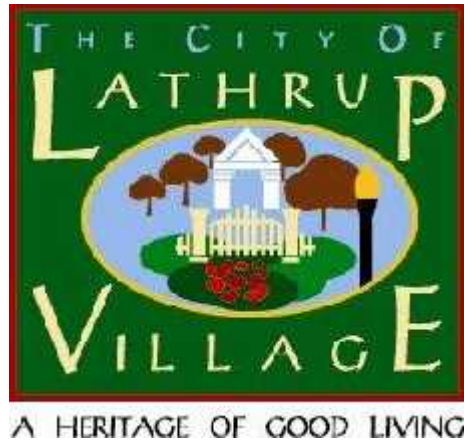
FROM: Yvette Talley, City Clerk

DATE: October 15, 2018

RE: Appointment of Election Commission Member
For the November 6, 2018 General Election

The Election Commission consists of the City Attorney, City Clerk and a City Council member. The City Council should appoint a member of the Council to be a member of the Election Commission per City Charter.

**PLEASE NOTE: THE ELECTION COMMISISON WILL MEET DIRECTLY AFTER
COUNCIL MEETING**



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FROM: Sheryl L. Mitchell, City Administrator

DATE: October 15, 2018

RE: **Election Inspectors Pay Increase**

The Election Inspectors for the City of Lathrup Village work at least 15 hour days. They are loyal hard-working people who are dedicated to their duties as Election Inspectors. The Absent Voter Counting Board usually start at 3:00 p.m. except during Presidential elections, when they start earlier. There has not been a pay increase for election inspectors since August, 2008.

After surveying several communities, I am recommending the following Election Inspector pay increase:

	Current Pay	Increase Pay
Chairperson	\$120.00	\$160.00
Co-Chairperson	\$115.00	\$150.00
Election Inspector	\$100.00	\$130.00
AVCB Chairperson	\$95.00	\$110.00
AVCB Inspector	\$85.00	\$100.00
Attend Training Class	\$10.00	\$10.00

(Attend training class locally or Oakland County=\$10)

Motion by _____, Seconded by _____

TO: APPROVE the Election Inspectors pay increase starting November 6, 2018 General Election.

The following are the cities that were surveyed:

Village of Clarkston - \$150.00 Chairperson/Inspector \$125.00

City of Fenton – \$150 Chairperson/ Inspectors \$145

City of Hazel Park - \$150 Chairperson/ \$125 Inspectors

City of Pleasant Ridge - \$115 for all Inspectors

CITY OF LATHRUP VILLAGE

RESOLUTION # 2018 - ____

A RESOLUTION DESIGNATING THE OBSERVANCE OF VETERAN'S DAY AS AN OFFICIAL CITY HOLIDAY

WHEREAS it has long been our custom to commemorate November 11, the anniversary of the ending of World War I, by paying tribute to the heroes of that tragic struggle and by rededicating ourselves to the cause of peace; and

WHEREAS the Congress passed a concurrent resolution on June 4, 1928 (44 Stat. 1962), calling for the observance of November 11 as a legal holiday referred to as Armistice Day; and

WHEREAS in order to expand the significance of that commemoration and in order that a grateful nation might pay appropriate homage to the veterans of all its wars who have contributed so much to the preservation of this Nation and peace, the Congress, by an act approved June 1, 1954 (68 Stat. 168), changed the name of the holiday to Veterans Day.

THEREFORE, BE IT RESOLVED that the City of Lathrup Village hereby calls upon all of our citizens to observe November 11th as Veterans Day. On that day let us solemnly remember the sacrifices of all those who fought so valiantly, on the seas, in the air, and on foreign shores, to preserve our heritage of freedom, and let us rededicate ourselves to the task of promoting and enduring peace so that their efforts shall not have been in vain.

BE IT FURTHER RESOLVED that the City of Lathrup Village hereby declares the Monday following November 11th each year as an official holiday for the observance of Veteran's Day.

BE IT FURTHER RESOLVED that the City Clerk is instructed to give notice that the City of Lathrup Village administrative offices will be closed in Observance of the Veteran's Day holiday.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on October 15, 2018.

Yvette Talley, City Clerk

CITY OF LATHRUP VILLAGE

RESOLUTION # 2018 - ____

A RESOLUTION DECLARING INDIGENOUS PEOPLES DAY IN THE CITY OF LATHRUP VILLAGE

WHEREAS the City of Lathrup Village is a diverse community and diversity is valued by its leaders and residents, and

WHEREAS the City of Lathrup Village strives to have a diverse workforce and be a welcoming community to people of all cultures and backgrounds, and

WHEREAS Indigenous People have made many positive contributions to present day society nationally and locally, and

WHEREAS there are currently 10 national holidays recognized by the Federal Government—none paying direct tribute to Indigenous Peoples, and

WHEREAS Indigenous People have been historically oppressed, marginalized and under-represented in our celebrations and leadership circles; and

WHEREAS the City of Lathrup Village acknowledges the fact that it was built upon the homelands of the Indigenous Peoples of this region, and

WHEREAS, Indigenous Peoples Day was first proposed in 1977 by a delegation of Native Nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas, and

WHEREAS other communities such as Evanston, IL, Berkeley, CA, Minneapolis and St. Paul, MN, Anchorage, AK, Portland, OR, Asheville, NC, Lawrence, KS, Chicago, IL and many more have adopted resolutions celebrating Indigenous Peoples Day, and

WHEREAS historical documents reveal Christopher Columbus as a man who helped initiate the trans-Atlantic slave trade, a system that brought centuries of violence and destruction to the Americas, and

WHEREAS Indigenous Peoples Day allows for all people to honor their origins and ancestors who overcame challenges so that one day their descendants might reap the reward of living equally and peacefully with one another and with the earth,

NOW, THEREFORE, BE IT RESOLVED that the City of Lathrup Village proclaim the second Monday in October shall be recognized and celebrated as Indigenous Peoples Day with intentional community gatherings to learn more about the cultures, contributions and values of Indigenous Peoples.

BE IT FURTHER RESOLVED that the City of Lathrup Village encourage its residents to be in solidarity with Indigenous Peoples across the United States, many of whose rights and treaties are still not being respected.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on October 15, 2018.

Yvette Talley, City Clerk



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: October 29, 2018

RE: **MOTION TO APPOINT MEMBER TO THE BOARD OF REVIEW**

Rebecca L. Curtiss has submitted his application for your consideration in an appointment to the Board of Review.

The Board is presently composed of 3 members.

Suggested Motion:

To Appoint Rebecca L. Curtiss to the Board of Review for a Three-year term ending December 31, 2021.

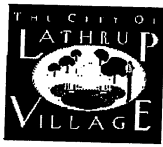
BOARD OF REVIEW

Saleem Siddiqi	Leonard Alford III	Michael McClanaghan
248-390-3602	313-310-7643	248-423-9334
27670 Lathrup Blvd	18800 Sunny Brook Ave	27270 Lathrup Blvd
Lathrup Village, MI 48076	Lathrup Village, MI 48076	Lathrup Village, MI 48076
saleemsiddiqi@comcast.net	leonard.alford3@gmail.com	mmcclanaghan@gmail.com

Term expires: Feb. 26, 2018

Term expires: Nov. 20, 2020

Term expires: Nov. 20, 2020



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600

A HERITAGE OF GOOD LIVING www.lathrupvillage.org

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 9/30/18

Please check the committee for which you are applying:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Other: _____ |

Name: <u>Rebecca L. Curtiss</u>			Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> <input type="checkbox"/>
Street Address: <u>27415 Goldengate Dr W, Lathrup Village, MI</u>	City: <u>Lathrup Village, MI</u>	State: <u>MI</u>	Zip: <u>48076</u>
Home Phone: <u>586-322-8884 (cell)</u>	Alt. Phone: _____		
Email: <u>rcurtiss@hughes.net</u>			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

CPA since 1988. Member Michigan School Business Officials.
Public school district accountant 1994-2017
 • Familiarity with Michigan tax laws, including Prop A and Headlee.
 • Understanding how state determines how taxes are allocated.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

15-year Lathrup Village resident, elected precinct del 2018.
Resume attached

RECEIVED

OCT - 9 2018

CITY OF LATHRUP VILLAGE

REBECCA L. CURTISS, LLC

27415 Goldengate Drive West
Lathrup Village, MI 48076
(586) 322-8884
rcurtiss@hughes.net

EDUCATION:

CENTRAL MICHIGAN UNIVERSITY

Mount Pleasant, Michigan

Master of Arts in Educational Administration and Community Leadership

Chief School Business Officials Cohort, 2000, GPA 3.97.

WALSH COLLEGE OF ACCOUNTING AND BUSINESS ADMINISTRATION

Troy, Michigan

Completed Post Graduate Accounting Program, 42 credits, GPA 3.54.

Master of Science in Management Program, 12 of 36 credits, GPA 3.56.

MICHIGAN STATE UNIVERSITY

East Lansing, Michigan

Bachelor of Arts Degree, Sociology, Magna Cum Laude, 1971, GPA 3.6.

EMPLOYMENT:

Rebecca L. Curtiss, LLC

09/08 – 09/17

Accounting Consultant

Clients: ROMEO COMMUNITY SCHOOLS, Romeo, MI

DETROIT COMMUNITY SCHOOLS, Detroit, MI

EAST DETROIT PUBLIC SCHOOLS, Eastpointe, MI

Specializing in consulting with Michigan K-12 school districts. Served 3 years as chief administrative officer for Detroit Community Schools, a PSA, including primary responsibility for business office, accounting and auditing, grant management, human resources and pupil accounting. Served 5 years as accounting supervisor at East Detroit Public Schools, including primary responsibility for business office, accounting and auditing, and grant management. Successfully increased fund balance each year, all clients. Improved business office procedures.

CLINTONDALE COMMUNITY SCHOOLS

Clinton Township, Michigan

12/04 – 08/08

Business Manager

Chief financial officer for the District and a member of the superintendent's cabinet. Prepared and monitored budgets for all funds. Prepared a five-year deficit reduction plan that was accepted by the MDE. Participated in debt refunding issues and one voted bond issue, and monitored investing and spending of bond proceeds. Supervised in a hands-on manner three accountants, reviewed and monitored all financial reporting, and facilitated the audit. Improved business office procedures.

SOUTHFIELD PUBLIC SCHOOLS

Southfield, Michigan

10/99 – 11/04

District Accountant/Internal Auditor

Coordinated the annual audit and all financial reporting. Prepared budgets and financial reports for federal, state and local grants and monitored their use. Developed district-wide accounting procedures and a system of internal auditing. Participated in leading conversion of financial software.

OAK PARK SCHOOL DISTRICT

Oak Park, Michigan

08/94 – 10/99

Coordinator of Accounting Services

Managed the day-to-day financial functions of the district under the direction of the Executive Director, Business & Finance. Supervised payroll, benefits, accounts payable, purchasing, grants, and accounting areas. Managed cash and investing activities. Improved efficiency of business office procedures. Assisted in budget preparation and monitoring compliance. Prepared audit schedules and coordinated annual audit. Prepared financial reports for the State and Intermediate School District, including center program special education budgets and claims.

AMERITECH PUBLISHING, INC. (Now AT&T)

Troy, Michigan

08/88 - 08/94

Senior Analyst, Corporate Books

Tax Administrator

McBRIDE-MACKIE & COMPANY, PC, CPA'S

Marine City, Michigan

11/86 - 07/88

Staff Accountant

OTHER:

Registered Michigan CPA - CPA examination was passed at first sitting November of 1986, and CPA certification was granted by the State of Michigan on June 30, 1988.

MSBO CFO certified - As a 22-year Michigan School Business Officials member, attended MSBO financial seminars, financial services committee meetings and Annual Conferences during the 1994-95 through 2015-2016 school years.

2003 President of Oakland County School Business Officials Finance Group. Started Oakland Bi-Tech User Group 2001.

Computer software experience is extensive and includes Macomb ISD AS400 financial software, Bi-Tech, LEAFS, Microsoft Windows, Excel, Word, Power Point, Outlook, Access and Groupwise (E-mail), Best Programs Fixed Asset Manager, LEXIS, Quickbooks, and internet research and reporting. I understand and learn new software programs quickly as I can adapt all I've used in the past to new situations quite readily.

Section 9.6. - Board of Review:

The Board of Review shall be composed of three freeholders of the city who shall meet the eligibility requirements for elective officers contained in Section 5.1 and who during their term of office shall not be city officers or employees or be nominees or candidates for elective city office. The filing by a member of the Board of Review of his nomination petition for an elective city office or the filing of a consent thereto shall constitute a resignation from the Board of Review. The appointment of members of such Board shall be based upon their knowledge and experience in property valuation. One member of the Board shall be appointed by the Council in January, 1955, and in each January thereafter for a term of three years, to replace the member whose term expires that year. The Council shall fix the compensation of the members of the Board. The Board of Review shall annually in February select its own chairman for the ensuing year, and the Assessor shall be clerk of the Board and shall be entitled to be heard at its sessions, but shall have no vote.

State Law reference— Board of review, MCL 211.28—211.33, 211.07, MSA 7.28—7.33, 7.161.



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: October 15, 2018

RE: **MOTION TO APPOINT MEMBER TO THE HISTORIC DISTRICT COMMISSION**

Dane Archer Johnson has submitted his application for your consideration in an appointment to the Historic District Commission.

The Historic District Commission Ordinance provides that the members be appointed by the Mayor and approved by the council for terms of three (3) years, ending on December 31st.

The board is composed of 7 members. Currently serving are: Annette Kingsbury, Mark Piotrowski, JoAnn Endres, Robin Roberts, and Brigid Taylor.

Suggested Motion:

To Appoint Dane Archer Johnson to the Historic District Commission for a Three-year term ending December 31, 2021.



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

RECEIVED
SEP 21 2018
CITY CLERKS OFFICE

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 21 SEPTEMBER 2018

Please check the committee for which you are applying:

- Board of Review
- Building Authority
- Downtown Development Authority
- Historic District Commission
- Lathrup Village Foundation Board
- Recreation Advisory Committee
- Planning Commission
- Other: _____

Name: <u>DANE ATZCHER JOHNSON</u>			Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> <input type="checkbox"/>
Street Address: <u>27211 MEADOWBROOK</u>	City: <u>LATHRUP VILLAGE</u>	State: <u>MI</u>	Zip: <u>48076</u>
Home Phone: <u>248.229.2982</u>		Alt. Phone: _____	
Email: <u>DANEJOHNSON@FERRIS.EDU</u>			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

SEE ATTACHED

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

SEE ATTACHED

Dane Archer Johnson

27211 Meadowbrook Way, Lathrup Village, Michigan 48076

EDUCATION **Ferris State University, Big Rapids, Michigan**
College of Education and Human Services
Master of Science in Career and Technical Education

Lawrence Technological University, Southfield, Michigan
College of Architecture and Design
Master of Architecture, with Distinction
Bachelor of Science in Architecture

University of Michigan, Ann Arbor, Michigan
Residential College – 1976-1978

REGISTRATION **Registered Architect, State of Michigan – 1988**
Certified Historical Architect, U.S. Department of Interior – 1990

ACADEMIC EXPERIENCE

Ferris State University – College of Engineering Technology
Professor in Architecture and Facility Management - 2006-present

Courses taught: ARCH 101, Architectural Graphics; ARCH 102, Architectural Construction Documents 1; ARCH 244, Architectural History 1; ARCH 245, Architectural History 2; ARCH 246, Twentieth Century Architecture; ARCH 241, Design Principles; ARCH 242, Architectural Design Principles; ARCH 342, Architectural Design 2; ARCH 421, Current Issues in Architecture; FMAN 321, Introduction to Facility Management; FMAN 331, Programming and the Design Process; FMAN 431, Principles of Space Planning; FMAN 489, Capstone Research; FMAN 499, Capstone Thesis; FSUS 100, Ferris State University Seminar.

Lawrence Technological University – College of Architecture and Design
Lecturer in Architectural History – 1987-2006

Development and delivery of courses including *Twentieth Century Architecture*, *Frank Lloyd Wright and his Times*, *The Arts and Crafts Movement*, and *History of the Designed Environment*.

Lawrence Technological University – College of Architecture and Design
Visual Resources Coordinator – 1997-2006

Manager of Architecture Resource Center, housing a collection of slides, digital images, books, videotapes and periodicals; manager of departmental library, providing reference services and collection development.

**Lawrence Technological University – Office of Admissions
Transfer Advisor for Architecture – 1993-1997**

Counselor in Office of Admissions, and liaison between Admissions and the College of Architecture and Design.

**Ferris State University, Big Rapids, Michigan – College of Technology Lecturer –
1993-1995**

Adjunct faculty in the Architectural Technology program for a required course entitled *Historical Development of Western Architecture*. Course traces general development of architecture from pre-history through Post-Modernism.

PROFESSIONAL EXPERIENCE

**Dane Archer Johnson, Architect-Historian – Lathrup Village, Michigan
1992-present**

Independent architect providing architectural design, historic preservation and historic research services. Projects include the York Guest House in Oakland Township, Michigan; Donaldson Summer House in Grand Bend, Ontario and the Kliffel Residence in Ortonville, Michigan. Created National Register of Historic Places historic districts in Novi, Michigan (Fuerst Farmstead) and Lathrup Village, Michigan. Preservation Consultant for Oakland Township, Michigan. Other clients include the Michigan Department of Transportation, City of Livonia, Michigan and Preservation Novi.

**Kirkarchitecture inc. -- Detroit, Michigan
1986-1992**

Associate and Project Architect on historic restoration, architectural survey and corporate space planning projects. These include the Chrysler Corporation corporate office standards; Sheldon School Rehabilitation in Canton, Michigan; the Spicer House restoration in Farmington Hills, Michigan; the Pleasant Ridge Historic and Architectural Survey. Also responsible for management of information systems for the firm including introduction of CADD and desktop publishing into the office.

**Harley Ellington Pierce Yee Associates) – Southfield, Michigan
1984-1986**

CADD and manual draftsman on large-scale institutional projects such as the Dow Laboratory at the University of Michigan, the Fetzer Foundation Administration Building in Kalamazoo, Michigan and the Flint Ink Technical Center in Ann Arbor.

CONFERENCES AND SEMINARS

Albert Kahn: Contradictory Architect,
University of Michigan Museum of Art, March 2016

Great Churches of Europe: A Personal (Virtual) Journey,
February 2016, Big Rapids, Michigan – Ferris State University Festival of the Arts

Conference Co-Chair, Wright on the Inside
Frank Lloyd Wright Building Conservancy National Conference, October 2013,
Grand Rapids, Michigan
Michigan Modern: Design that Shaped America
Michigan State Office of Historic Preservation, June, 2013, Cranbrook Academy of Art

Tour Coordinator, Frank Lloyd Wright in Southeast Michigan
Society of Architectural Historians Annual Meeting, April 2012, Detroit, Michigan

Just Add Water: the Profound Influence of Michigan's Lakes, Rivers, Ponds,
and Streams on its Architecture, Land Use, and Culture
Michigan Historic Preservation Network, Statewide Preservation Conference
May, 2011, Saugatuck, Michigan

Advancing Architectural Praxis
Taubman College of Architecture and Urban Planning, University of Michigan
April 2011, Ann Arbor, Michigan

Box City
February 2012, 2011, Big Rapids, Michigan – Ferris State University Festival of
the Arts

Relearning²– Learning to Unlearn and Relearn,
CEFPI Midwest Great Lakes Regional Conference, May, 2010, Grand Rapids, Michigan

AIA Michigan Design Retreat, September, 2008-10, Torch Lake, Michigan

Big Rapids – Patterns of a Michigan Town, February, 2008, Big Rapids

LEED for Existing Buildings Seminar, USGBC, April, 2007, Big Rapids, Michigan

Integrated Practice and the Twenty-First Century Curriculum, 2007 Teachers Seminar
Association of Collegiate Schools of Architecture, June, 2007, Cranbrook Academy of Art

PUBLICATIONS "Urban Exodus." *The Construction Specifier*, July 1993

"Consummate Conservation." *The Construction Specifier*, July 1992

"Homes Sweet Homes." *Place Magazine*, Fall 1991

"Paradise Regained." *Place Magazine*, Spring 1991

"History: A Defense." *Architext: Journal of Architecture and the Arts*, Spring 1989

"Television and the Home." *CRIT*, Spring 1984

Column: "Architectural Perspectives." *Novi News*, 1983-86

ACADEMIC ACTIVITIES

Ferris State University, College of Engineering Technology,

Coordinator, AT Advisory Board Meeting, April 2010

Member, Diversity Committee, Academic Senate, 2008-11

Secretary, Library/Archival/Historic Committee, Academic Senate, 2007-2008

Faculty Advisor, American Institute of Architecture Students, 2006-present

Departmental Liaison to FLITE, Architecture and Facility Management, 2006-

Faculty Advisor, Design Competition of the USGBC West Michigan Chapter, 2007

Team Leader, Design Charrette, AT Advisory Board Meeting, April 2007

Kendall College of Art and Design of Ferris State University,

Co-author, Proposal for New Degree: Master of Architecture, 2007

Lawrence Technological University, College of Architecture and Design

Adjunct Faculty Representative, Faculty Council, 2005-2006

Chair, Staff Senate, 2003-2005

Ferris State University Festival of the Arts, Guest Lecturer, 1991

University of Michigan, Department of Art History, Guest Lecturer, 1983

PROFESSIONAL ACTIVITIES

Council of Educational Facility Planners International, member 2010-

Association of Licensed Architects, member 2010-

Visual Resources Association, member 2000-2006

City of Royal Oak, Michigan – Historic District Commission, Chair 1997-98

American Institute of Architects, member 1988-95

Place Magazine, AIA Michigan, Editorial Board, member 1991-94

City of Novi, Michigan – Economic Development Committee, 1983-84